

District of Barriere

# REPORT TO COUNCIL

<b>Date:</b> Nov 20, 2023	<b>File:</b> 530.20/Rpts
<b>To:</b> Council	<b>From:</b> Bob Payette, CAO
<b>Re: Administrative Updates</b>	

## **CAO UPDATE:**

### **Development Projects:**

- CAO completed the revised application for the Crown Land tenure in partnership with Simpcw. Continue waiting for Simpcw Council resolution on the initiative and a letter of support from the Seniors' Society.
- Dixon Creek Development - staff continue to work with developers to complete the servicing strategy as part of the final rezoning approval.
- Work and discussions ongoing with possible development of the truck stop on the highway, with the developer submitting his application for subdivision and discussions with MOTI. MOTI has reviewed their passing lane project to see if the truck stop can fit within that project as far as traffic volumes are concerned. It was determined that the developer will be required to conduct the Traffic Impact Study (TIA).

### **Flume Project:**

- Captain Kerslake of the Flume Tiger Team continues his finest work on the interior construction:
  - HVAC installation is completed
  - Electrical installation for all spaces 90% complete
  - Internet cable to be installed for future fibre services
  - Framing is completed
  - Contract for insulation & drywalls is underway
  - Doors, windows, flooring, lighting, all in progress
  - Office leases, legal reviews are completed, execution of leases in progress
  - Next steps: develop communication plan (in progress)



## **PUBLIC WORKS MANAGER:**

### **Roads & Parks:**

- On-going road repairs have been completed on Hall Road and the BTR bridge approach, as well as shouldering on Bradford Road and downtown area.
- The 3-way intersection configuration has now been restored as the Dunn Lake Road project has reached substantial completion.
- Dixon Creek Road has been recently graded prior to winter freeze-up.
- Barriere River Bridge inspection was completed and remains mostly unchanged since its last assessment. Minor deterioration around the watermain hangers and deck delamination have progressed slightly, yet the affected components continue to function as designed.
- The Christmas lights have been installed and illuminated in Fadear Park for the season.

### **Utilities:**

- Select utility structures (manholes/valve boxes) have been marked in anticipation of annual winter road maintenance services.
- Back-up generator fuel tanks have been topped up.
- Louis Creek reservoir tank insulation is complete.
- LCIP reservoir communication controls to be commissioned this week

## **RECREATION COORDINATOR:**

### **Barriere Winterfest Activity (Dec. 10<sup>th</sup>) Reminders:**

- Breakfast with Santa- 9am – 12pm at the Lions Hall.
- The Christmas Tree Light-Up – 4:30pm – 7:00pm (light-up at 6:00pm)
- Next Committee Meeting: December 6<sup>th</sup> @ 9:30am



## **FINANCE OFFICER:**

### **Proposed Budget Meeting Schedule:**

- Monday, January 22, 2024 – Regular Council Meeting @ 7:00pm for 2023 Budget Final
- Monday, February 12, 2024 – *Special Budget* Council Meeting @ 5:30pm for 1<sup>st</sup> look at Draft 2024 Budget
- Monday, February 26, 2024 – *Special Budget* Council Meeting @ 5:30pm for 2<sup>nd</sup> review of Draft 2024 Budget
- Monday, March 11, 2024 – Regular Council Meeting @ 7:00pm for 3<sup>rd</sup> review (and possibly final) of Draft 2024 Budget & tax implications
- Monday, March 25, 2024 – Regular Council Meeting @ 7:00pm for 4<sup>th</sup> (and possibly final) review of Draft 2024 Budget & tax implications
- Monday, April 22, 2024 – Regular Council Meeting @ 7pm for 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> readings of 5-year Financial Plan & Tax Rate Bylaws
- Monday, May 13, 2024 – Regular Council Meeting @ 7:00pm for adoption of Financial Plan & Tax Rate Bylaws.

## **CORPORATE OFFICER:**

- AED alarmed wall cabinet has been ordered for the Community Hall AED device.
- Along with the CAO, met with a number of developers regarding potential upcoming projects.
- Met with some members of the Lions Club to discuss insurance requirements regarding 3<sup>rd</sup>-party liability and municipal rental policy development.

**Barriere Fire Rescue Team –**  
Chief Wohlgemuth 25-year Recognition Dinner with Council & staff



\*submitted for information  
Prepared by: Bob Payette, CAO