



DISTRICT OF BARRIERE COUNCIL POLICY MANUAL

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Approval Date:

NO. 37 - DRAFT
SECTION: ADMINISTRATION AND PARKS
SUBJECT: BEER GARDEN REGULATION POLICY

All groups or individuals applying for a Beer Garden Permit will require approval by the District of Barriere. The Proponent must comply with the following District requirements:

1. Applications must be completed and submitted, in full, a minimum of 30 days prior to the planned event.
2. Agreement to the payment terms as per District of Barriere Fees Bylaw No. 73 as amended.
3. Location of the Beer Garden must be approved by the District.
4. Fencing, tents, security, and any additional restroom facilities must be supplied by the applicant.
5. Proof of liability insurance is required.
6. All RCMP and Liquor Control Board regulations are followed with copies of approvals provided to the District prior to event.
7. The Applicant must provide a full financial accounting of all costs and revenues related to the Beer Garden operation and this must be submitted to the District within 30 days from the date of the event.
8. The Beer Garden Financial Report must include receipts and detailed itemized lists that include:
 - Revenue: Alcohol Sales, Empty Bottle Returns, Full Bottle Returns to LCB Outlets and Additional items.
 - Totals, Net Totals, % Payment of Net Profit as determined by Fees Bylaw and accounting for the remaining % (receipts to be enclosed).

- The Financial Report must include sign off by the Proponent of the Event and the Beer Garden Coordinator with signing dates and contact phone numbers.
9. All music, noise and alcohol served/consumed ends at 9pm and all guests must be out of the park/facility by 10:00pm.
 10. Applicant is responsible for site clean-up and removal of all items after the event. If the facilities are not cleaned after use, the District of Barriere will withhold the damage deposit to cover costs.
 11. Disposal of ice or grey water is not permitted on the grass.
 12. Beer Garden permits may not be approved if previous non-compliance issues of the District, RCMP, or LCB have not been resolved or addressed by the Proponent in their application or at Council's discretion for any other reason without explanation.
 13. The number of annual approvals of Beer Garden Permits may be limited at the discretion of District of Barriere Council.
 14. This Policy rescinds Policy No. 4.

All Groups or Individuals applying for Beer Garden Permits will apply through District Reception.

All applicants will be reviewed by the CAO, the RCMP, and referred to Council for review and approvals.

Previous Revision/s: Original Policy No. 4 – March 2008

BEER GARDEN FINANCIAL REPORT

This form must be completed by the Coordinator/ Organizer of the Beer Garden and submitted within 30 days of the event date and must be submitted to the District of Barriere.

See both the Beer Garden Regulation Policy No. 37 and Fees & Charges Bylaw No. 73 as amended for additional details.

EVENT DATE: _____ EVENT: _____

COORDINATOR: _____ PHONE #: _____

REVENUES:

Item	Amount
Alcohol Sales Total	_____
Full Bottle Returns	_____
Empty Bottle Returns	_____
Additional Revenue:	_____
_____	_____
_____	_____
TOTAL = _____	_____

EXPENDITURES:

Item	Amount
Alcohol Purchase(s)	_____
Equipment:	_____
_____	_____
Supplies:	_____
_____	_____
Permit Costs:	_____
Fees:	_____
Rentals:	_____
Additional Items:	_____
_____	_____
_____	_____
TOTAL = _____	_____

(Revenues-Expenditures=) **NET TOTAL** = _____

Disbursement of Net Profits and % of total (Refer to Section 7 of Bylaw No. 73):

% Amount Group or Purpose Contact/Phone # or District Approval

20% = _____ - payable to the District of Barriere

80% = _____ - payable to local non-profit/fundraiser outlined in application.

Signatures: Applicant: _____ Date: _____

District of Barriere Finance Officer: _____ Date: _____