

**DISTRICT OF BARRIERE  
Grant Application – Organizations**

Organization Official Name: Rabbits BC - Rabbit & Cavy Breeders Assoc. of BC

Mailing Address: c/o Ginger McCurdy  
P.O. Box 1036, Barriere BC V0E 1E0

Phone: 250-672-1818 Fax: \_\_\_\_\_ Email: rabbitsbc@gmail.com

Contact Person: Ginger McCurdy Title: Show Coordinator

Briefly describe your organizations purpose: To promote and encourage the rabbit and cavy industry and encourage fairness, honesty, good sportsmanship and education among the association members, youth groups and the general public.,

Briefly describe how the requested grant money will be used: The grant monies will be used to help with the costs of accommodations and meals for our five judges.

What amount of Grant-in-Aid is being requested? \$ 500.00

Total organization operating budget for current year \$ \_\_\_\_\_

Total budget for project the grant is being applied for \$ \_\_\_\_\_

Did you receive a Grant-in-Aid last year Yes  No \_\_\_\_\_

If **yes**, what was the amount of the grant? \$ 500.00

Attachments: Please provide the following to your application (if available):  
**Financial Statement, Current Year Budget, Project Budget**

*Please forward completed application by mail to: District of Barriere, Box 219, Barriere, B.C. V0E 1E0 or in person at "The Ridge Building" at 4936 Barriere Town Road, or by fax to 250-672-9708. Applications must be received by the first Monday of the month to be considered in that month.*

INTERNAL OFFICE USE:      Approved      Amount Approved: \_\_\_\_\_      Denied



Rabbits BC  
C/O Ginger McCurdy  
PO Box 1036  
Barriere, BC V0E 1E0  
(250) 672-1818  
[rabbitsbc@gmail.com](mailto:rabbitsbc@gmail.com)

February 1, 2024

District of Barriere  
PO Box 219  
Barriere, BC V0E 1E0

Attention Mayor and Council:

Rabbits BC requests your consideration for a grant to assist in holding our Second Annual rabbit and cavy (guinea pig) show event, which will be on September 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup>, 2024. This year we are planning to have a minimum of four All-breed Rabbit Shows, three Cavy Shows, two Breed Specialty Shows plus Youth events. Our 2023 shows were highly successful, and we expect even more exhibitors (and fun) this year.

We are holding these events in Barriere because we know the location will draw exhibitors from British Columbia, Alberta and the United States.

The entire community will again enjoy and benefit from our 3-day event held locally at the North Thompson Fall Fair and Rodeo grounds.

Our local Rabbit and Cavy 4H members are eager to participate again, and we plan to make this another excellent learning experience for them. We will have special opportunities over the weekend for 4H members who wish to show or to learn more about their rabbits and cavies. An invitation is going out to other 4H groups in BC to join us.

Rabbits BC – Rabbit and Cavy Breeders Association of BC - has actively served the rabbit and cavy community including both youth and adults with regular show, agricultural, educational and social events throughout our 28-year history.

Your grant last year was a great help in making the event very successful, and we are again requesting your financial assistance.

Thank you for your consideration.

Sincerely,

Ginger McCurdy, Coordinator  
Rabbits BC - Rabbit and Cavy Association of BC



## CONSTITUTION

BC Society • Societies Act

**CERTIFIED COPY**  
Of a document filed with the  
Province of British Columbia  
Registrar of Companies

CAROL PREST

NAME OF SOCIETY: **RABBITS B.C. - RABBIT AND CAVY BREEDERS ASSOCIATION OF BRITISH COLUMBIA**

Incorporation Number: S0034970  
Business Number: 84724 5081 BC0001  
Filed Date and Time: November 5, 2018 04:21 PM Pacific Time

The name of the Society is RABBITS B.C. - RABBIT AND CAVY BREEDERS ASSOCIATION OF BRITISH COLUMBIA

The purposes of the Society are:

Section 1 - To promote and encourage the rabbit and cavy industry

Section 2 – To promote shows, with American Rabbit Breeders' Association Inc. (A.R.B.A.) licensed judges, and to uphold the A.R.B.A. system of standards and registration.

Section 3 – To encourage fairness, honesty, good sportsmanship and education among the associations' members, youth groups, and the general public

This society is a member-funded society. It is funded primarily by its members to carry on activities for the benefit of its members. On its liquidation or dissolution, this society may distribute its money and other property to its members.





**Bylaws of RABBITS B.C. – RABBIT AND CAVY BREEDERS' ASSOCIATION OF  
BRITISH COLUMBIA (the "Society")** CAROL PREST

## **Part 1 – Definitions and Interpretation**

### **Definitions**

**1.1** In these Bylaws:

**"Act"** means the *Societies Act* of British Columbia as amended from time to time;

**"Board"** means the directors of the Society;

**"Bylaws"** means these Bylaws as altered from time to time.

### **Definitions in Act apply**

**1.2** The definitions in the Act apply to these Bylaws.

### **Conflict with Act or regulations**

**1.3** If there is a conflict between these Bylaws and the Act or the regulations under the Act, the Act or the regulations, as the case may be, prevail.

