

DISTRICT OF BARRIERE
MINUTES OF A REGULAR COUNCIL MEETING

Held on Monday, November 21, 2011 at 7:00 p.m.

In the Council Chambers at Municipal Hall

4936 Barriere Town Road

Barriere, B.C.

Present: Mayor Mike Fennell
Councillor Rhonda Kershaw
Councillor Pat Paula
Councillor Virginia Smith
Councillor Ward Stamer
Councillor Glen Stanley
Councillor Ron Glanville

Staff: Colleen Hannigan, Chief Administrative Officer
Nora Johnson, Finance Officer
Tasha Buchanan, Executive Assistant

Mayor Fennell called the meeting to order at 7:00 p.m.

1. ADOPTION OF AGENDA

Mayor Fennell asked if Council would approve moving agenda item 7a (vii) to agenda item 3a as Crpl. Mucha is in attendance this evening and as it is his last night as acting Crpl. for the Barriere RCMP Detachment, he would like to address Council.

Moved by Councillor Smith

Seconded by Councillor Stamer

That Item 7a(vii) be moved to 3a on the Agenda.

CARRIED

Moved by Councillor Stanley

Seconded by Councillor Stamer

That Council approve the November 21, 2011 Regular Council Meeting Agenda as amended.

CARRIED

Councillor Kershaw entered the meeting at 7:02pm.

2. ADOPTION OF MINUTES

a. Moved by Councillor Smith

Seconded by Councillor Stanley

That Council adopt the minutes and recommendations of an [October 17, 2011 Finance & Audit Committee Meeting.](#)

CARRIED

- b. Moved by Councillor Stamer
Seconded by Councillor Stanley
That Council adopt the minutes and recommendations of an [October 24, 2011 Public Works Committee Meeting.](#)

CARRIED

Recommendation: THAT staff contact the PetroCan to request repayment of the purchase price of the recycle bin.

- c. Moved by Councillor Smith
Seconded by Councillor Stanley
That Council adopt the minutes and recommendations of an [October 24, 2011 Parks Committee Meeting.](#)

CARRIED

Recommendations: THAT the Commemorative Sponsorship Program report be brought to Council for approval.

THAT staff approach interested groups to participate in the Communities in Bloom Program.

THAT staff approach Ms. McLennan to work with Councillor Smith on a design for the triangle.

THAT fees for the use of the concession by Minor Ball for 2011 be waived in light of the extent of work they completed in the concession improvements, including the provision and installation of a stainless counter/backsplash for the grill area, and inquire of Mr. Ransome whether Minor Ball will be hosting the Provincial Games in 2012.

THAT Committee recommend that Council incorporate the money required for the land exchange into the 2012 Parks Budget.

THAT the District inquire within the Community for groups interested in acquiring funding through the Community Recreation Grant.

- d. Moved by Councillor Stamer
Seconded by Councillor Stanley
That Council adopt the minutes of a [November 7, 2011 Regular Council Meeting.](#)

CARRIED

3. PETITIONS AND DELEGATIONS

- a. Crpl. Mike Mucha – Barriere RCMP October 2011 Policing Report and Farewell.

Mayor Fennell welcomed Crpl. Mucha and wished him all the best in his new posting in Kamloops.

Crpl. Mucha presented the October 2011 Barriere RCMP Detachment Report and noted that his replacement, Crpl. Underhill is looking forward to his move to Barriere.

Crpl. Mucha thanked Council and residents of the District of Barriere for their support as Corporal in the Barriere RCMP Detachment.

4. BYLAWS

- a. **Moved by Councillor Smith**
Seconded by Councillor Glanville
THAT [District of Barriere Cemetery Bylaw No. 83](#) be given second reading.

CARRIED

Moved by Councillor Smith
Seconded by Councillor Glanville
THAT [District of Barriere Cemetery Bylaw No. 83](#) be given third reading.

