

District of Barriere

REPORT TO COUNCIL

Date: July 21, 2025	
To: Council	From: Department Heads
Re: Departmental Updates	

CORPORATE OFFICER:

General:

- Responded to 11 Bylaw Enforcement calls
- Participated in two development meetings
- Responded to three subdivision/planning inquiries
- The District's contractor who constructs the concrete memorial benches that initially communicated retirement as reported at the last Council Meeting, has had a change of heart and will still be available for memorial orders as well as is providing potential design options for the proposed Memorial Wall project.
- Completed LGCAP Climate Adaptation annual reporting.

Recreation:

- Along with members of Council, Staff, and the Rec Committee, facilitated the 2025 Canada Day Celebration on July 1st.
- The first Bandshell Friday event was held with success on July 4th, 2025 and the first Movie Night was held, but subject to unagreeable weather, on July 11th, 2025.
- Participated in a Rec Committee Working Group Session

PUBLIC WORKS MANAGER:

Operations			
Public Works			
	June	2025 YTD	2024
Potholes Filled	12	30	130
Pavement Repairs (ft2)	3210	12928	17657
Burials	0	0	1
Cremations	1	4	7
Vandalism/Graffiti/Break-ins	1	12	n/a
Deceased Animal Recovery	0	1	4
After Hours Call Outs	0	2	n/a
Water Distribution			
	June	2025 YTD	2024
New Construction Service Connections	0	0	4
Water Service On/Off Request	2	20	33
Interior Health Water Quality Tests	12	72	156
Water Usage (m3)	61,149	228,833	441,825
Waterline Repairs	0	2	6
After Hours Call Outs	1	~8	~15

Wastewater Collection & Treatment			
	June	2025 YTD	2024
New Construction Service Connections	0	0	5
Ministry of Environment Wastewater Tests	7	42	84
After Hours Call Outs	0	0	0
General			
	June	2025 YTD	2024
BC One Calls Supported	6	20	31
Events Supported	2	5	5

- Implemented 30 Km/Hr signage in Greentree Estates
- Awarded LCIP watermain extension Phase 3 contract to Borrow Enterprises
- Received final authorization letter from MOE for new WWTP project
- Bandshell washroom repairs on-going - painting completed
- Hall Road track crossing replacement tentatively scheduled for September
- Bi-annual water system inspection conducted by Interior Health - not anticipating any major issues
- Received Flood Mitigation Plan project update from TRUE Consulting.

FIRE CHIEF:

Fire Department Updates:

- Calls: 8: 1 Vehicle Fire, 1 Vehicle Fire in the Interface, 1 Miscellaneous (Assist for RCMP), 1 Fire Investigation and 4 Fire Burning Complaints
- Training: 2 Wildland Training Nights and 2 Rope Training Nights
- Volunteer levels remain low during the weekends and while volunteers are on vacation and during regular business hours

FireSmart:

- FSC has officially signed paperwork with Simpcw First Nation to become their FSC
- Attending the Teniye Market (July 19th from 10AM-2PM)
- FireSmart Assessments: Sunset Heights Trailer Park: 43 Mobile Homes and several outbuildings

Weather:

- Weather changing daily, consistently staying in the 'Moderate' Fire Danger Rating
- Drought: Consistently in level 2

CHIEF ADMINISTRATIVE OFFICER:

Finance:

Financial Services			
	June	2025 YTD	2024
Cash Collected	\$ 1,310,876	\$ 2,753,554	\$ 4,613,799
Cash Disbursed	\$ 411,084	\$ 2,481,132	\$ 5,507,994
ICIP Wastewater Treatment Grant Funds Received		\$ 186,018	

- Additional financial details can be found in the Q2 update memorandum.
- Focus for the department is on on-boarding of 2 new staff and transitioning to audit needs.
- Reserve Bylaw structure is under review – see Bylaws under Governance below.

Development:

Development Activity			
Construction Activity:	June	2025 YTD	2024
Total Building Permit Applications:	0	11	
Total Construction Value:	\$0	\$1,385,325	

- We issued no building permits in the month of June but had a decent quarter overall with the start of 2 new single-family buildings as well as a new modular on a foundation and a large, detached shop.
- The construction value for the Q2 quarter is \$978,225 for 5 permits.

Governance:

- Agreements / Contracts:
 - Community Hall Lease Agreement – complete
 - TNRD – Structure Fire Protection Service Agreement – in progress, recommended changes are submitted to TNRD
- Policies / Bylaws:
 - Reserve Bylaw structure is under review for more strategic alignment. – Anticipated for August meeting.
 - Working on Water Bylaw, Wastewater Bylaw, Solid Waste Bylaw, and Streetlighting Bylaw review – initial summary to be discussed with Council in August.
 - OCP Refresh Update draft – comments have been submitted to consultant who are reviewing the feedback provided.
 - Tangible Capital Assets (TCA) Policy will be worked on over the next few months.

Administration:

- Held staff workshop regarding the new Procurement Policy.

- Met with UBCM staff about current local concerns (focused on Council's delegation requests (Ambulance, Energy, MoTI), but also on criticality of Fire Hall grant application)
- Along with the Fire Chief, visited the Loon Lake fire hall to explore current minimum fire hall needs.
- Along with Public Works Manager, met with True Consulting about floodplain maps and flood mitigation planning.
- Along with Public Works Manager and Utilities Staff, met with Interior Health Authority (IHA) representative regarding our water utility system and future plans.

**submitted for information*