## **Part 2 – Members**

### **Application for membership**

**2.1** A person may apply for membership in the Society with a written application and payment of the annual membership fee.

#### **Classes of membership**

- 2.2** **Voting Members** – All members over 16 years of age.  
**Junior Members** – All members under 17 years of age.

#### **Duties of members**

**2.3** Every member must uphold the constitution of the Society and must comply with

these Bylaws and with the Society's current Policy and Procedures.

### **Amount of membership dues**

**2.4** The amount of the annual membership dues, if any, must be determined by the Board.

### **Member not in good standing**

**2.5** A member is not in good standing if the member fails to pay the member's annual membership dues, if any, and the member is not in good standing for so long as those dues remain unpaid.

### **Member not in good standing may not vote**

**2.6** A voting member who is not in good standing

(a) may not vote at a general meeting, and

(b) is deemed not to be a voting member for the purpose of consenting to a resolution of the voting members.

### **Termination of membership if member not in good standing**

**2.7** A person's membership in the Society is terminated if the person is not in good standing for 6 consecutive months.

### **Discipline and expulsion of member**

**2.8** (1) The bylaws of a society may provide for the discipline or expulsion, or both, of members.

(2) Unless the bylaws provide otherwise, a member of a society may be disciplined or expelled by special resolution.

(3) Before a member of a society is disciplined or expelled under subsection (2) or the bylaws, the society must

(a) send to the member written notice of the

proposed discipline or expulsion, including reasons, and

(b) give the member a reasonable opportunity to make representations to the society respecting the proposed discipline or expulsion.

### **Part 3 – General Meetings of Members**

#### **Time and place of general meeting**

**3.1** A general meeting must be held at the time and place the Board determines.

The directors of a society must call annual general meetings so that an annual general meeting is held in each calendar year.

#### **Ordinary business at general meeting**

**3.2** At a general meeting, the following business is ordinary business:

- (a) adoption of rules of order;
- (b) consideration of any financial statements of the Society presented to the meeting;
- (c) consideration of the reports, if any, of the directors or auditor;
- (d) election or appointment of directors;
- (e) appointment of an auditor, if any;
- (f) business arising out of a report of the directors not requiring the passing of a special resolution.

#### **Notice of special business**

**3.3** A notice of a general meeting must state the nature of any business, other than ordinary business, to be transacted at the meeting in sufficient detail to permit a member receiving the notice to form a reasoned judgment concerning that business.

#### **Chair of general meeting**

**3.4** The following individual is entitled to preside as the chair of a general meeting:

- (a) the individual, if any, appointed by the Board to preside as the chair;
- (b) if the Board has not appointed an individual to preside as the chair or the individual appointed by the Board is unable to preside as the chair,
  - (i) the president,
  - (ii) the vice-president, if the president is unable to preside as the chair, or
  - (iii) one of the other directors present at the meeting, if both the president and vice-president are unable to preside as the chair.

### **Alternate chair of general meeting**

**3.5** If there is no individual entitled under these Bylaws who is able to preside as the chair of a general meeting within 15 minutes from the time set for holding the meeting, the voting members who are present must elect an individual present at the meeting to preside as the chair.

### **Quorum required**

**3.6** Business, other than the election of the chair of the meeting and the adjournment or termination of the meeting, must not be transacted at a general meeting unless a quorum of voting members is present.

### **Quorum for general meetings**

**3.7** The quorum for the transaction of business at a general meeting is 3 voting members or 10% of the voting members, whichever is greater.

### **Lack of quorum at commencement of meeting**

**3.8** If, within 30 minutes from the time set for holding a general meeting, a quorum of voting members is not present,

- (a) in the case of a meeting convened on the requisition of members, the meeting is terminated, and
- (b) in any other case, the meeting stands adjourned to the same day in the next week, at the same time and place, and if, at the continuation of the adjourned meeting, a quorum is not present within 30 minutes from the time set for holding the continuation of the adjourned meeting, the voting



members who are present constitute a quorum for that meeting.

### **If quorum ceases to be present**

**3.9** If, at any time during a general meeting, there ceases to be a quorum of voting members present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated.

### **Adjournments by chair**

**3.10** The chair of a general meeting may, or, if so directed by the voting members at the meeting, must, adjourn the meeting from time to time and from place to place, but no business may be transacted at the continuation of the adjourned meeting other than business left unfinished at the adjourned meeting.