CARRIED

5. STAFF REPORTS

- a. [Barriere FM Radio Lease](#) – Nora Johnson, Finance Officer

Council was presented a draft lease for the old Barriere Improvement District office at 4577 Barriere Town Road. The draft ten year lease agreement outlined the proposed use of the building as a community radio station operated by Mr. Stephen Guay, aka Steve Shannon of Barriere FM Radio. The proposed lease begins with a three year trial period with an additional seven year extension granted ending November of 2021. Each party may terminate the lease at any time with one year's notice and that the tenant is responsible for all insurances, general upkeep, licensing, utilities, surrounding grounds maintenance (immediately around the building) and snow removal (for associated parking and walkways). An amount of \$400/month rent is due starting December 1st, 2012 and Barriere Radio also agrees to provide the 400, 30 second public service announcements per month to the District of Barriere for the full duration of this agreement.

Moved by Councillor Stamer
Seconded by Councillor Stanley
THAT Council approve entering into a lease agreement with Stephen Guay aka Steve Shannon of North Thompson Radio Inc. (operating as Barriere FM Radio) and instruct staff to complete and sign the required documentation.

CARRIED

- b. [Community Kitchen Proposal](#) – Colleen Hannigan, CAO

Yellowhead Community Services (YCS) has approached the District about a unique idea around teaching/sharing economical, but delicious and healthy food preparation knowledge during sessions they have dubbed “The Frugal Gourmet”. In order to make this happen at the Ridge, the staff room/kitchen is a possible candidate for an upgrade to become a licensed kitchen. YCS is interested in pursuing grant opportunities to upgrade the kitchen subject to their partner leaseholder, the District, with which they share the facility, agreeing to support the project idea by opening the staff room for this use at pre-scheduled times.

Moved by Councillor Smith

Seconded by Councillor Stanley

THAT Council accepts this report for information and directs staff to prepare a letter of support for this initiative.

CARRIED

- c. [Community Bus Service](#) – Nora Johnson, Finance Officer

Moved by Councillor Smith

Seconded by Councillor Stamer

THAT Council accept the report for information.

CARRIED

In January 2011 the District was contacted by the District of Clearwater to participate in a Transit Pilot Project for the remainder of 2011. At that time Council approved the participation with a maximum expenditure of \$4,000.00.

The District of Clearwater indicated the total cost of the project was \$15,000.00, for which they have billed The District of Barriere their 20% share of \$3,000.00. They have also provided ridership statistics to November 1, 2011. A total of 661 trips (both ways – 330 riders) used the bus service. Of the 661 trips – 164 trips were from and to Barriere. In other words 82 people used the bus service from Barriere.

Clearwater advised that they are pursuing all avenues of funding to continue this program and will keep us up to date with their progress.

- d. [Possible Land Exchange with School District #73](#) – Colleen Hannigan, CAO

Ms. Hannigan reported that School District #73 had responded positively to the District’s request to exchange the land currently used by the Elementary School for a playground, for the property directly behind the school by the river. In their response, they mentioned the following:

“We would also need to see language that specifies the use of the land for the purposes of an ECO park only in perpetuity by way of a restrictive covenant.”

Ms. Hannigan indicated that generally, their positive response met the intent of how the land exchange could occur subject to the proposed expenditures being included in the 2012 budget deliberations and approved. Though, the above quote is an item that would need further discussion with the School Board as the Eco Park is just a concept at this time and may never come to fruition. She suggested that the District could consider language around the land being used for an eco-park or, should the eco park project not proceed, the land would always be used for other related community park uses.

Moved by Councillor Glanville
Seconded by Councillor Stanley
THAT Council accept the report for information.

CARRIED

Mayor Fennell noted his objection to any restrictions on the land as the District is not posing any restrictions on the property it is offering in exchange.

Councillor Stamer commented that the area's newly elected School Trustee may be able to offer some light in the School Board discussions on the matter.

- e. [Economic Development Update](#) – Colleen Hannigan, Chief Administrative Officer

Moved by Councillor Stamer
Seconded by Councillor Glanville
THAT Council accept the report for information.

CARRIED

Ms. Hannigan reported that as a follow up to the Nov 4th meeting with Chinese investors, Mr. Hayward attended a meeting in Vancouver with Mr. Wu from China Steel and the Chinese Businessmen's Association. Staff are currently working on the invite to welcome another tour through Barriere next week and another on Dec. 15th with yet a different group. A similar format is planned with a light lunch and greetings being held at the District offices. Lunch of this nature can be provided for under \$100.

