

DISTRICT OF BARRIERE
MINUTES OF A REGULAR COUNCIL MEETING
Held on Monday, September 19, 2011 at 7:00 p.m.
In the Council Chambers at Municipal Hall
4936 Barriere Town Road
Barriere, B.C.

Present: Mayor Mike Fennell
Councillor Ron Glanville
Councillor Rhonda Kershaw
Councillor Pat Paula
Councillor Virginia Smith
Councillor Ward Stamer
Councillor Glen Stanley

Staff: Colleen Hannigan, Chief Administrative Officer
Nora Johnson, Finance Officer
Tasha Buchanan, Administrative Assistant
Andrew Hayward, Economic Development

Mayor Fennell called the meeting to order at 7:00 p.m.

1. ADOPTION OF AGENDA

A late entry delegation request from Ms. Katherine Campbell was submitted and Mayor Fennell asked if Council would permit the addition as item 3 (ii) onto the agenda.

Moved by Councillor Stamer

Seconded by Councillor Kershaw

That the late entry delegation be permitted and added to the agenda as item 3 (ii).

CARRIED

Item 5d "Municipal Corporations", was requested to be moved to Item 11 under the heading of *Other Business*.

Moved by Councillor Paula

Seconded by Councillor Stamer

That Item 5d "Municipal Corporations" be moved to Item 11 under the heading of *Other Business*.

CARRIED

**Moved by Councillor Paula
Seconded by Councillor Stamer
That Council approve the September 6, 2011 Regular Council Meeting
Agenda as amended.**

CARRIED

2. ADOPTION OF MINUTES

- a. **Moved by Councillor Smith
Seconded by Councillor Kershaw
That Council adopt the minutes of a [September 6, 2011 Regular Council Meeting](#).**

CARRIED

3. PETITIONS AND DELEGATIONS

- i. Gordon DeFehr – Request for Exemption from Flood Elevation

Mr. DeFehr and his Engineer Andrew Watson provided Council with an overview of their request. A map outlining the flood plain elevations was presented to Council for their review.

Mr. DeFehr explained that after surveying the property they realized there was a substantial difference (1-2m) between the elevations on the provincial engineered mapping and the District's Bylaw provisions of 3 meters. Since the provincial mapping was based on engineering they had the design prepared based on those elevations.

When they questioned this fact, they were given some misinformation. They were told that the engineered mapping was only relating to the North Thompson 1 in 200 year flood elevations and that they would have to abide by the more restrictive elevation in the local bylaw. Mr. DeFehr was told that he could ask for an exemption to the District of Barriere Zoning Bylaw's flood plain elevation requirements of 3 meters above the natural boundary, but would have to provide an engineer's report identifying the elevation and that it was safe to construct at that elevation. He hired Northwest Hydraulic Consultant to complete such a report.

Mr. Watson reported that the sewage treatment facility being designed by a specialty consultant will be constructed approximately 1.5m above the flood level and will adhere to all Ministry of Environment requirements.

The Mayor thanked Mr. DeFehr and Mr. Watson for their presentation and explained that Council will consider their request under item 5a of the Agenda.

- ii. Katherine Campbell – re: Mr. DeFehr’s request for exemption from flood elevation.

Ms. Campbell noted the following regarding the previous delegation’s request:

- She does not have an issue with the request as long as everything is followed through but questioned whether the possible impact the recent waterline works performed near the site was considered by MOE and within the Engineering report.

Councillor Stamer reported that the works she is referring to is indeed considered in the assessment process by MOE.

4. BYLAWS

- i. **Moved by Councillor Kershaw
Seconded by Councillor Stanley
That District of Barriere Official Community Plan Bylaw No. 85 be given first reading**

CARRIED

Councillor Paula thanked the ICSEC Committee for their hard work in the preparation and fine tuning of this document.

**Moved by Councillor Kershaw
Seconded by Councillor Smith
That Council direct staff to schedule a Public Hearing date for the Official Community Plan Bylaw.**

CARRIED

[District of Barriere Draft Official Community Plan](#)

5. STAFF REPORTS

- a. [Zoning Bylaw Exemption for Flood Plain Elevation for Barriere River re: DeFehr \(with attached Engineering report\)](#) – Colleen Hannigan, CAO

Ms. Hannigan provided an overview of the request by the developer to exempt his property (4740 Barriere Town Road) and read the email received today from Craig Beeson, Water Stewardship Section Head of the Ministry of Forests, Lands and Natural Resource Operations explaining his findings pertaining to this site which state with confidence, in this instance, that it is appropriate to adhere to the provincial engineered flood plain mapping rather than the generalized flood plain restrictions in the current bylaw. The email supported the exemption request.

