

DISTRICT OF BARRIERE
MINUTES OF A REGULAR COUNCIL MEETING

Held on Monday, October 20, 2014 at 7:00 p.m.
In the Council Chambers at Municipal Hall
4936 Barriere Town Road, Barriere, B.C.

Present: Mayor Bill Humphreys
Councillor Bill Kershaw
Councillor Pat Paula
Councillor Amanda Sabyan
Councillor Virginia Smith
Councillor Ward Stamer
Councillor Glen Stanley

Staff: Colleen Hannigan, Chief Administrative Officer
Nora Johnson, Chief Financial Officer
Tasha Buchanan, Deputy Corporate Officer
Al Kirkwood, Fire Chief

1. ADOPTION OF AGENDA

Moved by Councillor Paula
Seconded by Councillor Sabyan
That Council approve the October 20, 2014 Regular Council Meeting Agenda.

CARRIED

2. ADOPTION OF MINUTES

a. Moved by Councillor Smith
Seconded Councillor Stanley
That Council adopt the Minutes of an [October 6, 2014 Regular Council Meeting](#).

CARRIED

3. PETITIONS AND DELEGATIONS

No petitions or delegations scheduled.

4. BYLAWS AND POLICIES

No Bylaws or Policies scheduled to be read.

5. STAFF REPORTS

a) [2014 Strategic Plan](#)

new Council is in office.

Moved by Councillor Stamer

Seconded by Councillor Kershaw

That Council commit to undertaking an Alternate Approval Process (AAP) / Referendum and associated borrowing bylaw to enable the 1/3 District contribution required for the New Build Canada Fund – Small Community Fund (NBCF/SCF) Application within the deadline set by the program.

CARRIED

c) October Budget Update

Key points were noted:

i 2014 Budget

➤ Revenue:

- Building Permit Fees down
- Ball Park Rental Fees down

➤ Expenses:

- There has been an increase in Repairs and Maintenance expense line item for the 2008 Ford garbage truck.
- Road sweeping costs were double the anticipated cost.
- TNRD Solid Waste Tipping Fees are set for an increase making the need to reassess rates in the near future.
- Building Inspector completed an Asbestos course which increased the Health & Safety expense but saved us the cost of hiring an outside consultant to do asbestos assessment on the HY Louis building.
- Parks salary expense was higher than expected. However the decrease in wages to maintain the ball diamonds will help offset this cost.

ii 2014 Water Budget

Finance Officer stated the Water budget is in good standing and made no specific notations.

iii 2014 Wastewater & Sewer Budget

- The Finance Officer noted that the Birch Lane Sewer Project is over budget due largely to wages. More staff time has been spent for trucking the effluent to another plant in Barriere instead of paying someone to truck it to Kamloops. This however has not generated any extra cost for overtime. Also testing fee costs are above what was budgeted because the plant is not yet operational.
- Downtown Wastewater Project: Finance will be submitting the final billing report to the Ministry for the September quarter shortly.

**Moved by Councillor Stamer
Seconded by Councillor Sabyan
That the 2014 Quarterly Budgets be accepted for information.**

CARRIED

d) [July/August/September Fire Reports](#) – A. Kirkwood, Fire Chief

The Fire Chief reported that:

- July saw three fire calls.
- August saw two fire calls.
- September saw one fire call.

Councillor Stamer inquired as to why no tickets have been issued for the fire calls that turned out to be in violation of a burning ban. He noted that he would like to see stricter enforcement by way of ticketing these offences.

Chief Kirkwood reported that under the newly adopted Provincial Fire Commissioners Office's Playbook on Provincial Standards, Barriere's Volunteer Dept. conforms to every standard except in training with the International Fire Service Training Association (IFSTA) where minor improvement needed and is being set a priority.

It was questioned if the Fire Department will be facilitating the annual fireworks display on Halloween. The Chief answered that the department is not interested this year.

**Moved by Councillor Stamer
Seconded by Councillor Smith
That Council accept the Fire Department Report – July, August & September 2014, dated Oct 20, 2014, for information.**

CARRIED

e) [CAO Update](#) – C. Hannigan, CAO

Louis Creek Industrial Park (LCIP) Signage: The sign is scheduled for installation on Wednesday, October 22nd.

District Energy Audit: On Oct 27th an energy audit professional from GreenStep Solutions will be undertaking a free energy assessment for the Curling Club, the Ridge and the Fire Hall buildings. It includes a review of utility bills and historical consumption data as well as an onsite walk-through energy assessment of lighting,

heating/cooling, building envelope and mechanical systems. The District will then be provided with “a simple report with technical, operational and behaviour change recommendations, an overview of current programs, rebates and incentives available, along with a summary of estimated product and installation costs, incentives and payback by technology, for basic measures.” The audits are being sponsored by BCHydro and will be a useful document for any related grant applications.

Councillor Stamer asked if the Lions Hall could be included. No objection from Council was heard. Ms. Hannigan said she would ask that it be added if at all possible.

Fibre for Biomass Boiler: Staff are working with Fink Machine Inc. to ensure an adequate supply of fibre, meeting boiler specifications for size and moisture content, is in place for the new biomass boiler at the wastewater plant. The boiler is being installed off-site in a steel container it will share with a backup generator for the plant.

