

DISTRICT OF BARRIERE
MINUTES OF A REGULAR COUNCIL MEETING

Held on Tuesday, November 4th, 2014 at 7:00 p.m.
In the Council Chambers at Municipal Hall
4936 Barriere Town Road, Barriere, B.C.

Present: Mayor Bill Humphreys
Councillor Bill Kershaw
Councillor Pat Paula
Councillor Amanda Sabyan
Councillor Virginia Smith
Councillor Ward Stamer
Councillor Glen Stanley

Staff: Colleen Hannigan, Chief Administrative Officer
Nora Johnson, Chief Financial Officer
Tasha Buchanan, Deputy Corporate Officer
Doug Borrill, Senior Water Treatment Specialist
Dave Underwood, TRUE Engineering

The Mayor called the meeting to order at 7:04pm.

1. ADOPTION OF AGENDA

Moved by Councillor Paula
Seconded by Councillor Smith
That Council approve the November 4, 2014 Regular Council Meeting Agenda.

CARRIED

2. ADOPTION OF MINUTES

- a. Councillor Paula requested that the wording of her Councillor Report under Section 8(ii) be corrected to read: "...Federation of Canadian Municipalities *regarding National Standards for Housing*" and replacing her last point with, "She expressed an objection to a recent article in the local paper characterizing this Council as *trying to reduce essential services which in my opinion is untrue.*"

Moved by Councillor Stanley
Seconded by Councillor Smith
That Council adopt the Minutes of an October 20, 2014 Regular Council Meeting, as amended.

CARRIED

3. PETITIONS AND DELEGATIONS

- a. Shane Quidding re: Louis Creek Industrial Park land. – verbal delegation only.

Mr. Quidding requested that Council look at leasing the Louis Creek Industrial Park lands as opposed to selling lots as this, in his opinion, is a better option from a business standpoint.

4. BYLAWS AND POLICIES

- a. District of Barriere Road Closure Bylaw No. 118 – 1st, 2nd and 3rd readings.

Re: The westerly 15.24m (50') width of the 30.48m (100') wide road allowance immediately adjacent to the Barriere Mobile Home Park's easterly lot line and extending the entire depth of the property at 620 Dixon Creek Road.

The owners of the Barriere Mobile Home Park (the "Park") have made a request to purchase a portion of the road allowance immediately adjacent to the Park's easterly lot line and extending the entire depth of the property. There are currently mobile homes that encroach on this allowance.

In order to proceed, a Road Closing Bylaw for the closure of half (50' of the 100') wide road allowance is required. Staff noted that should Council decide to adopt a bylaw after receiving input from the public, then half of the allowance could be sold at fair market value and added to the Park and the other half would remain a public laneway where one of the District's water mains runs. This would solve most of the encroachment issues that currently exist in the Park. Public input will also be sought prior to adoption of the proposed bylaw.

If the road closing bylaw is adopted by Council, the applicant will be responsible for paying for all related costs.

**Moved by Councillor Kershaw
Seconded by Councillor Paula
That Council accept the report for background information.**

CARRIED

**Moved by Councillor Smith
Seconded by Councillor Sabyan
That District of Barriere Road Closure Bylaw No. 118 be given first reading.**

CARRIED

**Moved by Councillor Smith
Seconded by Councillor Sabyan
That District of Barriere Road Closure Bylaw No. 118 be given second reading.**

CARRIED

Moved by Councillor Smith
Seconded by Councillor Sabyan
That District of Barriere Road Closure Bylaw No. 118 be given third reading.

CARRIED

Required public notice will be published in the upcoming local newspaper and staff will forward the draft bylaw to BCHydro for comment prior to being considered for adoption at a future Council Meeting.

5. STAFF REPORTS

- a. Winter Maintenance Contract – Spring Sweeping Addendum – C. Hannigan, CAO

Moved by Councillor Smith
Seconded by Councillor Stanley
That Council approve an addendum to the current Winter Maintenance Contract with Purcha & Son's Contracting to include spring sweeping to District standards for a flat rate of \$5,500 per season.

CARRIED

- b. Tender Reference: 346-166 - Lilley Lane Sanitary Sewer Servicing – award of contract – D. Underwood

Dave Underwood reported that the Lilley Lane Sanitary Sewer Servicing tender closed October 30th, 2014. Six submissions were accepted by the District.

The engineer was asked if there was any insight as to why there was such a large spread as quotes ranged from \$59,885.00 up to over \$200,000.00. Mr. Underwood answered that such wide differences in quoting is not all that uncommon.

The engineer also stated that his firm is familiar with the recommended contractor, Bree Contracting, and is confident in their tender application as they have a proven track record.

Moved by Councillor Stamer
Seconded by Councillor Kershaw
That Council award the Lilley Lane Sanitary Sewer Servicing Contract to Bree Contracting for an amount of \$59,885.00 + GST.

CARRIED

c. CAO Update – C. Hannigan, CAO

CN EcoConexions: As approved by Council earlier this year, another attempt at the CN EcoConnexions 50/50 grant has been made for trees for our wastewater plants and septage receiving project locations. The total grant is for \$50,000 with our 50% coming from gas tax reserves.

Legacy Plaques Update: There were a few legacy plaques that required redoing by our engraver and they have been removed from the wall and have been sent off for replacement. The light fixture is not working at the moment and will be repaired soon.

North Thompson Valley Tourism Website draft: The Lower North Thompson Tourism Society (LNTTS) contractor, has been assisting with the production of a new Thompson Valley website. He has provided a hard copy of what it will look like for viewing at Tuesday's meeting before it is returned to the LNTTS office for safe keeping. The tourism group has come up with the slogan "North Thompson Valley – Wild Country".

