

**DISTRICT OF BARRIERE**  
**MINUTES OF A REGULAR COUNCIL MEETING**

Held on Monday, January 23, 2012 at 7:00 p.m.  
In the Council Chambers at Municipal Hall  
4936 Barriere Town Road  
Barriere, B.C.

Present: Mayor Bill Humphreys  
Councillor Bill Kershaw  
Councillor Pat Paula  
Councillor Amanda Sabyan  
Councillor Virginia Smith  
Councillor Ward Stamer  
Councillor Glen Stanley

Staff: Colleen Hannigan, Chief Administrative Officer  
Nora Johnson, Finance Officer  
Tasha Buchanan, Executive Assistant

Mayor Humphreys called the meeting to order at 7:00 p.m.

**1. ADOPTION OF AGENDA**

**Moved by Councillor Paula**  
**Seconded by Councillor Stanley**  
**That Council approve the January 23, 2012 Regular Council Meeting Agenda.**

**CARRIED**

**2. ADOPTION OF MINUTES**

a. **Moved by Councillor Smith**  
**Seconded by Councillor Kershaw**  
**That Council adopt the minutes of a [January 9, 2012 Regular Council Meeting](#).**

**CARRIED**

**3. BUSINESS ARISING FROM PREVIOUS CLOSED SESSION**

Moved by Councillor Smith  
Seconded by Councillor Sabyan

Whereas, an "In camera" Special Council meeting was held on Saturday, January 14, 2011 to deal with the use of District of Barriere Credit Cards.

And Whereas, presently Council does not have a policy, procedure or resolution regarding District Credit Cards.

And Whereas, recently Council was made aware of a situation that was not a customary use of a District Credit Card.

And Whereas, upon further investigation and discussions a majority of Council present agreed that the use of the card was probably not fraudulent but simply a bad judgment call.

Be It Hereby Resolved That, a policy addressing the use of the District's Credit Cards will be dealt with on tonight's agenda.

CARRIED

#### 4. PETITIONS AND DELEGATIONS

- a. Wes Kibble of Pure Life Media & NTVIC re: [Fundraiser for NTVIC](#) – Barriere 5km-10km running race.

Mr. Kibble presented Council with a handout outlining the Barriere Fun Run he is hoping to have scheduled to take place in Barriere on Sunday, June 3, 2012 and requested permission from Council to host the race and if so permitted, invited any members of Council to either participate in the race itself, the event or just to help with the fundraiser. They would start and finish in Fadear Park at the Bandshell using it as part of the event.

Mr. Kibble has the goal of signing up 50 runners and the race would operate through Mr. Kibble's company, Pure Life Media, ensuring it is covered under the umbrella of the company's liability insurance.

Councillor Stamer suggested another route option that may be available and Mr. Kibble noted he will look into that option.

**Moved by Councillor Stamer**

**Seconded by Councillor Kershaw**

**That Council support the Barriere Fun Run currently scheduled for June 3, 2012 providing all appropriate administration permits and permissions are obtained.**

CARRIED

- b. Donna Kibble and Bev Murphy re: [BC Lotteries Grant and Citizen of the Year Banquet](#).

Ms. Kibble reported to Council that BC Lotteries has recently released a new Grant opportunity that NTVIC will be applying for on behalf of the North Thompson Valley Players. If successful with the \$10,000 grant, monitors, chairs, equipment and microphones will be purchased for Bandshell events hosted by the North Thompson Valley Players with the intention of storing it at the Bandshell. Bev Murphy outlined some of the future events the group plans on hosting at the Bandshell and also that she has been asked by Councillor Sabyan, Chair of the Bandshell Committee to sit on that Committee as well which is happy to do.

**Moved by Councillor Smith**

**Seconded by Councillor Stanley**

**That Council provide a letter of support to the North Thompson Valley Players' application for funding through the BC Lotteries Grant opportunity.**

**CARRIED**

Ms. Kibble formally invited Council to attend this year's Citizen of the Year Banquet to be held Saturday January 28, 2012.

