

District of Barriere

# REPORT TO COUNCIL

<b>Date:</b> December 15, 2025	<b>Agenda Item:</b> 4b
<b>To:</b> Council	<b>From:</b> Department Heads
<b>Re: Departmental Updates</b>	

## **CORPORATE OFFICER:**

- Responded to three bylaw enforcement files.
- Attended a local government legal update seminar hosted by Young Anderson.
- Preparing annual reporting data for Recycle BC due in January
- Along with the Fire Chief, participated in a meeting with TNRD Staff and the Province regarding the NG-911 program roll-out.
- 2026 SILGA (Revelstoke) and UBCM (Vancouver) Convention accommodations have been secured. Confirmation of attendees can be solidified during the budget process early in the new year.
  - SILGA Revelstoke – April 28 - May 2, 2026. Seven (7) rooms secured.
  - UBCM Vancouver – Sept 13 - Sept 18, 2026. Four (4) rooms secured.
- The 2026 Community to Community Forum (C2C) is scheduled in Valemount on Wednesday, April 8<sup>th</sup>. Time and agenda details will be finalized early in the spring.
- As previously reported, local governments are now legislatively required to complete an Accessibility Plan and form a Committee (or Working Group) to review the plan and make recommendations on how to enhance accessibility within the community. A draft Accessibility Plan is currently being developed to present to a local Working Committee for consideration. The Committee is likely to meet once or twice a year. It is suggested that one member of Council be appointed to the Committee and it is a goal to include two members of the public. Staff will be seeking volunteers to fill those three positions with a request that Council approve appointments early in the new year.
- In partnership with TRUE Consulting, finalizing the draft Development Approvals Process Bylaw for Council consideration early in the new year.
- Completed EOC introductory course – 2 day training in January.

## **DEPUTY CORPORATE OFFICER:**

- Attended a Recreation Committee working group meeting for Winterfest.
- *\*Winterfest verbal report*
- Attended Stuff the Cruiser which was well attended.
- Participated in a meeting with the CAO and Chamber – Memorandum on agenda
- Advertising for the lease of Unit 4 in the BBC has gone out. Inquiries to view the unit is being handled by Lianne at the Chamber as the building manager and a couple inquiries have been made but no showings as of yet.
- Terms of Reference for Recreation Committee – Report on agenda
- Participated in a meeting with the Corporate Officer, Fire Chief and event coordinator for 2026's Indigenous Engagement event. **Save the Date: March 4, 2026**
- Completed EOC introductory course - 2 day training in January.

**PUBLIC WORKS MANAGER:**

<b>Operations</b>			
Public Works			
	<b>November</b>	<b>2025 YTD</b>	<b>2024</b>
Potholes Filled	40	170	130
Pavement Repairs - Bridge transitions	46	17499	17657
Burials	0	0	1
Cremations	0	4	7
Deceased Animal Recovery	0	3	4
After Hours Call Outs	0	3	n/a
Water Distribution			
	<b>November</b>	<b>2025 YTD</b>	<b>2024</b>
New Construction Service Connections	0	5	4
Water Service On/Off Request	2	30	33
Interior Health Water Quality Tests	14	136	156
Water Usage (Daily Avg 648 m3)	19467	424712	441825
Waterline Repairs (repaired curb stop only)	1	7	6
After Hours Call Outs	0	15	15
Wastewater Collection & Treatment			
	<b>November</b>	<b>2025 YTD</b>	<b>2024</b>
New Construction Service Connections	1	6	5
Ministry of Environment Wastewater Tests	7	77	84
After Hours Call Outs	0	0	0
General			
	<b>November</b>	<b>2025 YTD</b>	<b>2024</b>
BC One Calls Supported	3	41	31
Events Supported	0	16	16

- Barriere River Bridge inspection completed - concern with concrete soffit deterioration especially around watermain hangers. Repaired leak in 100-mm AC watermain on Airfield Road.
- District webmap updated with water/sewer infrastructure and added garbage route
- Survey completed for right of way between BTR/Station Rd and Dunsmuir Rd for a potential utilities corridor/trail. Operating DW3 at 35L/s increase of 3L/s since re-development with decent water quality. New WWTP final process design and equipment to be completed by end of December - anticipating construction RFP out in February. Park irrigation has been winterized and Main 1 ball field bleachers are refurbished.
- Completed EOC introductory course - 2 day training in January.