Councillor Kershaw questioned whether or not a zoning amendment rather than the exemption would be more appropriate. Ms. Hannigan answered that while a zoning amendment route would also be suitable, due to the time frame of such a process and the fact that this request is due to a wording deficiency in the current bylaw, staff have recommended Council proceed with the zoning exemption to expedite the process for the developer.

Councillor Kershaw questioned what mitigation requirements would be in place. Staff responded that this may require working in the riparian area which may involve DFO, MOE & Simpcw First Nation. The wording for the flood covenant will need to be worded very carefully to ensure the District's liabilities are minimized.

Moved by Councillor Stamer

Seconded by Councillor Stanley

That Council, under the authority given by Part 26, Section 910 of the Local Government Act, exempt Lot 7, Plan 5207, (4740 Barriere Town Road) District of Barriere from the flood elevation provisions in Section 3.3 (d)(iii) of the District of Barriere Zoning Bylaw No. 008, as amended, subject to that section being replaced by the Provincial Flood Construction Level as shown on the Provincial Flood Plain Map No. 24 for the North Thompson River system (1982). A Section 219 covenant must be registered on the title in this respect, referencing the recommendations in the report by Northwest Hydraulic Consultants, dated Sept. 9, 2011, and waiving the District of any liabilities with respect to flooding on this property.

CARRIED w/ Councillor Kershaw opposed.

- b. CAO Report (verbal report) – Colleen Hannigan, CAO
 - i. Watering Restrictions update – Ms. Hannigan was pleased to report that the water system repairs are, in majority, complete. Notices were hand delivered to residents informing them that the sprinkling ban has been lifted and that regular water restrictions remain in force until the end of the month. The insurance claim to repair the system is still being determined which will include the overtime required by employees to repair and monitor the system. Ms. Hannigan thanked the staff that worked long and hard to make those repairs including Ellen Krause, the District's receptionist who spent many nights at the reservoir monitoring the site. Mary McLennan will finish off her summer Water Patrol hours planting bulbs this fall around the trees in Fadear Park along Barriere Town Road.
 - ii. A 'New Horizons Grant' has been submitted for the GreenGym outdoor fitness equipment aimed at improving the health and lifestyle of seniors.
 - iii. The RFP for the Water Meter installation is currently out for bid on BC Bid and the District Website. The deadline has been extended to September 28th, 2011 due to some addendums for splitting out supply and install for some of the larger meters.

iv. The concession building re-roofing project is underway with the Mayor volunteering his time to head up the construction.

c. [Enabling Accessibility Fund Grant Application](#) – Nora Johnson, Finance Officer

Council was provided with the approximate cost of \$34,680.00 of the proposed work to be completed around the bandshell with the breakdown of work and costs as follows:

Paving 2 pathways and 1 driveway	\$ 9,555.00
Installation of 49 feet of steel handrail	\$ 4,990.00
Supply & deliver concrete for 2 round slabs	\$ 1,550.00
Supply & deliver rebar for 2 round slabs	\$ 460.00
Concrete Labour	\$ 2,100.00
Logo Finishing in Concrete (estimate)	\$ 2,000.00
Supply sand around round slabs	\$ 580.00
Supply interlocking pavers around slabs	\$ 2,720.00
Labour in install interlocking pavers (DofB Labour)	\$ 1,200.00
Supply pathway lighting	\$ 900.00
Install pathway lighting (DofB Labour)	\$ 1,500.00
Project Administration (DofB 80 Hours)	\$ 2,400.00
Professional fees (Landscape Architect - donation)	\$ 200.00
Contingency (15%)	\$ 4,525.00

25% of this cost must come from non-federal government sources but does allow for that amount to come from in-kind items. The total cost to the District for the project will be a maximum of \$8,670.00 with the amount being reduced if the District can get some of the labour or products reduced by donation.

The application deadline is Friday Sept 23rd, and work must commence March 31, 2012.

Moved by Councillor Smith

Seconded by Councillor Paula

That the District complete and submit the Enabling Accessibility Fund grant application in the total amount of \$34,680.00.