## **5. BYLAWS**

Revisions/corrections based on input after the First Reading of this Bylaw were discussed by Council and have been incorporated into this version being given second and third readings tonight.

**Moved by Councillor Paula**

**Seconded by Councillor Sabyan**

**That District of Barriere Council Procedures [Bylaw No. 100](#) be given second reading.**

**CARRIED**

**Moved by Councillor Paula**

**Seconded by Councillor Sabyan**

**That District of Barriere Council Procedures [Bylaw No. 100](#) be given third reading.**

**CARRIED**

## **6. STAFF REPORTS**

- a. [CAO Report](#) – Colleen Hannigan, CAO

The CAO reported the following:

- **Innovation Fund Project:** The Downtown Core Wastewater Technical Session will take place on Tuesday, Jan 24<sup>th</sup> from 6-9pm at the District offices where EcoTek will present their system and the local trades contractors can have input into the discussions and preliminary planning around the systems other components such as piping, lift stations, private property connection scenarios, etc. Although most of the contractors were contacted either by email or phone, an ad was placed in this week's paper in case anyone was missed.
- **McBride to Barriere Corridor Economic Forum:** Representatives from the Barriere area attended the Economic Development Forum in Valemount last Monday (Jan. 16<sup>th</sup>). They included Mayor Humphreys, Councillor Stamer, Scott Kershaw (President of the Chamber of Commerce), Jill Hayward (NTFFRA and Star Journal), Cindy and Melanie Stutt from 4Bars Ranch north of Chu Chua, Andrew Hayward (District EDO) and Colleen Hannigan (CAO). There were over 100 attendees including Chief Matthew and other representatives from Simpcw First Nation, Ministers Lake, Bond and Bell as well

as political and private industry reps from throughout the entire region. Three important project areas that will be focused on as a direct result of this “Canada Starts Here” economic development session are Power, Fibre and Destination Tourism. There will be several pilot projects that will be announced over the coming months.

- **First Responders:** First Responders are covered under the District’s insurance that is in place. Randy Shaw has assured the District in writing that BCAS will replenish supplies used at the scene and if there are any issues with this down the road to contact him and he will deal with it. Drew McMartin has been in contact with the new Unit Chief in Barriere and he has verbally agreed to replenish supplies. He has also requested a meeting to determine call out protocols and logistics around paging. Mr. McMartin, Chief Kirkwood and I will be sitting down shortly to draft an operating policy for the group. The Provincial First Responder agreement has been signed.
- **Burn Pile:** Paul Morris and Jack Young from Quality Contractors have volunteered to provide the equipment and hauling for the burn pile by the ball diamonds.
- **Council Sound System:** Preliminary pricing for a minimalist sound system for the Council Chambers will be in the range of \$1,500 to \$2,000. Staff will continue to look at the possibility of used equipment.

**Moved by Councillor Smith**

**Seconded by Councillor Paula**

**That Council accept the report for information.**

**CARRIED**

- b. [2011 Council Remuneration](#) – Nora Johnson, Finance Officer

Council Remuneration for the period of January 1, 2011 to December 31, 2011 was reported as follows:

	DUTIES	EXPENSE	
	REMUNERATION	PAYMENTS	TOTAL
FENNEL: MICHAEL	\$ 9,536.81	\$ 3,854.35	\$ 13,391.16
GLANVILLE: RON	\$ 5,949.05	\$ -	\$ 5,949.05
HUMPHREYS: BILL	\$ 866.99	\$ -	\$ 866.99
KERSHAW: BILL	\$ 540.83	\$ -	\$ 540.83
KERSHAW: RHONDA	\$ 5,949.05	\$ 785.87	\$ 6,734.92
PAULA: PATRICIA	\$ 6,489.88	\$ 3,144.98	\$ 9,634.86
SABAYAN: AMANDA	\$ 540.83	\$ -	\$ 540.83
SMITH: VIRGINIA	\$ 6,489.88	\$ 2,071.44	\$ 8,561.32
STAMER: WARD	\$ 6,489.88	\$ 1,334.15	\$ 7,824.03
STANLEY: GLEN	\$ 6,489.88	\$ 2,246.10	\$ 8,735.98
	<b>\$ 49,343.08</b>	<b>\$ 13,436.89</b>	<b>\$ 62,779.97</b>

