

DISTRICT OF BARRIERE
MINUTES OF A REGULAR COUNCIL MEETING

Held on Monday January 25, 2021 at 7:00pm

Via audio-conference

Present: Mayor Ward Stamer
Councillor Judy Armstrong
Councillor Al Fortin
Councillor Scott Kershaw
Councillor Rob Kerslake
Councillor Donna Kibble
Councillor Amanda Sabyan

Staff: Bob Payette, Chief Administrative Officer
Tasha Buchanan, Corporate Officer
Chelsea Young, Finance Officer
Ian Crosson, Utilities Manager
Chris Matthews, Parks & Roads Manager

Mayor Stamer called the meeting to order at 7:00pm.

1. ADOPTION OF AGENDA

Moved by Mayor Stamer
Seconded by Councillor Armstrong
That Council approve the January 25, 2021 Regular Council Meeting Agenda.

CARRIED

2. ADOPTION OF MINUTES

- a. Moved by Mayor Stamer
Seconded by Councillor Fortin
That Council adopt the minutes of a January 11, 2021 Regular Council Meeting.

CARRIED

3. PETITIONS AND DELEGATIONS

None scheduled.

4. BYLAWS

- a. Fees & Charges Bylaw No. 73, Amendment Bylaw No. 191 – adoption
Amendment to extend late payment penalty waiver due to pandemic

Moved by Mayor Stamer
Seconded by Councillor Fortin
That Fees & Charges Bylaw No. 73, Amendment Bylaw No. 191 be adopted.

CARRIED

- b. Fees & Charges Bylaw No. 73, Amendment Bylaw No. 194 – 2nd reading
Amendment of Utility Fees

Moved by Councillor Fortin

Seconded by Councillor Armstrong

THAT the draft *Fees & Charges Bylaw No. 73, Amendment Bylaw No. 194* be amended by replacing the proposed Residential Water Rates as follows:

0-75 cubic meters/quarter for a Base Rate of \$101.85/per quarter,

Tier 1 Residential: Between 76-90 cubic meters per quarter - \$1.00/cubic meter

Tier 2 Residential: Between 91-120 cubic meters per quarter - \$2.00/cubic meter

Tier 3 Residential: Greater than 121 cubic meters per quarter - \$4.00/cubic meter

CARRIED

The draft bylaw will continue to be discussed in Committee of the Whole Monday, February 1, 2021 at 5:15pm prior to any additional readings.

5. STAFF REPORTS

- a. 2020 Final Budget Review and Dispersal of Funds – C. Young, Finance Officer

The Finance Officer provided an overview of the final 2020 budget status.

Moved by Mayor Stamer

Seconded by Councillor Sabyan

That Council transfer \$22,223.83 from the COVID Relief Grant fund as revenue short fall to balance the budget

CARRIED *w/Councillors Kershaw & Fortin opposed*

Moved by Mayor Stamer

Seconded by Councillor Sabyan

THAT Council transfer \$267.15 from Gas Tax for the balance of the eligible projects and \$13,005.63 from the COVID Relief Grant fund as revenue short fall to balance the budget.

CARRIED *w/Councillors Kershaw & Fortin opposed*

Moved by Mayor Stamer

Seconded by Councillor Sabyan

THAT Council transfer \$429.58 from Gas Tax for difference in expense for UV Units and the cost savings for the pump, \$15,389.12 from the COVID Relief Grant fund as revenue short fall to balance the budget.

CARRIED *w/Councillor Kershaw & Fortin opposed*

Moved by Mayor Stamer

Seconded by Councillor Sabyan

THAT Council transfer \$10,000 from Water Surplus to cover the unearned grant money for the water master plan which when the grant money is received will be paid back to water surplus, \$21,217.02 the COVID Relief Grant fund as revenue short fall and \$61,183.78 from water reserve to balance the budget.

CARRIED *unanimously*

Moved by Mayor Stamer

Seconded by Councillor Kerslake

THAT Council transfer \$240,000 to Parks Revenue, \$50,000 TO general surplus (Trans Mtn Funds), \$8,925.39 from the COVID Relief fund for the short fall in Environmental services, the balance of the COVID Relief fund of \$640,087.75 to un-used grants for future short falls, \$31,664.00 to Fire Surplus (TNRD portion of Fire Truck), \$133,819.55 from Fire Surplus for the deposit on the fire truck, \$1,704.50 to Road Rescue reserve, \$18,906.41 to roads reserve and the balance of \$118,683.40 to general surplus.

CARRIED *w/Councillor Kershaw opposed*

Moved by Mayor Stamer

Seconded by Councillor Fortin

THAT Council transfer \$9,151.26 from the COVID Relief Grant fund as revenue short fall and the balance of \$456,330.15 from the Louis Creek Reserve and \$113,639.19 from general surplus (which will be paid back when lots sell) to balance the budget.

CARRIED

Moved by Mayor Stamer

Seconded by Councillor Fortin

THAT a Special Council Meeting – 2021 Budget, be scheduled for February 8, 2021 at 5:15pm.

CARRIED

- b. December 2020 & January 2021 Fire Report – A. Wohlgemuth, Fire Chief
**Submitted for information*

There were 6 Fire Calls, 1 Road Rescue and 3 Practices held in December 2020 & January 2021

- c. 2021 Winter Roads Maintenance RFP – B. Payette, CAO & C. Matthews, Parks & Roads Manager

Mr. Matthews reported that the most recent Winter Roads Maintenance Contract of 5 years has now expired and there is a requirement to retender this contract for services.

Moved by Mayor Stamer

Seconded by Councillor Kerslake

That Council direct staff to proceed with posting *RFP-21-01 Winter Road Maintenance Services*.

CARRIED

- d. CAO Update – B. Payette, CAO
**Submitted for information*

The CAO provided an overview of the written departmental update.

6. PROCLAMATIONS

None scheduled.

7. CORRESPONDENCE

- a. For Information
b. For Action

None submitted.

8. COUNCIL REPORTS

None submitted.

9. MAYOR'S REPORT

The Mayor provided a verbal update on the following:

- Participated in a TNRD Board Meeting
- Participated in a tour of District facilities with staff and the rest of Council last Monday.

10. PUBLIC INQUIRIES

None presented.

11. NOTICE OF MOTION

None presented.

12. CONVENE INTO CLOSED SESSION

Moved by Mayor Stamer

Seconded by Councillor Sabyan

That pursuant to Section 90(1)(e)(k) of the Community Charter, that the public interest requires that persons other than Council Members and required staff be excluded from the meeting and that Council continues the meeting in closed session to discuss confidential matters at 8:55pm.

CARRIED

13. RECONVENE OPEN MEETING

The meeting reconvened into open session at 9:59p.m.

14. NEXT MEETING

- a. Committee of the Whole Meeting – Monday, February 1, 2021 @ 5:15pm
- b. Special Council Meeting re: Budget – Monday, February 8, 2021 @ 5:15pm
- c. Regular Council Meeting – Monday, February 8, 2021 @ 7pm

15. ADJOURNMENT

Moved by Councillor Kerslake that the meeting adjourn at 10:00p.m.

CARRIED

Original signed by,
Mayor Ward Stamer

Original signed by,
Bob Payette, CAO