

**DISTRICT OF BARRIERE  
BYLAW NO. 259**

**A BYLAW TO ESTABLISH RESERVE FUNDS FOR THE PURPOSE OF SETTING ASIDE  
FUNDS FOR OPERATING AND CAPITAL PURPOSES**

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The Council for the District of Barriere, in open meeting lawfully assembled, hereby **ENACTS** as follows:

**1.     Title**

1.1     This bylaw may be cited as the “Reserve Fund Establishment Bylaw No. 259”.

**2.     Reserve Fund Establishment:**

2.1.    The following reserve funds are established or continued for the purposes specified in the table below:

<b>Name of Reserve Fund</b>	<b>Purpose of Reserve Fund</b>
General Capital Reserve Fund	To fund General Fund capital projects as identified in Asset Management Investment Plans and annual budgeting, including but not limited to: <ul style="list-style-type: none"><li>- Facilities (includes parks, buildings, fire hall, municipal hall, etc.)</li><li>- Machinery and Equipment (includes fire trucks, fleet vehicles, generators, IT, etc.)</li><li>- Roads</li><li>- Acquisition of Land</li><li>- Support other Water and Wastewater utilities capital projects as needed</li></ul>
Fire Department Capital Reserve Fund	To fund Fire Department capital projects as identified in Asset Management Investment Plans and annual budgeting, with funding to the reserve provided from insurance proceeds (currently Fire Marque)
Water Capital Reserve Fund	To fund Water Fund capital projects as identified in Asset Management Investment Plans and annual budgeting
Wastewater Capital Reserve Fund	To fund Wastewater Fund capital projects as identified in Asset Management Investment Plans and annual budgeting.

<b>Name of Reserve Fund</b>	<b>Purpose of Reserve Fund</b>
Transportation Infrastructure Reserve Fund	To provide for transportation infrastructure that supports walking, bicycling, public transit or other alternative forms of transportation.
Park Land Acquisition Reserve Fund	To provide for the acquisition of park lands.
Community Works Reserve Fund	To account for funds received and used pursuant to the Community Works Fund Agreement, and to fund projects in compliance with acceptable uses as defined in the Agreement.
Growing Communities Reserve Fund	To account for funds received and used pursuant to the British Columbia Growing Communities Fund (GCF), and to fund projects in compliance with the terms of the GCF Program.
Climate Action Reserve Fund	To account for funds received and used pursuant to climate action and mitigation agreements, and to fund projects in compliance with acceptable uses as defined in the agreements.

### **3. Source of Funds:**

- 3.1. Funds allocated from the annual operating budget or surplus, or from general revenues, may be placed to the credit of any reserve fund established in Section 2.
- 3.2. Money received from cash contributions in lieu of providing off street parking spaces in specified areas must be placed to the credit of the Transportation Infrastructure Reserve Fund.
- 3.3. Money received from the sale of park land, from the disposal of park land under section 27 (2) (b) of the Community Charter, and from 5% in lieu of subdivision park lands under Section 941 (12) of the Local Government Act, must be credited to the Park Land Acquisition Reserve Fund.
- 3.4. Monies received pursuant to the Federal Community Works Fund Agreement must be placed to the credit of the Community Works Reserve Fund.
- 3.5. Monies received pursuant to the Province of British Columbia Growing Communities Fund must be placed to the credit of the Growing Communities Reserve Fund.
- 3.6. Amounts received from funding sources related to climate change and emissions reduction programs, including the Local Government Climate Action Program and any future similar federal or provincial programs, must be paid into the Climate Action Reserve Fund.

- 3.7. Amounts received from Fire Marque or any other fire department related insurance claims proceeds must be paid into the Fire Department Capital Reserve Fund.

**4. Investment of Funds:**

- 4.1. Monies set aside in reserve funds, together with interest earned, shall be accounted for separately and until required to be used, may be invested in the manner provided by the *Community Charter* or as outlined in Council's Investment Policy No. 53FI, as amended or replaced from time to time.

