

Barriere & District

**FoodBank**  
Society



SEP 01 2022  
RECEIVED

4748 Gilbert Drive • Box 465, Barriere BC V0E 1E0 • 236-597-0029 • foodbankbarriere@gmail.com

To: *MAYOR, Councillors, Chief Admin Officer.*

Re: Human resource support and volunteer recruitment

Our local food bank serves approximately 60 households providing monthly food hampers throughout the year with a Christmas hamper and gifts in December. Personal hygiene products are offered when needed and pet food is distributed from donations mostly from the SPCA in Kamloops. New initiatives to better address child hunger are occurring such as After the Bell program this summer. This past year more seniors accessed the local food bank. A gradual increase in the number of households served is now happening.

The people of Barriere and surrounding area – the individuals, the community groups, businesses and government work together to provide this service in our local area. The operation of the food bank depends on community fundraising efforts and food donations, various grants, and the food sharing programs that are accessed through Kamloops Food Bank. It's operation also depends on committed volunteers willing to offer their time and abilities in support of food security for all.

The food bank has a small, dedicated team of volunteers that work diligently to administer and provide services. However, we recognize that the food bank needs more human resources with a wider range of knowledge, ability, and vision to carry out all the necessary tasks to operate smoothly. Volunteer engagement can mean anything from regular involvement to simply being that person who is called when a problem arises in his/her area of expertise.

Please find attached a description of volunteer needs that we have identified.

More community people engaged will ensure the food bank provides consistent service while being progressive and adaptable in uncertain, changing times.

Please contact the food bank to discuss any contribution you can offer the food bank at 236-597-0029 [foodbankbarriere@gmail.com](mailto:foodbankbarriere@gmail.com) or face book at foodbank Barriere.

Sincerely Doris Bruno  
President

Gail Robertson  
Vice-President



## **BARRIERE & DISTRICT FOOD BANK VOLUNTEER NEEDS**

### **Equipment Maintenance**

The food bank needs a person or team of people who can take charge of regular preventative maintenance of equipment and to source out, arrange and oversee reliable cost-effective repair service as required. Our equipment includes a back up generator, heat pump & furnace, refrigerators, and freezers.

### **Building Maintenance**

The food bank needs a person or team of people who can take charge of the upkeep of the building. This would include handy man jobs like changing lights, fixing a leaking tap, painting etc.

### **Outside Maintenance**

The food bank needs a person who will be responsible for the outside landscape. In summer there is weed wacking and in winter the parking lot needs to be free of snow and ice. Beyond these essential tasks much more could be done to beautify and even generate income from our vacant outdoor space.

### **Hamper Delivery**

The food bank needs a driver or drivers available each Wednesday of the month. Since the pandemic, the food bank has encouraged delivering hampers as a strategy to keep people safe and lessen the spread of the virus. We were very fortunate in having a regular driver with other drivers coming forward to expand delivery capacity and at no cost to the food bank. Our ability to deliver has now decreased and we are only offering delivery to food bank users who have no ability to physically come to the building and when we have a driver available.

### **Warehouse Coordinator**

The food bank needs a person to coordinate the warehouse tasks with available volunteers and ensure that tasks do not fall through the cracks. The food bank currently has several volunteers sharing the warehouse responsibilities which include picking up product locally and in Clearwater or Kamloops, sourcing out the best deals and ordering appropriate amounts of product, and to buy in bulk during sales for cost saving. Bulk food is packaged, shelves are continually stocked, and inventory kept in the building and the container. Hampers are prepared ahead of time with the stable items.

### **Technology Issues**

The food bank needs a person who can provide technical assistance with issues concerning the computer & printer, internet and telephone.

### **Society Members & Board of Director Members**

New directors are elected every April from our membership. New members are welcome throughout the year. The directors provide ongoing administration of the food bank setting policies and planning for the future.