### **Notice of continuation of adjourned general meeting**

**3.11** It is not necessary to give notice of a continuation of an adjourned general meeting or of the business to be transacted at a continuation of an adjourned general meeting except that, when a general meeting is adjourned for 30 days or more, notice of the continuation of the adjourned meeting must be given.

### **Order of business at general meeting**

**3.12** The order of business at a general meeting is as follows:

- (a) elect an individual to chair the meeting, if necessary;
- (b) determine that there is a quorum;
- (c) approve the agenda;
- (d) approve the minutes from the last general meeting;
- (e) deal with unfinished business from the last general meeting;
- (f) if the meeting is an annual general meeting,
  - (i) receive the directors' report on the financial statements of the Society for the previous financial year, and the auditor's report, if any, on those statements,
  - (ii) receive any other reports of directors' activities and decisions since the previous annual general meeting,
  - (iii) elect or appoint directors, and
  - (iv) appoint an auditor, if any;
- (g) deal with new business, including any matters about which notice has been given to the members in the notice of meeting;

(h) terminate the meeting.

### **Methods of voting**

**3.13** At a general meeting, voting must be by a show of hands, an oral vote or another method that adequately discloses the intention of the voting members, except that if, before or after such a vote, 2 or more voting members request a secret ballot or a secret ballot is directed by the chair of the meeting, voting must be by a secret ballot.

### **Announcement of result**

**3.14** The chair of a general meeting must announce the outcome of each vote and that outcome must be recorded in the minutes of the meeting.

### **Proxy voting not permitted**

**3.15** Voting by proxy is not permitted.

### **Matters decided at general meeting by ordinary resolution**

**3.16** A matter to be decided at a general meeting must be decided by ordinary resolution unless the matter is required by the Act or these Bylaws to be decided by special resolution or by another resolution having a higher voting threshold than the threshold for an ordinary resolution.

## **Part 4 – Directors**

### **Number of directors on Board**

**4.1** The Society must have no fewer than 3 and no more than 11 directors.

### **Election or appointment of directors**

**4.2** At each annual general meeting, the voting members entitled to vote for the election or appointment of directors must elect or appoint the Board.

### **Directors may fill casual vacancy on Board**

**4.3** The Board may, at any time, appoint a member as a director to fill a vacancy that arises on the Board as a result of the resignation, death or incapacity of a director during

the director's term of office.

### **Term of appointment of director filling casual vacancy**

**4.4** A director appointed by the Board to fill a vacancy ceases to be a director at the end of the unexpired portion of the term of office of the individual whose departure from office created the vacancy.

## **Part 5 – Directors' Meetings**

### **Calling directors' meeting**

**5.1** A directors' meeting may be called by the president or by any 2 other directors.

### **Notice of directors' meeting**

**5.2** At least 2 days' notice of a directors' meeting must be given unless all the directors agree to a shorter notice period.

### **Proceedings valid despite omission to give notice**

**5.3** The accidental omission to give notice of a directors' meeting to a director, or the non-receipt of a notice by a director, does not invalidate proceedings at the meeting.

### **Conduct of directors' meetings**

**5.4** The directors may regulate their meetings and proceedings as they think fit.

### **Quorum of directors**

**5.5** The quorum for the transaction of business at a directors' meeting is a majority of the directors.

## **Part 6 – Board Positions**

### **Election or appointment to Board positions**

**6.1** Directors must be elected or appointed to the following Board positions, and a director, other than the president, may hold more than one position:

- (a) president;
- (b) vice-president;
- (c) secretary;
- (d) treasurer.

### **Directors at large**

**6.2** Directors who are elected or appointed to positions on the Board in addition to the positions described in these Bylaws are elected or appointed as directors at large.

### **Role of president**

**6.3** The president is the chair of the Board and is responsible for supervising the other directors in the execution of their duties.

### **Role of vice-president**

**6.4** The vice-president is the vice-chair of the Board and is responsible for carrying out the duties of the president if the president is unable to act.

### **Role of secretary**

**6.5** The secretary is responsible for doing, or making the necessary arrangements for, the following:

- (a) issuing notices of general meetings and directors' meetings;
- (b) taking minutes of general meetings and directors' meetings;
- (c) keeping the records of the Society in accordance with the Act;
- (d) conducting the correspondence of the Board;
- (e) filing the annual report of the Society and making any other filings with the registrar under the Act.

### **Absence of secretary from meeting**

**6.6** In the absence of the secretary from a meeting, the Board must appoint another individual to act as secretary at the meeting.

### **Role of treasurer**

**6.7** The treasurer is responsible for doing, or making the necessary arrangements for, the following:

- (a) receiving and banking monies collected from the members or other sources;
- (b) keeping accounting records in respect of the Society's financial transactions;
- (c) preparing the Society's financial statements;
- (d) making the Society's filings respecting taxes.

