

**DISTRICT OF BARRIERE**  
**MINUTES OF A REGULAR COUNCIL MEETING - BUDGET**

Held on Monday March 2, 2020 at 7:00pm  
In the Council Chambers at Municipal Hall  
4936 Barriere Town Road, Barriere, B.C.

Present: Mayor Ward Stamer  
Councillor Judy Armstrong  
Councillor Al Fortin  
Councillor Scott Kershaw  
Councillor Rob Kerlake  
Councillor Donna Kibble  
Councillor Amanda Sabyan

Staff: Colleen Hannigan, Chief Administrative Officer  
Tasha Buchanan, Legislative Services Manager  
Ashley Wohlgemuth, Fire Chief  
Ian Crosson, Utilities Manager  
Doug Borrill, Senior Utilities Specialist  
Dustin Doherty, Parks & Roads Manager

*Mayor Stamer called the meeting to order at 7:00pm*

**1. ADOPTION OF AGENDA**

A late entry item was submitted for approval by the Senior Boys Basketball Team requesting funding towards their upcoming Provincial Tournament participation.

**Moved by Councillor Fortin**

**Seconded by Councillor Sabyan**

**That Council approve the late entry addition by the Senior Boys Basketball Team as Agenda Item 3a.**

**CARRIED**

**Moved by Councillor Sabyan**

**Seconded by Councillor Fortin**

**That Council approve the March 2, 2020 Regular Council Meeting Agenda as amended.**

**CARRIED**

**2. ADOPTION OF MINUTES**

- a. A correction was made by staff for Item 5c. The words "fire hydrants" are to be removed as that is a separate contract than the one noted in the report.

**Moved by Councillor Fortin  
Seconded by Councillor Kerlake  
That Council adopt the minutes of a February 18, 2020 Regular Council Meeting  
as amended.**

**CARRIED**

- b. **Moved by Councillor Sabyan  
Seconded by Councillor Kerlake  
That Council adopt the minutes of a February 24, 2020 SPECIAL Council Meeting  
– Budget.**

**CARRIED**

### **3. PETITIONS AND DELEGATIONS**

*Councillor Kerlake declared a conflict of interest as a parent of one of the team members and left the meeting at 7:05p.m.*

- a. **Barriere Senior Boys Basketball Team – Request for Funding**

Cam Kerlake and Aaron VanSickle provided Council with a written handout explaining the team's request for funding assistance of \$500 from the District to go towards their participation in the 2020 Provincial Tournament.

**Moved by Councillor Fortin  
Seconded by Councillor Kershaw  
That Council approve the Senior Boys Basketball Team's grant request of  
\$500 with the funds to come from the Council Grants line item.**

**CARRIED**

*Councillor Kerlake returned to the meeting at 7:08p.m.*

### **4. BYLAWS**

*None scheduled to be read*

### **5. STAFF REPORTS**

- a. 2020 DRAFT Budget Review – C. Young, Finance Officer

The Finance Officer provided Council with an overview of the draft 2020 budget. Discussion ensued.

- a) Draft Riverwalk Wastewater Budget

*No changes presented.*

b) Draft Siska Wastewater Budget

*No changes presented.*

c) Draft Aquatics Wastewater Budget

It was suggested that the LED keypad be protected from the elements.

d) Louis Creek Industrial Park Water System Budget

*No changes presented.*

e) Draft Water System Budget

Mileage: Discussion ensued as to whether it would be more cost effective to purchase another vehicle vs use of employee's own vehicle with reimbursement. Staff reported having researched this feasibility in the recent past where results of that research showed that the current status quo is the most cost effective option at this time.

It was reported that staff have undertaken some comparisons of other small municipalities water utility rates in the region:

**Annual residential rates:**

Blue River: 744

Ashcroft: 550

Clinton: 480

Vavenby: 600

*With the proposed increase, **Barriere: 407***

Staff reported that it was recently discovered that the foot valve on the well pump and the pump itself is required to be repaired. Staff have made a change to the draft to reflect the \$25,000 originally proposed to be placed into Reserve, be now placed into the Repairs & Maintenance Line Item.

f) Draft General Operational Budget

- Both the revenue and expense line item for the Canada Day grant have been changed from \$1,000 to \$800 to reflect the actual funds received for 2020
- Transfer from Surplus Roads has increased \$30,000
- Transfer from Reserve Environment has been reduced \$20,000
- Staff to look into the policy if Council receives a cost of living increase on their salaries each year
- To create a new line under Council to split out the funds going towards N.T.A.C.S recreation/ healthy living
- Snow removal for Solid Waste Services was reduced to \$700 from \$1,500
- Transfer to Reserve- District Hall was increased to \$37,000
- Transfer to Surplus General reduced to \$174,815.28

