

**DISTRICT OF BARRIERE**  
**MINUTES OF A CEMETERY COMMITTEE MEETING**

Held on December 7, 2010  
In the Council Chambers at Municipal Hall  
4936 Barriere Town Road,  
Barriere, BC

Members: Councillor Virginia Smith - Chair  
Councillor Pat Paula  
Lorraine Thorn  
Bonnie Cruzelle-Myram  
Leanne Hamblin  
Brent Hamblin – entered meeting as indicated  
Father Donal O'Reilly

Advisor: Drake Smith-entered meeting as indicated

Staff: Colleen Hannigan, Chief Administrative Officer  
Nora Johnson, Financial Officer  
Lynn Wright, Administrative Assistant

The meeting was called to order at 3:00 pm

**1. ADOPTION OF AGENDA**

In Mr. Drake Smith's absence, Councillor Smith asked to add a discussion around winter internment of cremated remains

Moved by Bonnie Cruzelle-Myram

Seconded by Councillor Pat Paula

THAT the Committee approve the December 7, 2010 Cemetery Committee Agenda, as amended.

CARRIED

**2. RULES, REGULATIONS & FEES OVERVIEW**

The Committee was provided copies of the existing Rules and Regulations document, a new draft bylaw document and the existing fees schedule for initial discussion and to take home for more detailed review for the next committee meeting. A number of main items were identified that the committee will need to discuss before moving ahead with a recommendation to Council, such as: winter burials, reserve amounts required, placement and removal of flowers, scattering of ashes, and columbarium options. Staff will consult with other cemeteries to inquire how they deal with requests to scatter cremated remains. Councillor Paula inquired whether ashes and soil are layered. Lillooet's Cemetery Bylaw is the most recent and is being used as a guideline for the draft bylaw.

Mr. Brent Hamblin entered meeting

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Placement of flowers and problems surrounding this issue was discussed.

Moved by Lianne Hamblin

Seconded by Bonnie Cruzelle-Myram

THAT the District of Barriere make in-ground vases available to the public for purchase.

CARRIED

It was questioned as to who will police the placement of flowers and vases if in-ground vases are not mandatory. Ms. Hannigan expressed hesitation that placing too many restrictions on placement of flowers on gravesites as not everything may fit in the in-ground vase option. Councillor Paula suggested appropriate vases could be made available for public use and placed on a shelf or rack at the Cemetery. Father O'Reilly expressed his desire for uniformity and offered his praise for the condition of the Cemetery when he came to Barriere.

Chair Smith asked how our fees compare to other communities. Ms. Johnson said some fees we are higher, others lower and we are only covering costs and legislative requirements in regard to burial and maintenance. The distribution of the perpetual care fund was explained to the Committee. Funding for development in the cemetery or purchase of more land would not be available from the perpetual care fund.

Mr. Drake Smith entered meeting

### **3. REVIEW PRE-DISTRIBUTED MATERIAL (Cemetery Drawing)**

The Committee reviewed the map of the cemetery to establish areas available for landscaping and placement of benches. Ms. Johnson informed the committee that portions of a memorial bench could be purchased by the public to decrease the cost to an individual.

### **4. OTHER BUSINESS**

The Committee discussed the possibility of providing winter burial of cremated remains. Clearwater does provide this service, and Clearwater District will be contacted to find out what equipment they use and how they manage winter burial of ashes. Ms. Johnson provided the Committee with some background information regarding the history of not providing winter cremains burials in the past. Staff will investigate the additional labour costs for winter burials and report to the Committee at the next meeting. Pre-digging some cremation burial plots was suggested and have them moved in the spring to a more appropriate spot if needed.

Ms. Cruzelle-Myram expressed concern with closure issues and having to wait until spring for the completion of the burial. The Cemetery map was

reviewed and the difficulties of winter burials was demonstrated. Chair Smith suggested acquisition of a Columbarium would solve the winter burial issue. It was suggested that staff contact Keremeos and Clearwater regarding Columbariums as Clearwater applied for a grant to construct one.

Moved by Bonnie Cruzelle-Myram

Seconded by Father O'Reilly

THAT Chair Smith investigate the possibility of establishing a Columbarium in the Barriere Memorial Cemetery.

CARRIED

Chair Smith requested the Committee receive the Agenda package a few days prior to the meeting date.

5. **NEXT MEETING**

Tuesday January 25<sup>th</sup> 2011 at 3:00 pm.

6. **ADJOURNMENT**

Moved by Councillor Paula

Seconded by Ms. Cruzelle-Myram

THAT the meeting adjourn at 4:20 pm.

Original signed by, \_\_\_\_\_  
Colleen Hannigan, CAO

Original signed by, \_\_\_\_\_  
Chair Smith