

**DISTRICT OF BARRIERE  
MINUTES OF A REGULAR COUNCIL MEETING**

Held on Monday, February 4, 2013 at 6:00 p.m.  
In the Council Chambers at Municipal Hall  
4936 Barriere Town Road, Barriere, B.C.

Present: Mayor Bill Humphreys  
Councillor Bill Kershaw  
Councillor Amanda Sabyan  
Councillor Virginia Smith  
Councillor Ward Stamer  
Councillor Glen Stanley

Regrets: Councillor Pat Paula

Staff: Colleen Hannigan, Chief Administrative Officer  
Nora Johnson, Chief Financial Officer  
Tasha Buchanan, Executive Assistant  
Dustin Doherty, Roads, Parks & Bylaw Coordinator

Mayor Humphreys called the meeting to order at 7:02 p.m.

**1. ADOPTION OF AGENDA**

Moved by Councillor Smith  
Seconded by Councillor Stamer  
That Council approve the February 4, 2013 Regular Council Meeting Agenda.

CARRIED

**2. CONVENE IN A CLOSED SESSION**

Moved by Councillor Sabyan  
Seconded by Councillor Smith  
That pursuant to Section 90(1)(e)(k)(l) of the Community Charter, that the public interest requires that persons other than Council Members and Officers be excluded from the meeting and that Council continues the meeting in closed session to discuss confidential matters at 6:05 p.m.

CARRIED

The meeting reconvened into open session at 6:05 p.m.

**3. ADOPTION OF MINUTES**

a. Moved by Councillor Stanley  
Seconded by Councillor Smith  
That Council adopt the minutes of a [January 21, 2013 Regular Council Meeting.](#)

CARRIED

#### 4. PETITIONS AND DELEGATIONS

##### i. SILGA 2013 Convention – Tim Pennell

Utilizing a slide show presentation, Mr. Pennell provided an overview of the organization of SILGA, its election process, current goals, mandate and upcoming conference. He reminded Council that the deadline for resolutions is the end of February.

#### 5. BYLAWS AND POLICIES

*No bylaws or policies scheduled to be read.*

#### 6. STAFF REPORTS

##### a. CAO Report (*verbal*) – C. Hannigan, CAO

i. Heritage Project – Ms. Hannigan reported that staff met with some community artists who have volunteered to help create a design for the proposed project. The Committee has come up with a name for the project application: “*Celebrating our Heritage with a Splash in the Past.*” The Committee will be working to prepare a presentation to Council at the beginning of March.

ii. The 30km speed limit signs have been ordered for the area around the high school and Ridge on Barriere Town Road and will be installed once received.

iii. Ms. Hannigan reported that she will be away for a CAO forum and Building a Business Case workshop in Victoria next week.

iv. Five individuals in the District have recently signed up to complete their Food Safe certification including the Mayor. This will help cover various community functions the District puts on from time to time that involves the serving of food.

##### b. [2012 Budget Review](#) – N. Johnson, Finance Officer

Mrs. Johnson provided a review of the 2012 Financial Budget.  
Items noted were:

##### Revenue:

- Projected revenue was slightly higher than anticipated.
- Return on investments and interest was slightly higher than what was budgeted.

##### Expenditures:

- Protective Services – on target.
- First Responders - slightly under budget
- Transportation Services – slightly under budget due to later hiring than anticipated.
- Road service & construction – over budget due largely in part to line painting which wasn't anticipated as well as the installation of signage, security cameras, planters and the purchase of a computer for new staff in that department.

- Environmental – on target
- Building Services – slightly under budget
- Development Zoning & Planning – Slightly under budget due largely in part to a lack of subdivision applications in 2012.
- Economic Development – Slightly under budget
- Tourism – on target
- Parks – slightly over budget due largely in part to Memorial Program park bench purchases. When ordering, more than one bench is purchased due to large shipping expenses. Once additional benches are sponsored within the program, the line item will balance out. Also, one of the District's lawnmowers needed quite a bit of repair work.
- Ball Diamonds – Just under budget.
- Cemetery – under budget for 2012.
- In 2012, approximately \$11,000 in revenues was from the TNRD which was partly a repayment for a previous year's expenses.

Transfer to Other Funds:

- A Surplus of \$82, 848.16 remains. Included in this amount is the Fire Department's \$6,426.10 surplus that must go back into Fire Surplus, leaving \$76,422.06 remaining. Staff asked Council to give it some thought as to where it would like to see these funds go for an upcoming budget meeting.