**FIRE CHIEF:**

Fire Department			
Calls	<b>November</b>	<b>2025 YTD</b>	<b>2024</b>
Fire	1	22	44
Rescue / Motor Vehicle Incidents	0	14	9
Hazardous Condition (No Fire)	0	4	1
Service Call / Public Assist	0	22	18
Fire Burning Complaint / Fire Investigation / Fire alarm	0	36	18
False Alarm	2	20	11
<b>Total</b>	<b>3</b>	<b>118</b>	<b>101</b>
Public Education & Events	1	17	2
FireSmart Assessments	0	17	2
Fire Prevention / Fire Inspections	2	4	0

**Fire Department Updates:**

- Barriere Fire Rescue attended the Remembrance Day Memorial on November 11th
- Barriere Elementary School and High School Fire Inspection were completed
- BFFA hosted the Annual Pig Roast
- 2 Members successfully completed part 1 of 3 for their Fire Investigator Course (part of the Fire Safety Act)
- 2 Members successfully completed their Public & Life Safety Educator Course (positively effects the FUS rating once a program is in place)

**FireSmart Funding:**

- Funding Submitted.

**Weather:**

- No unusual or extreme out of season weather expected at this time.

**CHIEF FINANCIAL OFFICER:**

Financial Services			
	<b>November</b>	<b>2025 YTD</b>	<b>2024</b>
Cash Collected	\$ 358,875	\$ 4,865,401	\$ 4,613,799
Cash Disbursed	\$ 366,873	\$ 5,180,060	\$ 5,507,994
ICIP Wastewater Treatment Grant Funds Received	\$27,038	\$ 278,980	

- With the 2024 audit coming to a close, our focus shifts to preparing for our 2025 audit.
- Finance staff are working through processes to prepare for 2025-year end.
- Business license renewal letters and quarter 4 utility bills will be mailed out early January.

## **CHIEF ADMINISTRATIVE OFFICER:**

### **Development:**

Development Activity			
Construction Activity:	November	2025 YTD	2024
Total Building Permit Applications:	1	18	32
Total Construction Value:	\$542,195	\$3,291,020	\$1,775,715
Total Building Permits Finalized:	6	15 (since June)	
Total Construction Value Finalized:	\$370,500	\$989,500	

- One new building permit applications in November, for a large renovation project valued at over 500,000
- 6 building permits finalized, including 2 from 2021, and 1 from 2022.

### **Governance:**

- Agreements / Contracts:
  - TNRD – Structure Fire Protection Service Agreement – complete
  - Chamber – Memorandum on agenda
- Policies / Bylaws:
  - Revenue Anticipation Bylaws (2x) – Draft Bylaws for final reading included on agenda.
  - Water Regulations Bylaw – Draft Bylaw for final reading included on agenda.
  - Street Lighting Repeal Bylaw – Draft Bylaw for final reading included on agenda.
  - Solid Waste Bylaw– Draft Bylaw and report included on agenda.
  - Business Licencing Bylaw – Draft Bylaw and report included on agenda.
  - Wastewater Bylaw – In progress, anticipated on January agenda.
  - OCP Refresh Update draft – In progress
  - Terms of Reference for Recreation Committee – Report included on agenda.
  - Council Strategic Plan – Report included on agenda.

### **Administration:**

- Attended MOU meeting with Council representatives and the Public Works Manager.
- Conference Call with Simpcw Band Manager to discuss various projects, including the Leonie Lake Dam project, planning for a joint Open House in January 2026.
- Planning with True Consulting for the Open House.
- TNRD IT department on-site visit to District offices to review current equipment and potential shared services opportunities.
- Began in-depth work on Budget 2026.

*\*submitted for information*