

**DISTRICT OF BARRIERE
MINUTES OF A REGULAR COUNCIL MEETING**

Held on Monday, May 22, 2012 at 7:00 p.m.
In the Council Chambers at Municipal Hall
4936 Barriere Town Road
Barriere, B.C.

Present: Mayor Bill Humphreys
Councillor Bill Kershaw
Councillor Pat Paula – *via telephone*
Councillor Amanda Sabyan
Councillor Virginia Smith
Councillor Ward Stamer
Councillor Glen Stanley

Staff: Colleen Hannigan, Chief Administrative Officer
Nora Johnson, Finance Officer
Tasha Buchanan, Executive Assistant

1. ADOPTION OF AGENDA

**Moved by Councillor Paula
Seconded by Councillor Smith
That Council approve the May 22, 2012 Regular Council Meeting Agenda.**

CARRIED

2. ADOPTION OF MINUTES

a. **Moved by Councillor Smith
Seconded by Councillor Stanley
That Council adopt the minutes of a [May 7, 2012 Regular Council Meeting](#).**

CARRIED

3. PETITIONS AND DELEGATIONS

No petitions or delegations scheduled.

4. BYLAWS AND POLICIES

i. **Moved by Councillor Stamer
Seconded by Councillor Smith
That [Water System Bylaw No. 92 Amending Bylaw No. 1644 and Bylaw No. 89](#) be given first reading.**

CARRIED

**Moved by Councillor Stamer
Seconded by Councillor Smith
That [Water System Bylaw No. 92 Amending Bylaw No. 1644 and Bylaw No. 89](#) be given second reading.**

CARRIED

It was questioned as to what happens in the case of an absentee owner and it was answered that the District will make every effort to get in touch with the owner prior to the end of the installation project.

**Moved by Councillor Stamer
Seconded by Councillor Smith
That [Water System Bylaw No. 92 Amending Bylaw No. 1644 and Bylaw No. 89](#) be given third reading.**

CARRIED

ii. [Remote Access to Server Policy No. 21](#)

A draft Remote Access Policy was presented to Council for their review. The purpose of the policy is to define standards for remotely accessing the District of Barriere's corporate network. These standards are designed to minimize the potential exposure to the District of Barriere from damages which may result from unauthorized use of the District of Barriere resources. Damages could include the loss of sensitive or confidential data, intellectual property, damage to public image, damage to critical District of Barriere internal systems, etc.

Councillor Paula inquired as to who would police the access and or any breaches to the policy and asked what the staff costs would be to implement the policy and to police the policy. Ms. Hannigan answered that policing the access would be her responsibility and that there would be a small fee for the IT Tech to institute the safe guards and restrictions.

**Moved by Councillor Smith
Seconded by Councillor Sabyan
That Remote Access to Server Policy No. 21 be approved.**

CARRIED / w Councillor Paula opposed.

5. STAFF REPORTS

a. [April 2012 Fire Report](#) – A. Kirkwood, Fire Chief

Chief Kirkwood provided Council an overview of the April fire call-outs and practices.

Councillor Smith extended a thank you on behalf of ESS for their presence at AG Foods last week for Emergency Preparedness Week.

The Mayor also expressed appreciation to the Fire Chief for contacting Water Works staff member Paul Amos on site to the incident at the Triangle where a fire hydrant was unfortunately damaged by a collision.

**Moved by Councillor Stamer
Seconded by Councillor Kershaw
THAT the report be accepted for information.**

CARRIED

- b. [CEEP Results](#) – N. Johnson, Finance Officer

Mrs. Johnson provided an overview of the CEEP results. Although a joint planning session was undertaken with the Districts of Clearwater and Barriere, our plan differs to accommodate Barriere's specific achievable goals.

**Moved by Councillor Kershaw
Seconded by Councillor Stanley
THAT Council direct staff to implement the actions and timing as outlined in the report.**

CARRIED

- c. [2012 TNRD Innovations Fund Grant Application](#) – N. Johnson, Finance Officer

A discussion ensued around ensuring all components of the septage solution for Barriere that weren't covered in the grant Barriere already received approval for, should be covered in this grant application. This includes the highway crossing and associated extension of water and hydro services to the site.

**Moved by Councillor Smith
Seconded by Councillor Sabyan
THAT Council support and approve the joint General Strategic Priorities Fund – North Thompson Septage Management Project application with the Thompson Nicola Regional District and the District of Clearwater.**

CARRIED

6. PROCLAMATIONS

No Proclamations scheduled to be read.