Water:

- Revenues were slightly higher than anticipated.
- Purchases of necessary shoring equipment have been made and portion of the new panel of the SCADA system installation should be completed by next month.
- Due largely to a low incidence of water breaks, anticipated expenditures were lower than budgeted.
- The surplus for the water budget is \$101,338.75.

Sewer:

- Expenditures were higher leaving a deficit of \$16,577.06.
- The total cost of entire Birch Lane system will be brought to the next budget meeting.
- Bond requirements, release of funds and the need for standard requirements of such systems were discussed.

Wastewater:

- An amount of \$1,040.48 surplus remains in this budget line item.

**Moved by Councillor Smith**

**Seconded by Councillor Sabyan**

**That the surplus of \$1,040.48 in the Wastewater project budget be transferred back into general surplus.**

**CARRIED**

## 7. PROCLAMATIONS

*No proclamations scheduled to be read.*

## 8. CORRESPONDENCE

### a. For Information

- i. General correspondence for [Council's information package](#) is available online for public review under the corresponding meeting agenda folder.

### b. For Action

- i. [Yellow Cabs \(Kamloops\) Ltd](#) – Proposed Shuttle Service request for letter of support.

It was reported that at this time, Yellow Cabs Inc is proposing a \$20-\$25 one-way fare from Barriere to Kamloops for the purpose of medical appointments etc.

**Moved by Councillor Stamer**

**Seconded by Councillor Kershaw**

**That a letter be sent to Kamloops Transportation Ltd. in support of its proposed shuttle service between Kamloops and Clearwater offering stops in communities along the way subject to it not having any adverse impact on existing local cab licences.**

**CARRIED**

- ii. [FCM Communication Email](#) – Investment in rural and small town infrastructure campaign.

**Moved by Councillor Smith**

**Seconded by Councillor Stanley**

**That a letter be sent to the Northern Rockies Regional Municipality in support of their effort to find improvements to the Air Ambulance service operated by BC Ambulance (BCAS).**

**CARRIED**

## 9. COUNCILLOR REPORTS

- i. Councillor Stamer provided a verbal report on the following:
  - Participated in the Walk for Memories on February 27<sup>th</sup>, 2013 along with Councillor Kershaw and the Mayor. The event reportedly raised a total of \$5,500 locally for the cause.
- ii. Councillor Smith provided a verbal report on the following:
  - Attended a Community Consultative Group meeting held with the local RCMP where Corporal Underhill discussed possibly partnering with the District on Canada Day for the annual Bike Rodeo.

## 10. MAYOR'S REPORT

The Mayor provided a verbal report on the following:

- Was pleased with the Lieutenant Governor's visit on January 28<sup>th</sup>, 2013. He encouraged her to come back and she indicated that she planned to do just that. Councillor Kershaw thanked staff, NTVIC and Rosie Humphreys for the hard work put in to ensure the event's success.
- Met with Trade and Investment representatives last Friday.

## 11. PUBLIC INQUIRIES

- i. Mr. Thorne inquired about the following:

**Q:** Any word on the local radio station getting up and running again?

**A:** The last update to Council was that Mr. Shannon is hoping for some time in April.

**Q:** When is the Barriere Town Rd. roadwork going to begin?

**A:** The plan is in its final stages possibly breaking ground this spring/summer.

Mr. Thorne made a comment that he hopes Council will work to keep taxes down as much as possible during their budget considerations.

## 12. OTHER BUSINESS

- i. Councillor Stamer suggested that the issue surrounding the lack of compensation for motor vehicle fire incidents along the highway within town boundaries, be brought forth as a resolution to this year's SILGA conference.

**Moved by Councillor Stamer**

**Seconded by Councillor Kershaw**

**That staff draft SILGA resolutions surrounding:**

- the costs relating to motor vehicle fires on the highway; as well as,
- rural policing costs, to be brought back to the next meeting.

**CARRIED**

## 13. RECONVENE IN A CLOSED SESSION

**Moved by Councillor Stamer**

**Seconded by Councillor Stanley**

**That pursuant to Section 90(1)(e)(k)(l) of the Community Charter, that the public interest requires that persons other than Council Members and Officers be excluded from the meeting and that Council continues the meeting in closed session to discuss confidential matters at 8:17p.m.**

**CARRIED**

## 14. RECONVENE INTO OPEN SESSION

The meeting reconvened into open session at 9:30p.m.

**15. NEXT MEETING**

Monday, February 18, 2013 @ 7:00 p.m.

**16. ADJOURNMENT**

**Moved by Councillor Stamer that the meeting adjourn at 9:32p.m.**

**CARRIED**

Original signed by, \_\_\_\_\_  
Mayor Bill Humphreys

Original signed by, \_\_\_\_\_  
Colleen Hannigan, CAO