CARRIED

Moved by Councillor Stamer

Seconded by Councillor Stanley

That the District's 25% portion of the Enabling Accessibility Fund Grant project be accommodated within the 2012 Budget.

CARRIED

6. PROCLAMATIONS

No proclamation requests submitted.

7. CORRESPONDENCE

a. For Information

- i. Ministry of Forests – [News Release re: People urged to avoid cutting firewood.](#)
- ii. [Barriere RCMP Policing Activity Report](#) – August 2011
- iii. [UBCM](#) – Approval of Fuel Management Prescription Application (Maple Mission/Agate Bay Prescription (2011))
- iv. TNRD – [Reaches New Agreement with Unionized Staff](#)
- v. TNRD – [Documentary “The Clean Bin Project” comes to TNRD](#)
- vi. TNRD – [Planned Free Dump Day tentatively set for May 6, 2011.](#)

Moved by Councillor Stamer

Seconded by Councillor Smith

That May 6, 2012 be approved to be scheduled as a Free Dump Day for the residents of the District of Barriere.

CARRIED

- vii. MPRA – [Call for Elimination of MSP Premiums for Seniors](#)
- viii. City of New Westminster – [A Call to Renew BC's Heritage](#)
- ix. British Columbia Teachers' Federation – [Better Schools for BC: A Plan for Quality Public Education.](#)
**Booklet available at District Office for review.*
- x. Village of Slocan – [Renewal of BC's Heritage Programs](#)
- xi. [Joint Canadian Tanning Association](#) – concerns re: proposed UBCM resolutions regarding indoor tanning ban for minors
- xii. UBCM – [RCMP Contract Management Committee](#)
- xiii. UBCM – [BC Hydro Smart Meter Information](#)
- xiv. CESA – [UnPlugged Small Appliance Program List of Program Depots](#)
- xv. Simpcw First Nation – [Filterboxx Cooperation Agreement](#)
- xvi. District of Clearwater – [What's Happening in Council Chambers newsletter](#)

- xvii. BC Hydro – [copy of presentation provided at the Sept.9, 2011 C2C Forum](#)
- xviii. [Barriere Secondary Newsletter](#) – September 2011
- xix. District of Barriere [Cemetery Committee Meeting Minutes of Sept.13, 2011](#)
- xx. Canadian Wood Council – [Annual Community Recognition Awards](#)
- xxi. Village of Golden – [Letter to Ida Chong re: Municipal Auditor General Office proposal.](#)

**Moved by Councillor Smith
Seconded by Councillor Glanville
That the correspondence be received for information.**

CARRIED

b. For Action

- i. TNRD – [Notice of Rezoning Application No. BA000039 re: 721 Stone Road, Louis Creek](#) – request for comment.

The TNRD reported that the purpose of this application is to rezone the subject property from R-2 (Residential Multi-Use) to RL-1 (Rural). The applicant wishes to maintain a minimum 4 hectare parcel size and wants to ensure that the property is not subdivided into 2 acre parcels currently permitted under the R-2 zone. No development is being proposed with this rezoning application.

**Moved by Councillor Kershaw
Seconded by Councillor Smith
That Council support the Rezoning Application No. BA000039 re: 721 Stone Road, Louis Creek submitted to the TNRD.**

CARRIED

- ii. Mr. Arthur Au Coin – [Permission to Use Land Request](#)

**Moved by Councillor Paula
Seconded by Councillor Stanley
That Mr. Arthur Au Coin be given permission to continue to use the approximately 23' portion of the undeveloped road right-of-way abutting the west property line of 643 Haigh Road, Barriere BC, which is currently marked by a fence line, on the condition that no permanent structures are to be erected and that any other structures or use of that portion will be temporary in nature and be removed at the District's request should the road allowance be required for other public purposes .**

CARRIED

- iii. Barriere Senior Secondary – [Yearbook Sponsorship Advertising](#)

Moved by Councillor Stamer

Seconded by Councillor Stanley

That the District of Barriere purchase a full-page sponsorship ad in the amount of \$150 for the 2011/2012 Barriere Senior Secondary Annual Yearbook.

CARRIED

Councillor Paula suggested that a photo of the grad class with Council be included within the ad.

- iv. Barriere Chamber of Commerce – [Annual Tourism Budget & Request for Funding](#)

Mr. Lorne Richardson, Mr. Bill Kershaw and Ms. Inez Wadland were in attendance to answer inquiries from Council. Mr. Richardson provided Council with some recent BC Tourism statistics.