7. CORRESPONDENCE

- a. [For Information](#)

- i. *General correspondence for [Council's information package](#) is available online for public review under the corresponding meeting agenda folder.*

b. For Action

i. North Thompson Arts Council – Grant Request

Ms. Houben advised Council that the Celebration of the Arts is being held on June 23 and 24th, 2012 outside of Sam's Pizza's new location along the highway. Council was presented with the budget for the event and was asked for a grant-in-aid in the amount of \$500.

Moved by Councillor Smith

Seconded by Councillor Stamer

That the North Thompson Arts Council's funding request of \$500.00 be granted.

CARRIED

8. COUNCILLOR REPORTS

- i. Councillor Smith provided a verbal report on the following:
- Attended the Water Meter Open House held on May 15, 2012.
 - Shirley Culver with Communities in Bloom came out and spoke to the Communities in Bloom Committee and provided excellent insight and advice for how Barriere could move forward with the program.
 - Attended the Open House for the Barriere Employment Centre on May 18, 2012.
- ii. Councillor Stamer provided a verbal report on the following:
- Attended SILGA in Revelstoke at the end of April.
 - Attended the Water Meter Open House.
- iii. Councillor Paula provided a verbal report on the following:
- On May 10th she attended the 11:30am Wastewater Treatment Plant Meeting and the evening Charette.
 - Will be meeting with Mr. Mark VanderMerwin who will be providing her a tour of a Solar Aquatics facility in Bear River Nova Scotia. She invited any Councillors to email any specific questions they would like her to ask during that tour.

9. MAYOR'S REPORT

The Mayor reported that he attended the first annual BC Mayors' Caucus in Penticton last week and another meeting has been scheduled for the day prior to UBCM.

He also reported on the Jobs, Tourism and Innovation's Economic Forum follow up meeting that occurred earlier in the day in Blue River, he attended along with Scott Kershaw, President of the Chamber, the District's EDO and the CAO. Ministers Lake, Bond and Bell were there and announcements were made regarding some of the shovel ready pilot projects that were going to be funded immediately. This include 50 million dollars from BCHydro for upgrades to the Valemount/McBride

transmission corridor. There is still additional work to be done on the fibre numbers for the valley and ministry staff will be working on this over the next few months.

10. PUBLIC INQUIRIES

No public inquiries.

11. OTHER BUSINESS

a. Upcoming Meetings:

May 23rd, 2012 – Cathy McLeod announcement at Seniors Hall @ 2:30pm

May 23rd, 2012 – Development Committee Meeting @7pm

May 25th, 2012 – Barriere Senior Secondary Grad Ceremonies @6pm

May 30th, 2012 – BC Hydro Event in Kamloops

June 15th, 2012 – Simpcw Band to Barriere Council meeting in Barriere @12pm

June 20th, 2012 Community to Community Forum to be hosted in Barriere

b. The Ministry of Transportation and Infrastructure (MOTI) has advised staff that the previously planned webcam location of the Fish Trap area is no longer an option due to poor lighting. Two other locations were presented to Council for consideration: Boulder Mountain Road or Agate Bay Road looking South. It was agreed that Agate Bay would be the preferred location of the two options given.

c. MOTI is providing the District with a day of free grading in Barriere tomorrow with the fairgrounds, the road between Airfield and Barriere Town Rd, and the development of a parking area off the west end of the multipurpose rink are all projects that will be completed at this time.

A question was asked regarding the status of the geotek report for Barriere Lakes Rd.

d. Stamer Logging has generously permitted the overnight parking of the District vehicles including the garbage trucks within a locked compound on Airfield Road until another District-owned facility is built.

e. Councillor Smith suggested that the District inform all independent snow clearing contractors that gravel piles resulted from their jobs must be cleaned up at the end of the winter season.

f. It was reported that recently grass clippings being dumped in the right of way of Yard Road. Staff will investigate and make the necessary remedial action if required.

g. Various Unsightly Premises Bylaw contraventions were discussed and it was noted that staff are currently taking steps to remedy a number of violations.

12. NEXT MEETING

Rescheduled to Tuesday, June 5, 2012 @ 7:00 p.m.

13. ADJOURNMENT

Moved by Councillor Stamer that the meeting adjourn at 8:25p.m.

CARRIED

Original signed by, _____
Mayor Bill Humphreys

Original signed by, _____
Colleen Hannigan, CAO