

District of Barriere

REPORT TO COUNCIL

Date: Dec 11, 2023	File: 530.20/Rpts
To: Council	From: Bob Payette, CAO
Re: Administrative Updates	

CAO UPDATE:

Development Projects:

- CAO completed the revised application for the Crown Land tenure in partnership with Simpcw. Continue waiting for Simpcw Council resolution on the initiative and a letter of support from the Seniors' Society. Also, received a call from Front Counter asking for a status update on progress.
- Dixon Creek Development - Staff completed the servicing strategy as part of the final rezoning approval.
- Work and discussions ongoing with possible development of the truck stop on the highway, with the developer submitting his application for subdivision and discussions with MOTI. MOTI has reviewed their passing lane project to see if the truck stop can fit within that project as far as traffic volumes are concerned. It was determined that the developer will be conducting the Traffic Impact Study (TIA).
- Working with senior management team to ensure smooth transition upon departure.

Flume Project:

- Captain Kerslake of the Flume Tiger Team continues his finest work on the interior construction:
 - HVAC installation is completed
 - Electrical installation for all spaces 90% complete
 - Internet cable to be installed for future fibre services
 - Framing is completed
 - Contract for insulation & drywalls is underway
 - Doors, windows, flooring, lighting, all in progress
 - Office leases, legal reviews are completed, execution of leases in progress
 - Next steps: develop communication plan (in progress)

PUBLIC WORKS MANAGER:

Roads & Parks:

- Completed ditching and shouldering at areas of concern prior to winter freeze up.
- Preparing multi-purpose court for ice rink in anticipation of colder weather.
- All road maintenance contractors have been booked for next year (excluding asphalt repairs)
- Barriere River Bridge inspection was completed and remains mostly unchanged since its last assessment. Minor deterioration around the watermain hangers and deck delamination have progressed slightly, yet the affected components continue to function as designed. Now awaiting cost estimates from contractor.
- The Christmas lights have been installed and illuminated in Fadear Park for the season. More lights are on route.



Utilities:

- Working with SRG on their water connection to service the new market and future development. Installation of water line and tie-in to commence soon.
- LCIP reservoir controls have been completed and the system is fully automated.

Solid Waste:

- Received quote to replace 2008 dual chamber garbage truck: \$210,400.



RECREATION COORDINATOR:

- A grant applicant has been approved by the Jays Care Foundation which is providing equipment to the District to run a program called “Girls at Bat.” Kevin Kershaw is assisting with this program and will be running a clinic here at The Ridge in the new year which will support girls in Barriere to build a love of the sport. More information on dates will be coming soon.
- Next Committee Meeting: Jan. 17, 2023 @ 9:30am

FINANCE OFFICER:

Reminder of draft Budget Meeting Schedule:

- Monday, January 22, 2024 – Regular Council Meeting @ 7:00pm for 2023 Budget Final
- Monday, February 12, 2024 – *Special Budget* Council Meeting @ 5:30pm for 1st look at Draft 2024 Budget
- Monday, February 26, 2024 – *Special Budget* Council Meeting @ 5:30pm for 2nd review of Draft 2024 Budget
- Monday, March 11, 2024 – Regular Council Meeting @ 7:00pm for 3rd review (and possibly final) of Draft 2024 Budget & tax implications
- Monday, March 25, 2024 – Regular Council Meeting @ 7:00pm for 4th (and possibly final) review of Draft 2024 Budget & tax implications
- Monday, April 22, 2024 – Regular Council Meeting @ 7pm for 1st, 2nd, 3rd readings of 5-year Financial Plan & Tax Rate Bylaws
- Monday, May 13, 2024 – Regular Council Meeting @ 7:00pm for adoption of Financial Plan & Tax Rate Bylaws.

CORPORATE OFFICER:

- AED alarmed wall cabinet for the Community Hall AED device has been installed.
- Preparing a number of draft Fees & Charges bylaw amendments to present during budget discussions.
- Working with TNRD staff on Recycling Hauling Agreement renewal draft.
- Press Release and Employment Position for CAO recruitment have been posted.

*submitted for information
Prepared by: Bob Payette, CAO