

District of Barriere

REPORT TO COUNCIL

Date: May 27, 2024	
To: Council	From: Tasha Buchanan, Acting CAO
Re: Administrative Updates	

ACTING CAO UPDATE:

Development Projects

- Minor updates to the District of Barriere Zoning Bylaw No. 111 to support the Provincial SSMUH legislation requirements will be presented at the next Regular Council Meeting.

Other

- The District's application under the *2023 CRI FireSmart Community Funding Program* has been approved in the amount of \$138,295.42. The confirmation letter from UBCM is included in the Information package of this meeting. Staff, including members of the Fire Department, will be meeting this week to complete the initial requirements of this program.
- With the funding from the Interior Savings Community Grant, furnishing for the BBC Boardroom have been ordered and include a boardroom table, boardroom chairs, audiovisual equipment, laptops and other furnishings.
- Lease documents for the BBC tenants are being finalized with a term start date for June 1st, 2024.
- Attended the 2024 International Institute of Municipal Clerks (IIMC) Conference in Calgary from May 18th to 23rd. Over 1,100 Corporate Officers were in attendance from all over the world. Completed six individual course trainings over the course of the week.
- UBCM Ministry and Staff Meetings are now available to be booked with a deadline of June 21st. This year's UBCM Convention is once again taking place in Vancouver and the District has 3 rooms reserved for September 15-24th, 2024.
- A posting for the replacement of outgoing Deputy Fire Chief, Derek Ive, has been posted internally within our Fire Department. Chief Wohlgemuth will be making her recommendation to Council for this appointment in an upcoming meeting.
- Continuing to engage in conversations with the TNRD regarding the multi-municipality Housing Needs Report update collaboration.
- The accommodation rental agreement for the incoming physician has been signed by all parties and will be in effect from June 1st to September 1st, 2024.
- Preparation for the Annual Report is underway in anticipation of its deadline of the end of June.
- Staff are preparing to present Council with an updated MOU draft with Simpcw First Nation at a Council meeting in June in anticipation of scheduling a summer signing of the document.
- Property Tax Notices are going out this week and are accompanied by informational inserts regarding solid waste collection and water restrictions.

PUBLIC WORKS MANAGER:

Parks

- Mowing is well under way
- Flowers have been planted.
- Hanging baskets were put up on Barriere Town Rd Bridge
- Minor irrigation repairs have been completed in Fadear Park – non-operational sprinkler heads were replaced.
- Attempted break-in a bandshell was reported to RCMP. Staff relocated sound equipment to a more secure location. Staff are in process of obtaining quotations for a security alarm and monitoring system.

Roads

- Road line painting is scheduled in the coming weeks
- Staff will be repairing small potholes and doing some shoulder work in the next week.

Utilities

- Major water leak on BTR was successfully repaired. The resulting boil water notice was rescinded before the long weekend.
- Utilities staff attended a waterworks workshop at Emco. Some training was provided and new products shown.
- Leonie Lake dam field inspection was completed. The lake is full.

BBC

- All interior doors have been stained and installed.
- All exterior steel doors have been installed and painted
- Windowsills have been installed and stained.
- Fire alarm and security systems have been completed and tested.
- Interior signage is ready for installation.
- All exterior painting has been completed by Councilor McInnis

RECREATION COORDINATOR:

- The BBC Grand Opening is scheduled for Friday, June 21st at 3pm. The event will consist of speeches, a ribbon cutting and the opportunity for the tenants to showcase an “Open House” to the community and invited delegates.
 - The Recreation Committee would like to confirm if there are funds for a BBQ to take place or if lighter snacks should be offered. Additionally, Staff would like to offer an honorarium to Simpcw Drummers for them to open the event with a welcome song and prayer.
- Volunteers for the Block Party are needed, mainly for the Beer Gardens either as ticket sellers or Beer Slingers. If Council knows anyone or has their *Serving It Right* in order to serve alcohol, please contact Staff.
- Music in the Park nights have been booked for the following dates:
 - July 5th and 19th
 - August 2nd, 16th and 30thAugust 30th is the Friday before Fall Fair and Staff is currently in progress of booking a larger band/solo artist for this evening for a larger show.

- Movie in the Park Nights have been booked for the following dates:
 - July 12th and 26th
 - August 9th
 - August 23rd - Interior Savings Moonlight Movie Night

- The next Recreation Committee meeting is on Wednesday, June 12th at 9:30am.

*submitted for information

Prepared by: Tasha Buchanan, Acting CAO