## **Part 7 – Remuneration of Directors and Signing Authority**

### **Remuneration of directors**

**7.1** These Bylaws do not permit the Society to pay to a director remuneration for being a director, but the Society may, subject to the Act, pay remuneration to a director for services provided by the director to the Society in another capacity.

### **Signing authority**

**7.2** A contract or other record to be signed by the Society must be signed on behalf of the Society

- (a) by the president, together with one other director,
- (b) if the president is unable to provide a signature, by the vice-president together with one other director,
- (c) if the president and vice-president are both unable to provide signatures, by any 2 other directors, or
- (d) in any case, by one or more individuals authorized by the Board to sign the record on behalf of the Society.

FEBRUARY FINANCIAL REPORT

Balance Forward	JAN.1, 2023		\$4,766.41
<u>INCOME</u>			
e-Transfer		\$30.00	
e-Transfer		<u>\$125.00</u>	
		\$155.00	
<u>EXPENSES</u>			
Total		\$0.00	
		\$0.00	
<b>Balance</b>			<b>\$4,921.41</b>
BANK BALANCE			\$4,806.91
Petty Cash			\$114.50
Total Club Funds	FEB, 1,2024		<u>\$4,921.41</u>

JANUARY FINANCIAL REPORT

Balance Forward	NOV.1, 2023		\$5,124.62
<u>INCOME</u>			
Membership		\$185.00	
Bottle money		<u>\$28.80</u>	
		\$213.80	
<u>EXPENSES</u>			
Zoom		\$224.00	
BC Societies		\$90.00	
Judges flight		<u>\$258.01</u>	
Total		\$572.01	
<b>Balance</b>			<b>\$4,766.41</b>
BANK BALANCE			\$4,651.91
Petty Cash			\$114.50
Total Club Funds	JAN.1,2024		<u>\$4,766.41</u>



**RABBITS BC R&CB ASSOCIATION OF BC  
2023 ANNUAL REPORT**

Balance Forward	Jan 1, 2023		\$4,366.38
<b><u>INCOME</u></b>			
Dues		\$415.00	
Donations		\$713.80	
Fundraising		\$7,739.63	
Other		<u>\$0.00</u>	
Total		\$8,868.43	
<b><u>EXPENSES</u></b>			
Admin		\$727.63	
Fundraising		\$7,740.77	
Social		\$0.00	
Misc.		\$0.00	
Total		\$8,468.40	
Total Club Balance Dec. 31, 2023			\$4,766.41





## **RABBITS BC R&CB ASSOCIATION OF BC ANNUAL BUDGET 2024**

### **INCOME**

DONATIONS	\$500.00
FUNDRAISING - (Silent Auctions, Facebook Auction, Bottle Drives, Purdys Fundraiser.....)	\$1,000.00
MEMBERSHIPS - est. 20 members at \$20.00 each	\$400.00
SHOW ENTRIES - est. 1500 animals @ \$5 ea 10 shows	\$7,500.00
OTHER FUNDING (Sponsors, Grants)	\$2,000.00
	\$11,400.00

### **EXPENSES**

VENUE COSTS	\$700.00
TECHNOLOGY - Zoom , Internet	\$270.00
SOCIETY COSTS	\$90.00
OFFICE SUPPLIES	\$300.00
ARBA CHARTER (yearly)	\$40.00
ARBA SHOW SANCTIONS (est. 10 Shows)	\$350.00
INSURANCE	\$600.00
JUDGES	\$8,000.00
TROPHIES AND AWARDS	\$600.00
MISCELLANEOUS SHOW EXPENSES	\$450.00
	\$11,400.00



**RABBITS BC R&CB ASSOCIATION OF BC**  
**Projected Budget for Barriere Shows**  
**September 6, 7, 8, 2024**

<b>\$</b>	<b>EXPENSES</b>
\$600.00	Rabbit Awards \$400.00 Cavy Awards \$200.00
\$7500.00	6 judges averaging \$1250.00 per judge. Includes judging fees, transportation, accommodation and meals
\$300.00	Insurance – half of our yearly total. One other show each year
\$350.00	Hall Rental
\$200.00	ARBA Show Sanction Fees
\$500.00	Miscellaneous Expenses including catering
<b>TOTAL</b> \$9450.00	

<b>\$</b>	<b>INCOME</b>
\$5000.00	Rabbits: \$5.00 per entry x 250 rabbits x 4 shows
\$750.00	Cavies: \$5.00 per entry x 50 animals x 3 shows
\$300.00	Specialty: \$5.00 per entry 1 show/1 breed x 60 rabbits
\$750.00	Food and miscellaneous sales
\$1000.00	LNTCF Society Grant
\$500.00	Projected District of Barriere Grant
\$1150.00	Other fundraising
<b>TOTAL</b> \$9450.00	