Moved by Councillor Kershaw

Seconded by Councillor Smith

That the 2012 Barriere Chamber of Commerce Tourism Budget of \$12,500.00 be approved.

CARRIED

8. COUNCILLOR REPORTS

- i. Councillor Paula reported the following:
- She attended the C2C Forum on September 9th, 2011
 - She attended the September 11, 2011's Hospice House Bike Challenge along with Councillor Stamer and MP Cathy McLeod. The *Kilometer Meet-up Guess* was won by Barriere resident, Cathy Frezell and its Winner's Cup will be displayed at the District Hall for the month. Councillor Paula congratulated Cathy Frezell and presented the cup for Council to view.
 - The October 11, 2011 Cemetery Committee meeting has been changed to the following Tuesday, October 18th, 2011 at a time to be determined.
- ii. Councillor Stamer reported that he participated in the previously mentioned Hospice Bike Challenge as a rider. The event had a good turnout and was an overall success.
- iii. Councillor Smith reported the following:
- She attended the Terry Fox Run on Sunday, September 18, 2011, reporting that so far the fundraiser has raised \$5,300 in Barriere.
 - Attended the Harvest Festival on Sunday September 11, 2011.

- Reported that many trees within the parks are in dire need of watering and asked that staff address the matter.
 - Green Gym has advised that if a non-legally binding, letter of intent to purchase from the supplier should the New Horizons Grant Application be successful, be submitted, the company will include a free machine with the order.
 - The decorative wrapping on the hydro poles is beginning to unravel and was unaware of who was responsible for its removal. A member of the public indicated that the material will be removed.
- iv. Councillor Stanley reported that he attended a music event at the bandshell on September 18th, 2011.

9. MAYOR'S REPORT

The Mayor reported that he is currently working on the roof upgrades for the Concession Building and that he also participated in the Terry Fox Run as well as attending the Harvest Festival.

10. PUBLIC INQUIRIES

Mr. Phil Ransome reported that he was approached to host a Provincial Minor Ball tournament for three days in July, possibly Girls Squirts, with expected attendance nearing 3000, but would require community volunteers and support in order to entertain the prospect.

Councillor Stanley reported that in the past, Barriere Minor Ball has generated a profit from hosting Provincial Minor Ball Tournaments and the best place to start looking for volunteers is with the parents of the ball players that would be involved in the tournament.

11. OTHER BUSINESS

- i. Ms. Johnson was pleased to announce that all the delinquent taxes have been paid therefore there will be no properties available for tax sale this year.
- ii. [Municipal Corporation](#) – Nora Johnson, Finance Officer - Colleen Hannigan, CAO
 *(with attached [Launching & Maintaining Local Government Corporations](#) Guide)

There has been some interest expressed by third parties in potentially partnering with the District of Barriere on some commercial ventures. The approval process for such an endeavor is governed by the Community Charter and Local Government Act which aims to safeguard Public interest and provide an opportunity for all parties involved to create the best possible outcome. A guide from the Provincial Government pertaining to developing and managing Local Government Corporations was provided to Council and was available as an attachment to the agenda on line. A list of existing Municipalities that have formed such Corporations was also provided to Council for their review.

A legal opinion was obtained and outlined in the report.

The District Auditor provided staff with an estimate of approximately \$3000 to audit a corporation with under a dozen transactions per fiscal year.

There are options other than a corporation, such as partnership agreements and possibly even donations of shares or other gifts to the municipality should a company want to support the local community in some manner.

It was recommended that Council convene into closed session to discuss the options being put forward with their legal counsel, Mr. Michael McAllister from the firm of Murdy McAllister who specialize in municipal matters.

**Moved by Councillor Stamer
Seconded by Councillor Stanley
That Council convene into a closed session at 8:45pm.**

CARRIED

12. CONVENE IN A CLOSED SESSION

Pursuant to Section 90 (2b), of the Community Charter, that the public interest requires that persons other than Council Members and Officers be excluded from the meeting and that Council continues the meeting in closed session to discuss confidential matters.

13. RECONVENE INTO OPEN SESSION

Council reconvened into open session at 10:16pm.

14. NEXT MEETING

Monday, October 3, 2011 @ 7:00 p.m.

15. ADJOURNMENT

Moved by Councillor Stamer that the meeting adjourn at 10:17p.m.

CARRIED

Original signed by,
Mayor Mike Fennell

Original signed by,
Colleen Hannigan, CAO