

District of Barriere  
**REPORT TO COUNCIL**

<b>Date:</b> February 12, 2024	
<b>To:</b> Council	<b>From:</b> Tasha Buchanan, Acting CAO
<b>Re: Administrative Updates</b>	

**ACTING CAO UPDATE:**

**Development Projects:**

- Dixon Creek Development – The District’s Approving Officer and Mr. Matthews met onsite with the Developer’s engineer to determine next steps.
- The District’s fee simple title sales of the two parcels of land in the LCIP sold to 1199553 B.C. Ltd., is now formally complete. The purchaser is now working on submitting their Development Permit Application, along with two Building Permit Applications; one for an engineered tent structure and another for a warehouse/office. During the processes of the DP and main warehouse/office Building Permit application process, the Developer requested to begin the assembly of the engineered tent structure in order to meet their immediate production needs. Normally, no construction can occur until a successful Development Permit is issued. However, as this proposed structure can be dis-assembled, the structure could be removed/relocated in the event that the Development Permit is not approved when it is presented. With the Developer’s understanding of this risk, and an approved building permit application being submitted, assembly is underway.
- Staff continue to facilitate initial discussions regarding a number of upcoming and potential developments.
- Participated in a full-day virtual seminar hosted by Lidstone Law regarding the new Provincial Housing legislation. There remains to be a lot of uncertainty and unanswered questions regarding the legislation and what does and doesn’t apply to smaller municipalities under 5000 in population. At the end of seminar, the question period had to be cut off as it ran overtime with nearly 90 submitted questions remaining unanswered.
- Participated in a meeting with Mr. Matthews and TRUE Consulting regarding the required OCP update and Subdivision/Development Bylaw project they are currently in process of providing a service estimate for. A grant opportunity for Development Procedure & Policy development is being reviewed as if successful, would be a great compliment to the Subdivision Approvals/Development Bylaw creation. The grant is eligible for 100% funding in an amount up to \$150,000. More information will be provided to Council at the next Council Meeting.
- TRUE Consulting is scheduled to appear before Council at the next Council Meeting to provide an update on the Floodplain Mapping Project and its next steps.

## **PUBLIC WORKS MANAGER:**

### **BBC Project:**

- Drywall mudding & taping has been started. Painting could start in the next few weeks.
- Obtained cost estimates for electrical and lighting, window installation, drywall, and drop ceiling for the unleased space at the back.
- Additional exterior lights were installed on the north and south side of building.
- A sign manufacturer has been hired to design, fabricate, and install the building sign. A preliminary proof has been provided for council to consider.
- Discussions with LNTCFS continue.

### **Roads:**

- As of February, 1st, load restrictions have been imposed on BTR, BLR & Dunn Lake Road with 70% load limits.
- Argo installed new Road Advisory sign supplied by MOTI on Dunn Lake Rd.
- Staff have been responding to complaints about muddy and soft conditions on some of our un-paved roads, which have hindered movement of vehicles.
- Due to changing weather conditions our gravel roads are not able to be graded at this time. They are scheduled to be treated in the spring when frost won't be a concern and drier conditions are prevalent.
- CN has indicated that the Hall Road rail crossing needs rehabilitation and the work is scheduled for this summer. There may be some costs associated with this that staff are ironing out.

### **Parks:**

- Staff have been busy clearing brush, deadfall and thinning trees at the District's property on Birch Lane i.e. Firesmart

### **Utilities:**

- Numerous power outages were experienced on February 1st with no serious negative effects to our facilities. Staff were out immediately dealing with the outage which saved further harm to the electrical components.
- Staff met with consultant regarding pre-design and engineering for proposed wastewater treatment plant. Site tours will be scheduled to visit various plants in the area to aid in the selection of the best technology for the District.
- BTR watermain tie-in for the Teniye Market development is slated for this week. Industrial park customers have been notified of the temporary water shut-off.

- As of February 1st, the North Thompson snowpack was 73% of normal, which is an increase of 13% over last month.

### **RECREATION COORDINATOR:**

- The Committee is looking for Silent Auction items to be donated to Family Fun Night with proceeds going towards NTACS After School Program and Teen Scene. If you have anything you wish to donate, please let Jamie Mosdell know or drop it off next week at the office. Family Fun Night is scheduled for Sunday, February 18<sup>th</sup>, 2024 at 5:30pm.
- Next Recreation Committee Meeting is March 6<sup>th</sup> @ 9:30am

### **FINANCE OFFICER:**

#### **Reminder of draft Budget Meeting Schedule:**

- Monday, February 26, 2024 – *Special Budget* Council Meeting @ 5:30pm for 2<sup>nd</sup> review of Draft 2024 Budget
- Monday, March 11, 2024 – Regular Council Meeting @ 7:00pm for 3<sup>rd</sup> review (and possibly final) of Draft 2024 Budget & tax implications
- Monday, March 25, 2024 – Regular Council Meeting @ 7:00pm for 4<sup>th</sup> (and possibly final) review of Draft 2024 Budget & tax implications
- Monday, April 22, 2024 – Regular Council Meeting @ 7pm for 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> readings of 5-year Financial Plan & Tax Rate Bylaws
- Monday, May 13, 2024 – Regular Council Meeting @ 7:00pm for adoption of Financial Plan & Tax Rate Bylaws.

### **CORPORATE OFFICER:**

- Staff, along with members of our Fire Department, will be meeting with some members of Simpcw's Fire Department to discuss the Emergency and Disaster Management Act Implementation – Indigenous Engagement program.
- The District of Clearwater will be hosting the Community-to-Community (C2C) Event on March 6<sup>th</sup>, 2024 at the Clearwater Ski Hill Lodge and will take place between 9am - 5pm. There will be lunch, snacks and beverages provided. The topics for the discussion are Regional BC Hydro, Cellular and Internet Coverage, Emergency Management/ Wildfire season, Multi-Community MOU, and Highway 5 Safety.
- Met with TNRD Environmental Services staff to discuss the final edits of the Recycling Hauling Agreement renewal. The Mandatory Recyclables Bylaw was discussed at this meeting as well.
- The District's annual Recycle BC report has been submitted.

- Coordination for the District's Confined Space Program Review & Training, as well as Risk Assessments for Highway Rescue, for the LCIP Water Reservoir and First Aid are in process.
- Working on the submission of a grant application to Interior Savings to facilitate the furnishing of the boardroom space at the BBC. The funding can provide a maximum of \$15,000.

\*submitted for information

Prepared by: Tasha Buchanan, Acting CAO