**5. Transfer of Funds:**

- 5.1. Council may, by bylaw, transfer amounts between reserve funds as follows:
- a. Monies held to the credit of the General Capital Reserve Fund, Fire Department Capital Reserve, Water Capital Reserve Fund, or Wastewater Capital Reserve Fund may be transferred between these reserves.

**6. Expenditure of Funds:**

- 6.1. Money in a reserve fund, together with interest earned on the fund balance, must only be used for the purpose for which the fund was established.
- 6.2. Monies placed to the credit of a reserve fund established by this bylaw may be expended by resolution of Council, or as authorized by a bylaw adopted by Council.
- 6.3. All monies shall be expended in accordance with applicable legislation including, but not limited to, the applicable Federal or Provincial funding agreement, *Local Government Act*, and *Community Charter*.
- 6.4. If a municipal hall or land related purchase are needed in the future, the monies held within the General Fund Reserve should be utilized for such an expense.

**7. Discontinuation and Transfer of Current Reserve Funds:**

- 7.1. Monies held in the reserve fund identified in Column 1 of Table 7.2 are hereby transferred to the reserve fund named and established by this bylaw in Column 2 of Table 7.2.

7.2. Table 7.2 – Transfer of Funds:

Column 1 – Reserve Fund	Column 2 – Transfer to Reserve Fund
District of Barriere Municipal Hall Reserve Fund Bylaw No. 0024	General Capital Reserve Fund
District of Barriere Land Reserve Fund Bylaw No. 0028, 2008	General Capital Reserve Fund
Highway Rescue Reserve	General Capital Reserve Fund
Wildfire Revenue Reserve	General Capital Reserve Fund
First Responders Reserve	General Capital Reserve Fund
Roads Reserve	General Capital Reserve Fund
Highway Sign Reserve	General Capital Reserve Fund
Environmental Reserve	General Capital Reserve Fund
Parks Reserve	General Capital Reserve Fund
Community Hall Reserve	General Capital Reserve Fund
Louis Creek Industrial Park	50% to General Capital Reserve Fund 50% to Water Capital Reserve Fund
District of Barriere Water Utility Reserve Fund Bylaw No. 0026, 2008	Water Capital Reserve Fund
District of Barriere Fire Department Reserve Fund Bylaw No. 0027, 2008	Fire Department Capital Reserve Fund
Parkland Acquisition Reserve Fund Bylaw No. 192	Park Land Acquisition Reserve Fund
Community Works Funds (Gas Tax)	Community Works Reserve Fund
Growing Communities Fund Bylaw No. 241 (Note: funds currently held in Surplus)	Growing Communities Reserve Fund
Climate Action Funds (Note: funds currently held in Surplus)	Climate Action Reserve Fund

**8. Repeals:**

8.1. The following bylaws, and any amendments hereto are hereby repealed in their entirety:

- a. District of Barriere Municipal Hall Reserve Fund Bylaw No. 0024
- b. District of Barriere Land Reserve Fund Bylaw No. 0028, 2008
- c. District of Barriere Fire Department Reserve Fund Bylaw No. 0027, 2008
- d. District of Barriere Water Utility Reserve Fund Bylaw No. 0026, 2008
- e. Parkland Acquisition Reserve Fund Bylaw No. 192
- f. Growing Communities Fund Bylaw No. 241

8.2. The following reserve accounts which currently have no bylaw, are hereby closed once the transfers in Table 7.2 are completed:

- a. Highway Rescue Reserve
- b. Wildfire Revenue Reserve
- c. First Responders Reserve
- d. Roads Reserve
- e. Highway Sign Reserve
- f. Environmental Reserve
- g. Parks Reserve
- h. Community Hall Reserve
- i. Louis Creek Industrial Park Reserve
- j. Community Works Funds (Gas Tax) Reserve

**9. General**

- 9.1. Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto, as amended, revised, consolidated or replaced from time to time.
- 9.2. If any section, paragraph or phrase of this bylaw is for any reason held to be invalid by a decision of a Court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this bylaw.

Read a first, second, and third time this 15<sup>th</sup> day of September, 2025.

Finally adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Mayor – Rob Kerslake

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Corporate Officer – Tasha Buchanan