B.C. on the Move Meeting: The Ministry of Transportation is asking everyone to participate in their online survey at www.engage.gov.bc.ca/transportationplan. Hard copies are also available. Top priorities brought forward at a recent stakeholder meeting at MOTI offices in Kamloops, from the District of Barriere included:

- 1) Additional passing lanes
- 2) Line painting maintenance – fog lines need painting
- 3) The issue of transporting and spreading of noxious weeds – gravel pits need to be assessed
- 4) The need to improve shouldering opportunities – ability to pull over for cell phone use, etc
- 5) Due to increased speed limits curve warning signage needs to be added to trouble spots such as the old Agate Bay Rd. and
- 6) Left turns lanes within the District's 60km zone.
- 7) Pedestrian and cycling access to highway bridges – improve during bridge R/M projects.

Other top items included: the back road to Sun Peaks from the Chase area, improved/renewed tourism signage, working together on projects in or adjacent municipalities, paving with cyclist/pedestrian lane of the road along the north shore of Shuswap Lake and working with the Yellowhead Highway Association in marketing Hwy 5 as a main tourism route between Vancouver and Edmonton and beyond.

Appreciation was expressed by all in attendance for the increased communication and working relationships that have been developing more recently between ministry staff and local governments.

Litigation: In answer to a request that was made to bring forward a report on any litigation proceedings that the District may be involved in, there are none. There are a two minor water damage claims that are currently being dealt with between insurance companies.

Moved by Councillor Smith
Seconded by Councillor Sabyan
That Council accept the CAO Update, dated Oct 20, 2014 for information.

CARRIED

6. PROCLAMATIONS

No proclamations were presented.

7. CORRESPONDENCE

a. For Information

General correspondence for Council's information package is available online for public review under the corresponding meeting agenda folder.

Moved by Councillor Smith
Seconded by Councillor Paula
That the November 4, 2014 Correspondence package be received for information.

CARRIED

b. For Action

No correspondence submitted for action

8. COUNCILLOR REPORTS

- a. Councillor Stanley provided a verbal report on the following:
 - Attended and assisted at the October 31st Halloween Family Dance at the Ridge where approximately 50 children attended.
- b. Councillor Smith provided a verbal report on the following:
 - Attended the BC on the Move Meeting mentioned earlier in the meeting.
- c. Councillor Paula provided a verbal report on the following:
 - attended the Lower North Thompson Community Forest AGM on Oct 23, 2014.

9. MAYOR'S REPORT

The Mayor provided a verbal report on the following:

- Oct 21st – Presided as Chair of the TNRD Public Hearing located in Barriere regarding an application of the North Thompson Fish & Game Society.
- Oct 22nd - met with the RCMP Superintendent, Tim Head, regarding Community concerns, local interaction, Medical Marijuana facilities, and youth programs.

- Oct 27th – Was pinned with a Remembrance Day Poppy by a local Legion representative, Carol Clark.
- Oct 29th – Participated in the “All Candidates Forum”
- Oct 30th - Met with Emergency Services Group
- Oct 31st - Met with Barriere Search and Rescue

10. PUBLIC INQUIRIES

- Antoon Houben – There is a really large pothole developing where Borthwick meets the Highway. It was answered that more digging is still required in that area and the issue will be addressed as soon as they are finished.
- Shane Quidding – Inquired if the grade on Airfield Rd where it meets Station Rd could be reduced during the road work. The District Engineer noted that such a prospect could be looked at, however, complexities would include the water main and cost feasibility.

11. OTHER BUSINESS

- Councillor Kershaw noted that Barriere doesn't presently have a licensed, full-time daycare. Mrs. Buchanan explained the reported stance of the Yellowhead Community Services Society (YCS) that so far it has been unsuccessful in retaining qualified employees to facilitate a program that permits enrollment of children prior to ages 2.5yrs. Councillor Sabyan also noted that a “Needs Identification Survey” was conducted by YCS two years ago which indicated the community identified a Preschool Program as a greater current need over a full-time daycare.

Moved by Councillor Kershaw

Seconded by Councillor Stanley

That Council direct staff to contact Yellowhead Community Services to see if there is something the District can do to assist in working towards the development of a full-time, licensed daycare facility in the community and report back to Council at a future meeting.

CARRIED

- Mayor Humphreys reported that he came upon a generator from the Fort St. James Hospital that is currently for sale. The unit is said to have exceptionally low hours and could be used as a backup for the deep wells. He estimated that the cost of the unit, installed, with a transfer panel would be under \$50,000.

Moved by Mayor Humphreys

Seconded by Councillor Paula

That Council direct staff to look into the feasibility of purchasing this particular backup generator for the deep wells.

CARRIED

12. CONVENE INTO CLOSED SESSION

Moved by Councillor Stanley

Seconded by Councillor Smith

That pursuant to Section 90(1)(c)(i)(k) of the Community Charter, that the public interest requires that persons other than Council Members and Officers be excluded from the meeting and that Council continues the meeting in closed session to discuss confidential matters at 7:45p.m.

CARRIED

13. BUSINESS ARISING FROM CLOSED SESSION

The following resolution, arising from closed session, was announced by the Mayor:

That Council approve a stipend of \$13,120 to Nora Johnson, Finance Officer, for her efforts above and beyond her required duties prior to a full time CAO being hired in August 2010 and that the required amount be taken from General Surplus.

CARRIED *with a recorded vote requested by the Mayor*

With the Mayor, Councillors Kershaw and Councillor Sabyan opposed

14. NEXT MEETING

Nov 17, 2014 @ 7:00 p.m.

15. ADJOURNMENT

Moved by Councillor Stamer that the meeting adjourn at 8:45 p.m.

CARRIED

Original signed by,
Mayor Bill Humphreys

Original signed by,
Colleen Hannigan, CAO