**Moved by Councillor Kershaw**

**Seconded by Councillor Sabyan**

**That Council accept the report for information.**

**CARRIED**

- c. [Council Remuneration](#) – Nora Johnson, Finance Officer

Council Policy to date states that Mayor and Council remuneration shall be increased each January 1<sup>st</sup> by the amount equivalent to the percentage of the Consumer Price Index for BC. The BC Consumer Price Index increased 2.3% for the period ending November 2011. A copy of the 2012 Council Remuneration Policy was distributed to Council for review.

**Moved by Councillor Stamer**

**Seconded by Councillor Stanley**

**That Council adopt the Council Remuneration policy dated January 23, 2012.**

**CARRIED**/with Mayor Humphreys opposed.

- d. [Credit Card Policy](#) – Nora Johnson, Finance Officer

The draft Credit Card Policy was outlined by Ms. Hannigan and Ms. Johnson which provides procedures to uphold the highest standards of honesty, ethics and integrity of the District.

**Moved by Councillor Smith**

**Seconded by Councillor Stanley**

**That Council adopt the Credit Card Policy dated January 23, 2012.**

**CARRIED**

- e. [Barriere Chamber Silent Auction Request](#) – Tasha Buchanan, Executive Admin.

The Barriere Chamber of Commerce has submitted a request for an item to be donated from the District to place in its 2012 Silent Fundraiser Auction.

**Moved by Councillor Sabyan**

**Seconded by Councillor Kershaw**

**That Council authorize the donation of a District retail item with a value no more than \$25.00 to be provided to the Barriere Chamber of Commerce 2012 Silent Auction Fundraiser.**

**CARRIED**

- f. [Barriere Legion Donation to the Volunteer Fire Dept.](#) – Al Kirkwood, Fire Chief

Chief Kirkwood reported that the Barriere Legion had, once again, made a generous donation to the Barriere Volunteer Fire Department of \$1,500; a portion of the funds that were raised via the weekly meat draws facilitated by the Legion. He suggested that the funds be used towards setting up the First Responders Program.

**Moved by Councillor Smith**

**Seconded by Councillor Sabyan**

**That Council thank the Royal Canadian Legion Branch 242 for their donation of \$1,500 to the Barriere Volunteer Fire Department, and approve that it be held in a Fire Department reserve account for First Responders, to be drawn upon as needed.**

**CARRIED**

The Fire Chief reported a goal of six weeks for the First Responders Program to be up and running.

**7. PROCLAMATIONS**

*No Proclamations scheduled.*

**8. CORRESPONDENCE**

a. For Information

- i. District of Barriere Year-to-Date [Building Inspection Statistics](#) and TNRD Area Statistics.
- ii. [Thompson Okanagan Interface Society](#) – Wildland Urban Interface Symposium in Kamloops March 31-April 5, 2012.

The Fire Chief reported that the he will look into this Symposium to determine if the event would be beneficial for the some Department members to attend.

- iii. [Royal Canadian Mounted Police Crime Prevention](#) – Horse Rider Press  
*\*Publication available at District office for review.*
- iv. [BC Retired Teachers' Association](#) – Volunteer Roles of Retired Teachers
- v. [COPE 378](#) – BC Hydro Smart Meters and their impact on BC Jobs.
- vi. [American Water Works Association](#) – Public Affairs Advisory
- vii. FCM – 2012 Annual Conference
- viii. TNRD – [West Nile Virus Annual Report](#)  
*\*Bound Report available at District office for review.*
- ix. TNRD – [Free Dump Days & Household Hazardous Waste Round-Up Dates](#)

**Moved by Councillor Paula**

**Seconded by Councillor Stamer**

**That a letter be sent on behalf of Council to the TNRD requesting that the Regional District reconsider its position of excluding Barriere from its 2012 Hazardous Waste Round Up roster.**

**CARRIED**

- x. TNRD – [Public Review of Five Year Financial Plan](#)

- xi. [School District #73](#) – Board Notes
- xii. [Barriere Senior Secondary January Newsletter](#)

**Moved by Councillor Smith**  
**Seconded by Councillor Stamer**  
**That the correspondence be accepted for information.**

**CARRIED**

b. For Action

- i. [BC Community Living Action Group](#) – request for support

Councillor Smith reported that an announcement has recently been made after the date of this correspondence that secured more funding for the Group.

