

District of Barriere

REPORT TO COUNCIL

Request for Decision

Date: August 12, 2024	File: 530.20/Rpts
To: Council	From: T. Buchanan, Corporate Officer
Re: Truck Donation	
<u>Recommendation:</u> <i>THAT Council authorizes the Interim CFO to issue a tax receipt in the amount of \$6,988.00 to Dustin Doherty for the donation of a 2005 Toyota Tacoma Pick-up Truck to the District of Barriere.</i>	

Purpose

For Council to consider accepting a donation from Dustin Doherty and to approve the issuance of a tax receipt.

Background

As a local government, the District of Barriere is able to issue a tax receipt in lieu of donations to the organization.

Dustin Doherty has offered to donate a 2005 Toyota Tacoma Pick-up Truck to the District of Barriere in lieu of a tax receipt. The truck is in working order with an odometer reading of 276,600km and has a *Blue Book* value, which has been determined by our Interim CFO, of \$6,988.00.

At present, some District staff utilize personal vehicles (which they are reimbursed by .km as per District Policy and Union Agreement) as there is limited availability of District owned vehicles; especially pick-up trucks. As this truck could be obtained by the District by donation, the addition of it to the District's available fleet would be welcomed by the various departments. The intent would be that the truck would be stored at the District's secure, septic receiving compound, and used when necessary by any department.

It is estimated that annual insurance for this vehicle to be under \$700.00 per year. For comparison, insurance for the District's 2004 Dodge Dakota currently being used daily by Public Works, is \$561.00/yr. Maintenance costs are another factor. For the 2004 Dodge Dakota (again, used daily), the R/M costs in 2022 was \$481.00 and \$1,376.00 in 2023.

Benefits or Impact

General

Pick-up availability is a benefit to all departments and reduces the need for staff's use of private vehicles, especially for works needing a pick-up truck, specifically.

Finances

- Estimated insurance costs: \$600-700/yr
- Estimated R/M \$750.00/yr
- Cost of mileage reimbursement for personal vehicle use in 2023 was: \$1,415.00.

Strategic Impact

N/A

Risk Assessment

Risk Impact: Low -> Should maintenance costs outweigh the benefit of the vehicle, the vehicle could be sold/disposed of via the District's Disposal of Assets Policy.

Internal Control Process: Staff would record departmental use to accurately reflect each department budget.

Next Steps / Communication

- Sign transfer papers with vehicle donor.
- Issue tax receipt to donor.

Recommendation

THAT Council authorizes the Interim CFO to issue a tax receipt in the amount of \$6,988.00 to Dustin Doherty for the donation of a 2005 Toyota Tacoma Pick-up Truck to the District of Barriere.

Alternative Options

1. Council could choose to not accept the donation of the 2005 Toyota Tacoma Truck from Mr. Doherty.

Prepared by:

T. Buchanan, Corporate Officer

Reviewed by:

D. Drexler, Chief Administrative Officer