While in Vancouver, Mr. Hayward was interviewed by Chinese TV about opportunities in Barriere with the piece being broadcast on over 200 TV stations in China resulting in up to 800 million Chinese hearing about Barriere, BC. Since then he has continued to work with a number of local developers and industrial property owners to match potential investors with local interests.

The following is a summary of the finances for the Southgate Industrial Park to date:

Wages	\$17,797.53
Benefits	\$ 1,272.77
Misc. (Signage, Travel, Site Prep)	\$ 1,793.39
Water System/Well Development	<u>\$23,129.37</u>
Total	\$43,993.06

The total amount of **\$43,410.47** has been transferred from the Tolko Reserve Fund to revenue.

A summary of the balance of the Economic Development line items are as follows

2011 Budget - Wages	-\$9,250.00
Expended to date Wages and Benefits	\$6,081.78
Expended to date General Supplies & Services	\$4,229.69
Projected Wages and benefits to Dec. 23, 2011	<u>\$4,859.28</u>
Total Projected Shortfall	\$5,920.75

Further costs projected are mainly for accommodation as so far travel/mileage is minimal due to Mr. Hayward obtaining free transportation. The District has received offers from potential investors to bear the costs of accommodations, but have, of course, refused.

Once Mr. Hayward's time has been broken down as to how much of it has been spent promoting areas outside the District, the TNRD will be reimbursing a portion of those costs.

- f. [CAO Report](#) – Colleen Hannigan, Chief Administrative Officer

Water Meter Project Update: The contract documents are in the process of being signed, the storage area for the meters has been cleared and the project should get underway in the next couple of weeks.

Planning Services Contract with TNRD: A meeting is scheduled with the TNRD Director of Development Services this Friday. A verbal update of the results of that meeting will be provided to Council.

Barriere.ca: This domain name will now work as a web address and for email. The old addresses will continue to work as well.

Parks: A rock (boulder) barrier has been placed around the septic system at the Fieldhouse.

Parking at the Ridge: The approved expansion of the existing parking lot has been completed. Minor repairs to the existing irrigation system will have to be undertaken by the School District staff in the spring at a minor cost to the District. Yellowhead Community Services has agreed to pay for the fencing portion of the upgrade and possibly the installation of an additional light at the corner of the building that will help light up the parking area a night.

TRU Economic Geography Class: EDO, Andrew Hayward has been speaking to Ross Nelson's students about Barriere. The students, who have been working on projects concerning the Barriere area would like to present their ideas to Council and staff on Monday, November 28th at 3:30pm.

Councillor Smith, Councillor Stanley, Mayor Fennell, Bill Humpherys, Bill Kershaw, Amanda Sabyan and possibly Councillor Kershaw plan to be in attendance.

Community Recreation Grant: Some interest has come in from the public regarding different projects: Phase II of the Agri-Plex (change-rooms/washrooms/bleachers) and Curling Club - Brine Manifold. Staff have not heard word back yet for the New Horizons, or Accessibility Grants, but could possibly provide other options as well for this new grant.

Moved by Councillor Smith

Seconded by Councillor Glanville

THAT Council accept the report for information and that staff be directed to prepare a Community Recreation Grant application for the joint Curling Club/Agriplex projects to be brought back to Council for approval.

CARRIED

- g. [Smart Meters Refusal Letters: District Position](#) – Colleen Hannigan, CAO

Mayor Fennell reported that a resident had inquired with him about the option to refuse Hydro Meters. He noted that in researching this answer, he asked staff to look into options the District may have if any residents decide to refuse the installation of the upcoming water meters.

Ms. Hannigan distributed a handout to Council that explained that the type of frequency of the new water meter is similar to that of old cell phones being used for a few minutes a day. Kamloops has come up with two options for refusals: an extra \$25/quarter for a touch pad RF, or for a \$1000 up-front cost, the resident can have a pit meter cost installed at the curb.

A public information seminar is scheduled to take place around the end of January with an approximate installation timeframe of April 2012.

Moved by Councillor Stamer

Seconded by Councillor Stanley

THAT Council accept the report for information.