**Moved by Councillor Kershaw  
Seconded by Councillor Fortin  
That a portion from Business License revenue, minus Admin expenses, be transferred into an Economic Development fund.**

**CARRIED**

**Moved by Councillor Fortin  
Seconded by Councillor  
That a line item be created titled *Recreation and Healthy Living* and that the funds being provided to NTACS be included in this new line item.**

**CARRIED**

*Councillor Armstrong declared a conflict of interest as an employee of NTACS and left the meeting at 8:09 pm.*

*Councillor Armstrong returned to the meeting at 8:11p.m.*

**Moved by Councillor Armstrong  
Seconded by Councillor Sabyan  
That Council approve the purchase of the Tool Cat Snow Blower and Spreader attachments.**

**CARRIED**

**Moved by Councillor Kershaw  
Seconded by Councillor Kerlake  
That the proposed Plow at \$5,000 be removed from the draft Roads budget as presented.**

**CARRIED**

b. CAO Update (verbal) – C. Hannigan, CAO

**Louis Creek Industrial Park Water System Update:** Finished the distribution plumbing. Pressure test was conducted and passed. Control panel will be installed in the next few weeks. Staff will be reviewing previous quotes for the Reservoir repair and if the work proposed is still sufficient.

**Waterline Repair:** A small water main break occurred on Hwy 5 with repair taking place on Friday, February 29<sup>th</sup>. The work was completed without incident. There was an unfortunate miscommunication created due to how Interior Health posts Boil Water advisories within their app. On the app, it didn't report that only a small number of homes (approx. 12 homes) were affected but rather gave the appearance that the entire town of Barriere was under the same Advisory. They have acknowledged this issue and plan on making this change to their app/website going forward.

**CAO Forum:** The CAO attended a CAO Forum last week.

## 6. PROCLAMATIONS

*None scheduled.*

## 7. CORRESPONDENCE

### a. For Information

### b. For Action

- i. Investing in Canada Infrastructure Program (ICIP) Rural and Northern Communities (RNC)
- ii. Intention for ALR Act and Regulations Changes – Local Government Jurisdictions
- iii. UBCM re: Referred Resolution 2019-B206 – Provincial Court Costs  
It was questioned as to what the process would be to resubmit. Staff will inquire and report back to Council at a future meeting.

## 8. COUNCIL REPORTS

- a. Councillor Fortin provided a verbal report on the following:
  - Barriere Legion awarded community Gaming grants totaling approx. \$15k to various non-profits in the area.

## 9. MAYOR'S REPORT

The Mayor provided a verbal report on the following:

- Gilbert Smith Forest Products should still be able to continue under the new forestry tenure.
- Met with a new property owner who will be submitting a Development Application for a Chevron Gas Station in the coming few weeks.

**Moved by Mayor Stamer**

**Seconded by Councillor Fortin**

**That a letter of congratulations and appreciation be sent to Doreen Landry upon her retirement as a successful local restaurant owner in the community.**

**CARRIED**

## 10. PUBLIC INQUIRIES

- a. Antoon Houben: 2<sup>nd</sup> Annual Mad-Hatter's Tea Party will be taking place on March 14<sup>th</sup>, 2020 with a pirate theme with funds being raised for the Hospice Society.

**11. NOTICE OF MOTION**

*None presented.*

**12. RECONVENE INTO CLOSED SESSION**

**Moved by Councillor Fortin**

**Seconded by Councillor Kershaw**

**That pursuant to Section 90(1)(k) of the Community Charter, that the public interest requires that persons other than Council Members and required staff be excluded from the meeting and that Council continues the meeting in closed session to discuss confidential matters at 9:18pm.**

**CARRIED**

**13. RECONVENE OPEN MEETING**

*Council reconvened into open session at 9:48p.m.*

**14. NEXT MEETING**

- a. Regular Council Meeting and 2020 Budget Review – Monday, March 16, 2020 @7pm

**15. ADJOURNMENT**

Moved by Councillor Kerlake that the meeting adjourn at 9:50p.m.

CARRIED

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Mayor Ward Stamer

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Colleen Hannigan, CAO