

**DISTRICT OF BARRIERE**  
**MINUTES OF A REGULAR COUNCIL MEETING**  
Held on Tuesday, May 19, 2009 at 7:00p.m.  
In the Council Chambers at Municipal Hall  
4936 Barriere Town Road  
Barriere, B.C.

Present: Mayor Mike Fennell  
Councillor Rhonda Kershaw  
Councillor Virginia Smith  
Councillor Ward Stamer  
Councillor Glen Stanley

Also Present: Wayne Vollrath, Chief Administrative Officer  
Nora Johnson, Finance Officer  
Tasha Buchanan, Administrative Assistant

Regrets: Councillor Ron Glanville  
Councillor Pat Paula

Mayor Fennell called the meeting to order at 7:00p.m.

1. ADOPTION OF AGENDA

Moved by Councillor Stanley  
Seconded by Councillor Smith  
THAT the May 19, 2009 Regular Council Agenda be approved.  
CARRIED

2. ADOPTION OF MINUTES

Moved by Councillor Stamer  
Seconded by Councillor Stanley  
THAT the May 4, 2009 Regular Council Meeting Minutes be adopted.  
CARRIED

Moved by Councillor Stamer  
Seconded by Councillor Stanley  
THAT the May 11, 2009 Special Council Meeting Minutes be adopted.  
CARRIED

3. COMMITTEE REPORTS

i) Parks Committee – Minutes of a May 5, 2009 to be reviewed.

Moved by Councillor Smith  
Seconded by Councilor Stamer  
THAT the May 5, 2009 Parks Committee Meeting Minutes and recommendations be adopted as amended with the addition that Councillor Kershaw excused herself from the meeting at 8:30pm.  
CARRIED

- ii) Public Works Committee – Minutes of May 11, 2009 to be reviewed.

Council was informed that the Smart Water Meters would not be affected by hard water as well as that the water meter costs were previously overstated and a revised cost estimate will be presented to the committee at a future meeting.

Moved by Councillor Smith  
Seconded by Councillor Stanley  
THAT the May 11, 2009 Public Works Committee Meeting Minutes and recommendations be adopted.  
CARRIED

#### 4. STAFF REPORTS

- i) March 2009 Fire Department Report – W. Vollrath, CAO

Moved by Councillor Smith  
Seconded by Councillor Stanley  
THAT the report be received.  
CARRIED

- ii) April 2009 Fire Department Report – W. Vollrath, CAO

Councillor Stamer inquired as to future risk assessment protocol and it was suggested that the Fire Department cease private property burning and open burn piles until formal policies are in place.

Moved by Councillor Smith  
Seconded by Councillor Stanley  
THAT the report be received.  
CARRIED

- iii) Subdivision Activity

Moved by Councillor Stamer  
Seconded by Councillor Kershaw  
THAT the report be received.  
CARRIED

- iv) TNRD April Building Report

Moved by Councillor Kershaw  
Seconded by Councillor Smith  
THAT the report be received.  
CARRIED

- v) Zoning Bylaw Text Amendment Accessory Structures and Shipping Containers.

Council was advised that the current TNRD Zoning Bylaw's definition of an Accessory Building allows accessory buildings to be constructed in the front yard.

It was suggested that the Zoning Bylaw be amended to follow the City of Kamloops definition for accessory buildings and structures:

*Accessory Buildings and Structures*

1. *Accessory buildings and structures are permitted in all zones and shall comply with the building siting (setback) requirements of the principal building.*
2. *Accessory buildings attached to the principal building shall be considered part of the principal building.*
3. *Accessory buildings having a floor area of less than 10 m<sup>2</sup> are not required to be set back from rear lot lines.*
4. *No accessory buildings or structures shall be located within a required front yard setback or side street yard setback.*

Council was also advised that the TNRD will be bringing a change to the Zoning Bylaw to address shipping containers later this year.

Discussion ensued in regards to shipping containers and it was decided that staff would draft the amendment to include shipping containers in the definition of Accessory Buildings and that it be brought back to Council at a future meeting for consideration.

vi) Development Approval Procedures Bylaw

Council reviewed a draft Bylaw that provides forms for Development Approval Procedures.

Councillor Kershaw suggested amending Section 6 to include a sign.

Councillor Kershaw also suggested adding “Notification Sign put up” step in Schedule “C”.

Councillor Kershaw also suggested removing Section 3 in Schedule “H”.