CARRIED

6. PROCLAMATIONS

- a. [Adoption Awareness Month](#) (November) - Ministry of Children and Family Development

Moved by Councillor Glanville

Seconded by Councillor Stanley

THAT the correspondence be received for information.

CARRIED

7. CORRESPONDENCE

a. For Information

- i. [TNRD](#) – Inaugural board of Directors Meeting & Reception Invitation
- ii. [District of Clearwater](#) – Inaugural Council Meeting & Reception Invitation
- iii. [Yellowhead Community Services](#) – Employment Services Contract for the North Thompson Valley
- iv. [Ministry of Finance](#) – Home Owner Grant for Low-income Veterans
- v. UBCM – [CFIB's Fourth Municipal Spending Report](#)
- vi. UBCM – ["In the House" Legislative Updates](#)
- vii. Barriere RCMP – [October 2011 Policing Report](#)
- viii. City of Langley – [Medicinal Marihuana Dispensary](#)
- ix. Township of Spallumacheen – [Letter re: National Sex Offender Registry](#).
- x. [City of Fort St. John](#) – Letter re: National Sex Offender Registry.

Moved by Councillor Stamer

Seconded by Councillor Smith

THAT the correspondence be received for information.

CARRIED

b. For Action

No correspondence items were submitted for action.

8. COUNCILLOR REPORTS

- i. **Councillor Smith reported the following:**
 - Nov 10th, 2011 she attended the *Fall Seasonal Readiness Workshop for ESS* where she received some information for the Fire Chief and will pass it on to him. The session was very informative.
 - She received many phone calls complimenting the Fire Department for their good work with the accessory building fire on Dunsmuir Road Saturday. Councillor Smith thanked the Fire Department for a job well done.
 - She was told yesterday that lawn damage has been done by the Baseball diamonds. Councillor Stanley will investigate it tomorrow afternoon.
- ii. **Councillor Kershaw reported the following:**
 - Success by Six is putting on the Breakfast with Santa on the 10th of December at 10am with the Family skate planned again at the multi-use court (weather permitting).

- The next Success by Six meeting is on November 30th which she will attend, however a new Council representative will need to be appointed.
- iii. **Councillor Stamer reported the following:**
- At the Breakfast with Santa, all t kids receive a literacy gift at the event and photos with Santa will be taken as well. He praised the event and encouraged everyone to attend.

9. **MAYOR'S REPORT**

Mayor Fennell will be attending his last TNRD meeting on Thursday. He also complimented the Fire Department for a fantastic job done with last Saturday's fire on Dunsmuir Rd.

The Santa Claus Parade is December 10th, and he offered the use of his trailer at no charge if the District is interested in putting a float in the Parade.

Mayor Fennell congratulated Councillor Kershaw on her election to School Trustee, Bill Humphery's election to Mayor, to Bill Kershaw, and to Amanda Sabyan's election to Council. He also applauded Kathy Campbell and Doug McGregor for putting their name forward.

The Mayor thanked all of Council as well as the public for their support over the last four years.

10. **PUBLIC INQUIRIES**

Bill Kershaw thanked Mayor Fennell, Councillor Glanville and Councillor Kershaw for their years of service.

11. **OTHER BUSINESS**

A presentation was made to Mayor Fennell, Councillor Glanville and Councillor Kershaw of Certificates of Appreciation for their hard work and dedicated service they have provided to the District of Barriere over their terms.

12. **CONVENE IN A CLOSED SESSION**

Moved by Councillor Stamer

Seconded by Councillor Smith

THAT Pursuant to Section 90 (1)(e), of the Community Charter, that the public interest requires that persons other than Council Members and Officers be excluded from the meeting and that Council continues the meeting in closed session to discuss confidential matters which will include the adoption of previous Closed Session Minutes at 8:05p.m.

CARRIED

13. RECONVENE INTO OPEN SESSION

The meeting reconvened into Open Session at 8:59 p.m.

14. NEXT MEETING

Inaugural Council Meeting - Monday, December 5, 2011 @ 7:00 p.m.

15. ADJOURNMENT

Moved by Councillor Stamer that the meeting adjourn at 9p.m.

CARRIED

Original signed by, _____
Mayor Bill Humphreys

Original signed by, _____
Colleen Hannigan, CAO