Wastewater Construction Work: The District would like to thank residents and business owners for their patience with the ongoing construction in relation to the installation of the new wastewater collection system. Crews are doing their best to complete this work by the end of November with plans to pave in the spring. There are a number of water system upgrades, such as additional valves and pipe replacement or upsizing being made in conjunction with this work. Property owners who are contemplating construction of their personal piping must contact the District office for the required Wastewater Connection Permit prior to starting any related construction.

Water shut off on Barkley from Kivi across intersection and down Salle. All residents were notified today. There may be another on Wednesday on Haige.

A Septage Resolution is on the upcoming TNRD Board Meeting for up to \$20,000 for cost overruns on the TNRD portion of this project.

Halloween Family Dance: A Halloween dance is scheduled for 7-9pm on Friday, October 31st at the Ridge, 4936 Barriere Town Rd.

Moved by Councillor Paula

Seconded by Councillor Kershaw

That Council accept the CAO Update, dated Oct 20, 2014, for information.

CARRIED

6. PROCLAMATIONS

No proclamations were read.

7. CORRESPONDENCE

a. For Information

General correspondence for Council's information package is available online for public review under the corresponding meeting agenda folder.

**Moved by Councillor Smith
Seconded by Councillor Sabyan
That the October 20, 2014 Correspondence Package be accepted for information.**

CARRIED

b. For Action

i. [MOT News Release re BC on the Move](#) – 10 Year Transportation Plan

The Ministry of Transportation and Infrastructure are in the process of developing a 10 year Transportation Plan and are seeking public input from October 14 to December 12, 2014. As part of the process, Minister Todd Stone has stated his intentions to consult with all local governments by November 7, 2014 and has invited Barriere's Council to meet with the Ministry to discuss key transportation concerns and issues the District may have.

Once dates and locations are announced by the Ministry, staff will inform Council by email.

**Moved by Councillor Paula
Seconded by Councillor Sabyan
That the correspondence be accepted for information.**

CARRIED

8. COUNCILLOR REPORTS

- i. Councillor Smith provided a verbal report on the following:
 - Attended the *Interior Savings Day of Difference* making soup as a volunteer at the Senior Centre on October 16th.
- ii. Councillor Paula provided a verbal report on the following:
 - Expressed regret for not being able to attend the Strategic Priorities Meeting due to being ill.
 - Inquired if the Council attendees who attended UBCM had a chance to discuss the proposed work around the Building Code changes. In answer, Councillor

Stamer stated that yes, he and Councillor Stanley had a chance to speak with MLA Terry Lake and Arjun Singh regarding the District's concerns regarding modular homes.

- Councillor Paula has signed up to receive informative newsletter updates from the Federation of Canadian Municipalities regarding national standards for housing.
- ~~She expressed disappointment in a comment made in the newspaper which seemed to state that certain members of Council are trying to diminish resources provided for essential services which is untrue.~~ She expressed an objection to a recent article in the local newspaper characterizing this Council as trying to reduce essential services which in her opinion is untrue.

9. MAYOR'S REPORT

The Mayor provided a verbal report on the following:

- Session at UBCM re: Building Codes
- Attended Sessions re: Mining and LNG and the ongoing protest and First Nations issues.
- Had a meeting with Minister Lake re: Obtaining health services and greater support to our essential services in Barriere.
- Is continuing to work with various groups to determine a suitable storage location for the Highway Rescue Truck.

10. PUBLIC INQUIRIES

No public inquiries were presented.

11. OTHER BUSINESS

- i. Councillor Stamer suggested that a letter be drafted to Minister Stone of the Ministry of Transportation and Infrastructure (MOTI) regarding the apparent removal of the speed reduction signage at the sharper corners along Highway 5 between Mclure to Little Fort after the initiation of the new increased speed limit this year. It was agreed that this signage is needed more than ever after the speed increase.

Moved by Councillor Stamer

Seconded by Councillor Smith

That a letter be sent to MOTI requesting the reinstallation of the speed reduction signage to 70km at the necessary road bends along Highway 5 between Mclure and Little Fort.

CARRIED

- ii. The matter of unlicensed vehicles on public property was discussed. It was noted that staff are working with the owners of the infracting vehicles to gain compliance in an effort to keep expenses as low as possible and remain on budget.

12. CONVENE INTO CLOSED SESSION

Moved by Councillor Stamer

Seconded by Councillor Stanley

Pursuant to Section 90 (c)(k) of the Community Charter, that the public interest requires that persons other than Council Members and Officers be excluded from the meeting and that Council continues the meeting in closed session to discuss confidential matters at 8:05pm.

CARRIED

The meeting reconvened into open session at 9:45 p.m.

13. BUSINESS ARISING FROM CLOSED SESSION

Moved by Mayor Humphreys

Seconded by Councillor Kershaw

That the District of Barriere supports the Trans Mountain Pipeline going through our area.

CARRIED

14. NEXT MEETING

Tuesday, November 4, 2014 @ 7:00 p.m.

15. ADJOURNMENT

Moved by Councillor Stamer that the meeting adjourn at 9:50p.m.

CARRIED

Original signed by, _____
Mayor Bill Humphreys

Original signed by, _____
Colleen Hannigan, CAO