

**DISTRICT OF BARRIERE
MINUTES OF A CEMETERY COMMITTEE MEETING**

Held on April 19, 2011 at 3pm
In the Council Chambers at Municipal Hall
4936 Barriere Town Road,
Barriere, BC

Members: Councillor Pat Paula - Chair
Father Donal O'Reilly
Bonnie Cruzelle-Myram
Lorraine Thorn
Leanne Hamblin

Advisor: Drake Smith

Staff: Colleen Hannigan, Chief Administrative Officer
Nora Johnson, Financial Officer
Tasha Buchanan, Administrative Assistant

Regrets: Councillor Virginia Smith
Brent Hamblin

The meeting was called to order at 3:05 pm.

1. ADOPTION OF AGENDA

Moved by Drake Smith
Seconded by Leanne Hamblin
THAT the Committee approve the April 19, 2011 Cemetery Committee Agenda

CARRIED

2. REPORT ON CEMETERY SURVEY

Lorraine Thorn and Leanne Hamblin reported that the collection of survey data at AG Foods went well today and that almost everyone approached, provided input. 3 people took survey home and will drop off at the office.

The Committee thanked both Ms. Thorn and Ms. Hamblin for their time they put into obtaining public input.

The Survey results, including the input collected today, were distributed to the Committee.

Ms. Hamblin noted her surprise as to how many people thought the improvements sought after by the Committee would affect their taxes.

Volunteers that have indicated their wish to volunteer their time and that provided a name and number on survey will be contacted to remind them of the Cemetery Work Bee scheduled for May 3rd, 2011 from 4-7pm.

An ad has also been placed in next week's paper.

Chair Paula asked that a work plan be determined for the Work Bee.

Mr. Jim Owen, Parks Maintenance Technician, indicated the following tasks that could be completed at the Work Bee:

- Sinking markers need to be dug out, re-sanded and packed in order to be leveled out. Though some markers weigh over 250-300lbs. Therefore, larger markers will not be able to be leveled at this time,
- Edging around all markers,
- General weeding of the cemetery,
- Edging of the road,
- Replacement of the soil bed around the cross, and
- Trees need pruning.

It was also noted that volunteers would be needed to operate the barbeque.

General gardening tools will be required and staff and members of the Committee will bring as many tools as they can. Volunteers that are being contacted by phone will be asked to bring any gardening tools/gloves for their own use if possible. Sand and topsoil will be obtained by the District.

Mr. Owen noted that he will be onsite to offer guidance and assistance to volunteers that day and will make the necessary arrangements for post Work-Bee clean up.

Bonnie Cruzelle noted that there is a need for at least one permanent trash receptacle to be located in a discreet area of the cemetery.

Drake Smith suggested seeking a volunteer backhoe operating to drop off a load of sand in an inconspicuous area such as behind the fence for easy access. Ken Beddington was put forth as a name to be contacted.

Staff will prepare a Volunteer Sign-Up sheet as one will be required.

It was determined that this work bee is to address short term projects at this time and serve as a general maintenance and clean-up of the facility.

Tree planting will be completed by staff once a tree layout and plan is determined.

Hot Dogs, hamburgers, condiments, paper plates, cutlery, cups and beverages will be arranged by staff for the event.

An alternate date in case of bad weather was set for the following Tuesday May, 10, 2011 and will be advertised in the paper with the notice of the Work Bee.

3. **BUSINESS ARISING FROM THE MINUTES**

The minutes of the March 15, 2011 meeting were distributed to the Committee Members for review.

4. **CORRESPONDENCE**

a. Ian Harding – March 24 Cemetery scanning

Nora Johnson informed the Committee that the email presented was the only official reply regarding Cemetery Scanning Service that the District has received. She reported that Kamloops, Clearwater and Ashcroft were also contacted and no one was interested in sharing this expense.

The TNRD will be taking on some cemeteries within the region and Sherri Madden of the TNRD will be contacted to inquire if any of these cemeteries would be in need of such scanning.

Within the correspondence, Mr. Harding has indicated the scanning would be at a cost of \$3144.00. An electronic version of the map generated by this service is available and could be used to create a location map within the cemetery that indicates names and their locations which can be placed in the cemetery in the future.

The budget would allow for this scanning project this year if the cemetery road project is tabled for another year.

A survey taker suggested talking to a Black top company to donate the asphalt for the road way. It was agreed that the road way is acceptable at this time and such an option will be discussed in the future.

Drake Smith reported that he has been in contact with Anne “Goldie” Crawek, who is very knowledgeable of many cemeteries within the Valley and he asked if the minutes of the Cemetery Committee could be shared with her and asked if he could share more information with her on the scanning idea. It was noted that all minutes and agendas are online and all meetings as well are open to the public.

Bonnie Cruzelle will contact the TNRD regarding Little Fort’s cemetery and other graveyards up and down the Valley to see if there is any interest in sharing the scanning cost and report her findings to Ms. Hannigan.

It was noted that the scanning measures the disturbance and density of the soil. Staff will inquire if a sample of a report generated could be presented to the Committee. Lorriane Hamblin indicated she will bring any information they have on the scanning machinery for the next meeting.

It was suggested that Simpcw First Nations be contacted and asked if this project is something they would be interested in.

5. **OTHER BUSINESS**

a. The Cross

Chair Paula reported that in speaking with Councillor Glen Stanley, who has indicated that the Cross is only 6 or 7 years old and is not significant to any historical event. Mr. Hostetter is believed to have constructed the cross.

The stability of the stump was questioned and can be assessed at the Work Bee.

Father O'Reilly would like to see the Cross preserved.

Chair Paula questioned if other Faiths should be represented and it was indicated that the opinion of the committee is that unless the public requests such representation, then no other additions should be made.

- b. Drake Smith reported that he attended an Annual Cemetery Convention where he met with a Cemetery Architect who expressed that he would be willing to look at some photographs of the Barriere Cemetery and provide his opinion and suggestions if the Committee was interested.
An overhead shot and a ground shot will be forwarded to Mr. Smith for this purpose.

- c. Colleen Hannigan distributed a grid outline to the Committee and asked that members present their ideas and vision of the Cemetery via drawings on the outline and bring it back to the next meeting.

6. **NEXT MEETING**

The next meeting May 17, 2011 at 3pm.

7. **ADJOURNMENT**

Moved by Leanne Hamblin
That the meeting adjourn at 4:30pm

CARRIED

Original signed by, _____
Pat Paula, Chair

Original signed by, _____
Colleen Hannigan, CAO