

**District of Barriere**  
**REPORT TO COUNCIL**

<b>Date:</b> December 16, 2024	<b>File:</b> 530.20/Rpts
<b>To:</b> Council	<b>From:</b> T.Buchanan, Corporate Officer
<b>Re: DRAFT 2025 Regular Council Meeting Schedule and 2025 Deputy Mayor Rotation</b>	

**Background:** An annual Council Meeting schedule must be approved by Council prior to the start of its new year and made available to the public.

**Discussion:** As reported in strategic planning sessions, staff will be presenting proposed changes to the District’s Council Procedure Bylaw to permit more flexibility in annual meeting scheduling to better accommodate holiday and convention date timing. In addition, the Regular Council Meeting start time is proposed to be changed from 7pm to 5:30pm. This time change is proposed to better accommodate those on Council who may benefit from meetings ending earlier in the evening due to early morning personal work schedules. This also shortens the lengthy day of both Council and staff that often results; especially for those meetings that run over 3 hours in length.

A draft Council Procedure Bylaw amendment is being presented at this Council Meeting. However, while Council Procedure Bylaws usually do note a general start time of Regular Council Meetings, they do not outline specific meeting dates as this is done annually by Council resolution. Council’s consideration of the draft Council Procedure Bylaw will also be advertised as per legislation prior to its potential adoption in January.

During that bylaw amendment process, should Council choose to not change its Regular Meeting start time or makes other changes that could alter this approved schedule, the annual schedule would come back to Council for reconsideration.

Attached is the draft 2025 Regular Council Meeting Schedule.

In addition, a Deputy Mayor rotation schedule is also approved annually by Council. As 2025 will have a by-election, the Deputy Mayor schedule attached is left blank from April – December 2025 until such time as the newly elected candidate takes office. The remaining rotation schedule will then automatically go by alphabetical order.

**Recommendation: THAT Council approve the 2025 Regular Council Meeting Schedule and 2025 Deputy Mayor Schedule as presented.**

*Prepared by: T. Buchanan, Corporate Officer*  
*Reviewed by: Daniel Drexler, CAO*

Attachments: Draft 2025 Regular Council Meeting Calendar & Schedule  
Draft 2025 Deputy Mayor Schedule

# 2025

January '25						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February '25						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March '25						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April '25						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May '25						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June '25						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July '25						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August '25						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September '25						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October '25						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November '25						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December '25						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

District of Barriere Regular Council Meetings						
SILGA		April 30-May 3			Kamloops	
UBCM		September 16-20			Vancouver	
Stat Holidays						
Office Closures						

## District of Barriere



### Schedule of 2025 Council Meetings

*\*Important\* – Please note that meeting dates are subject to change. Any meeting date changes will comply with the required public notice as mandated by legislation. Please contact the District Office for meeting date confirmation (250) 672-9751*

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January	13	Regular Council Meeting	5:30pm
February	3	Regular Council Meeting	5:30pm
	24	Regular Council Meeting	5:30pm
March	10	Regular Council Meeting	5:30pm
	24	Regular Council Meeting	5:30pm
April	14	Regular Council Meeting	5:30pm
May	5	Regular Council Meeting	5:30pm
	26	Regular Council Meeting	5:30pm
June	9	Regular Council Meeting	5:30pm
	23	Regular Council Meeting	5:30pm
July	21	Regular Council Meeting	5:30pm
August	18	Regular Council Meeting	5:30pm
September	15	Regular Council Meeting	5:30pm
October	6	Regular Council Meeting	5:30pm
	27	Regular Council Meeting	5:30pm
November	17	Regular Council Meeting	5:30pm
December	15	Regular Council Meeting	5:30pm