**Moved by Councillor Smith**  
**Seconded by Councillor Paula**  
**That Council accept the correspondence for information.**

**CARRIED**

**9. COUNCILLOR REPORTS**

- i. Councillor Stamer reported the following:
  - Received a letter from Debra Young, a Barriere Paramedic, requesting a letter of support to accompany her application for funding to the Justice Institute of British Columbia to become a “Primary Care Paramedic.”

**Moved by Councillor Stamer**  
**Seconded by Councillor Sabyan**  
**That a letter of support be provided to Ms. Debra Young to accompany her application for funding to the Justice Institute of BC.**

**CARRIED**

- In light of the Burns Lake Mill fire, a Lake District Tragedy Fund has been set up at all CIBC Banks in Canada. He will be making a personal donation on behalf of his family.
- The Economic Development Forum held in Valemount produced a really good turnout with excellent ideas and collaboration being put forth. He was pleased to have the opportunity to ask Minister Bell to make BioCoal in the North Thompson Valley a Pilot Project.

ii. Councillor Kershaw reported the following:

- In light of the Burns Lake Mill fire, Councillor Kershaw made the following motion:

**Moved by Councillor Kershaw**

**Seconded by Councillor Stamer**

**That Council send a letter of condolence to the Community of Burns Lake regarding the recent fire of the Burns Lake Mill.**

**CARRIED**

iii. Councillor Smith reported the following:

- Has had numerous members of the community contact her regarding road maintenance. Walking areas and widening certain areas were of particular concern. She reported that she plans on addressing the issues with at the meeting scheduled with MOTI on Wednesday, January 25, 2012.

iv. Councillor Paula reported the following:

- Will be participating in the RCMP Contract Webinar to be held on Thursday January 26, 2012.
- She intends to personally meet and welcome Corporal Underhill, the new RCMP Corporal as she was away for the Inaugural Meeting where he was officially introduced to the community.

## **10. MAYOR'S REPORT**

The Mayor reported that he also attended the Economic Development Forum held in Valemount January 16, 2012. He noted MP Cathy McLeod was also in attendance and spoke to the group. He praised Councillor Stamer for his excellent presentation and representation of his table. Many community members came to the Forum at their own expense and provided excellent input which he found commendable. The Forum produced positive insight and possibilities. He looks forward to another forum being scheduled for the end of February.

## **11. PUBLIC INQUIRIES**

Ms. Kibble asked if the Mayor did indeed plan on attending the Citizen of the Year Banquet on Saturday and he indicated that he would be delighted to.

## **12. OTHER BUSINESS**

*No other business was discussed.*



### 13. CONVENE IN A CLOSED SESSION

**Moved by Councillor Stamer  
Seconded by Councillor Smith**

**That** Pursuant to Section 90 (1) (a), (c), of the Community Charter, that the public interest requires that persons other than Council Members and Officers be excluded from the meeting and that Council continues the meeting in closed session to discuss confidential matters at 8:25 p.m.

**CARRIED**

### 14. RECONVENE INTO OPEN SESSION

The meeting reconvened into open session at 9:30 p.m.

### 15. NEXT MEETING

Strategic Planning Council Session: Monday, January 30, 2012 @ 7pm  
Regular Council: Monday, February 6, 2012 @ 7p.m.

[Committee Meetings](#): Standing & Select Committee Meeting Schedule attached.

### 16. ADJOURNMENT

**Moved by Councillor Stamer that the meeting adjourn at 9:30 p.m.**

**CARRIED**

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Mayor Bill Humphreys

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Colleen Hannigan, CAO