

DISTRICT OF BARRIERE
MINUTES OF A SPECIAL REGULAR COUNCIL MEETING

Held on Monday, October 25, 2010 at 6:30 p.m.
In the Council Chambers at Municipal Hall
4936 Barriere Town Road
Barriere, B.C.

Present: Mayor Mike Fennell
Councillor Rhonda Kershaw
Councillor Pat Paula
Councillor Virginia Smith
Councillor Ward Stamer

Regrets: Councillor Ron Glanville
Councillor Glen Stanley

Also Present: Colleen Hannigan, Chief Administrative Officer
Nora Johnson, Finance Officer
Tasha Buchanan, Administrative Assistant

Mayor Fennell called the meeting to order at 6:30pm

1. ADOPTION OF AGENDA

That Council adopts the October 25, 2010 Special Regular Council Meeting Agenda.

An additional name has been submitted to the Cemetery Committee for consideration and will be discussed in the added agenda section under New Business.

Moved by Councillor Smith

Seconded by Councillor Stamer

That Council adopts the October 25, 2010 Special Regular Council Meeting Agenda as amended.

CARRIED

2. STAFF REPORT

Cleartech Inc. recommendations re: RFQ Barriere Bandshell Wastewater Treatment & Disposal System – Nora Johnson, Finance Officer

- a. Cleartech Consulting Ltd. prepared the tender documents for the Bandshell Septic System. The tender closed October 18, 2010. Three local contractors submitted bids as follows:

Barriere Backhoe Service	\$21,938.56 including taxes
B. Rilcoe Contracting	\$29,869.84 including taxes
Tri-Service Contracting	\$19,040.00 including taxes + \$840.00 = \$19,880.00

The District has received the recommendation that Council accept Tri-Service's quote for the Barriere Bandshell Wastewater Treatment & Disposal System. Cleartech Consulting Ltd. contacted Tri-Service to obtain a price for placing the electrical junction box below ground. They advised the addition cost would be \$750.00 plus \$90.00 taxes for a total of \$840.00 making the total quote \$19,880.00 including taxes.

Moved by Councillor Smith

Seconded by Councillor Stamer

That Council award the Bandshell Septic System contract to Tri-Service Contracting. The total amount of the contract shall be \$19,880.00 including taxes.

It was noted that two of the three bidders based their tender on two tanks vs. one tank with the high bidder basing his tender on one tank. It was Cleartech's assessment that two tanks are acceptable as the total capacity exceeds the requirement of 2000 gallons. Ms. Hannigan noted that she is under the understanding that one larger tank would be more expensive due to delivery and installation costs. In checking tank costs with Kemp Concrete, it was confirmed that the actual difference in costs was not substantial enough to make a difference in the order to the bids. The District offered the highest bidder the opportunity to re-bid the cost of two tanks versus one and the bidder declined.

Councillor Stamer questioned as to why the discrepancy of above ground or below ground junction box and why the original tender documents didn't specify the underground preference. Ms Hannigan confirmed that the below ground was preferred in the Park due to minimize the potential for vandalism.

Councillor Kershaw expressed concern that all three bidders have differences in specifications. It was noted that all possible variations on specifications were discussed with each bidder.

CARRIED

NEW BUSINESS

Ms. Lorraine Thorn has volunteered to sit on the Cemetery Committee.

Moved by Councillor Smith

Seconded by Councillor Kershaw

That Council appoint Ms. Lorraine Thorn to sit on the Cemetery Committee.

CARRIED

3. ADJOURNMENT

Moved by Councillor Stamer

That the meeting adjourn.

CARRIED

The meeting adjourned at 6:45pm

Original Signed by Mike Fennell

Mayor Mike Fennell

Original Signed by Colleen Hannigan

Colleen Hannigan, CAO