Moved by Councillor Smith

Seconded by Councillor Stanley

THAT Council approve the District of Barriere Development Approval Procedures Bylaw as amended.

CARRIED

vii) Purchasing Policy

Councillor Kershaw suggested including a “Request for Proposal” in the Purchasing Definitions Section.

Moved by Councillor Stamer  
Seconded by Councillor Stanley  
THAT Council adopt the Purchasing Policy as amended.  
CARRIED

6. PROCLAMATIONS

- i) Child Find British Columbia – Proclamation for National Missing Children’s Month and Missing Children’s Day May 25, 2009.

Moved by Councillor Stamer  
Seconded by Councillor Stanley  
THAT the District of Barriere proclaim May 2009 Missing Children’s Month and May 25, 2009 Missing Children’s Day.  
CARRIED

7. CORRESPONDENCE

A. For Information

- i) Human Resources and Skill Development Canada – Nomination entries open for the 2009 Thérèse Casgrain Volunteer Award.

- ii) Southern Interior Beetle Action Coalition – Mountain Pine Beetle DVD.

*\*DVD available at District Office for viewing*

Mayor Fennell noted that there will be workshop on May 25, 2009 in Kamloops.

- iii) Kamloops/Thompson Community Mapping Study –

*\*Bound book available at District Office for viewing*

- iv) Torch Relay Programs update

- v) Encorp Pacific letter dated April 28, 2009 – Rebuttal to the BC Bottle Depot Association campaign letter that asks local government to join their advocacy for a wholesale reconstruction of the product stewardship system in BC.

- vi) “In the Corridor” – April 2009 1<sup>st</sup> Anniversary Edition newsletter

- vii) “In the Corridor” – April 2009 newsletter

B. For Action

- i) Royal Canadian Legion - asking for support for Remembrance Day 2009 by sponsoring an advertisement space in their "Military Service Recognition Book".

Moved by Councillor Stamer

Seconded by Councillor Smith

THAT Council authorize a ¼ page, full color advertisement in the Royal Canadian Legion's "Military Service Recognition" book.

8. MAYOR/COUNCILLORS REPORTS

- i) Councillor Smith reported that she attended a "Success by Six" meeting as well as the Babies of 2008 Luncheon where 21 babies were present. Councillor Smith reported that Yellowhead Services agrees that lighting and handicap access is a priority for the \$25,000 remaining funds slated for "the Ridge" upgrades.

Councillor Smith also reported that it was suggested to her that the gate at the entrance to the building be left open during the day with the janitor locking it at night.

Councillor Smith also reported that she attended the Community Consulting Group where Cpl. Mucha noted that the construction of the BMX track should be a top priority.

- ii) Councillor Stanley reported that the parks storage area was broken into and both weed-eaters were stolen as well as the lawn tractor was driven around the parks and vandalized.

Councillor Stanley also reported that the irrigation system for one ball diamond has been completed.

- iii) Mayor Fennell reported that the bulldozing of Bradford Park has been completed.

Mayor Fennell also reported that he and Councillor Smith attended a meeting with the Barriere Legion on May 12, 2009 to discuss the possible relocation of the cenotaph.

Mayor Fennell also reported that he received an invitation to attend the candle lighting ceremony at the Cemetery May 12, 2009, but because of an administration error he missed the event as he attended at the wrong time.

Mayor Fennell noted that on May 22, 2009, Community Futures is hosting an Agriculture Sustainability meeting at the "Ridge" and invited Council to attend.

Mayor Fennell also noted that he has distributed Sustainability Surveys to the local high school, library and elementary school.

10. RECREATIONAL INFRASTRUCTURE CANADA PROGRAM

Moved by Councillor Smith

Seconded by Councillor Stanley

THAT the District apply for a Recreational Infrastructure Grant in the amount of \$18,364.50 for the purpose of purchasing Lassenlite to be used on the ball diamonds and tree planting, Sports Court refurbishments and the Irrigation of Fadear Park as well as that Community Futures be authorized to prepare the grant application.

CARRIED

11. ADJOURNMENT

Moved by Councillor Stamer

Seconded by Councillor Smith

THAT the Regular Council Meeting adjourn until June 1, 2009, at 7:00 p.m.

CARRIED

The meeting adjourned at 8:45p.m.

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Mayor Mike Fennell

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Wayne Vollrath, CAO