

**DISTRICT OF BARRIERE**  
**MINUTES OF A REGULAR COUNCIL MEETING**

Held on Monday, June 23, 2025 at 5:30pm in the Council Chambers at Municipal Hall  
4936 Barriere Town Road, Barriere, B.C.

*“We acknowledge and respect the indigenous peoples of Simpcw First Nation  
within whose traditional lands we are meeting today.”*

Present:                    Acting Mayor Councillor Scott Kershaw  
                                 Councillor Judy Armstrong  
                                 Councillor Donna Kibble  
                                 Councillor Louise Lodge  
                                 Councillor Colin McInnis  
                                 Councillor Brody Mosdell

Regrets:                   Mayor Rob Kerslake

Staff:                     Daniel Drexler, Chief Administrative Officer  
                                 Chris Matthews, Public Works Manager  
                                 Tasha Buchanan, Corporate Officer  
                                 Alexis Hovenkamp, Fire Chief

*Acting Mayor Kershaw called the meeting to order at 5:30pm*

**1. ADOPTION OF AGENDA**

Moved by Councillor Lodge  
Seconded by Councillor McInnis  
That Council approve the June 23, 2025, Regular Council Meeting Agenda.

CARRIED

**2. ADOPTION OF MINUTES**

- a. Moved by Councillor Mosdell  
Seconded by Councillor Lodge  
That Council adopt the minutes of the June 9, 2025, Regular Council Meeting.

CARRIED

**3. PETITIONS AND DELEGATIONS**

- a. Barriere Foodbank – Sherrie Dilley re: Barriere Foodbank Statistics and Overview

Ms. Dilley provided a handout to Council that included the facility’s statistics and a “How to Donate” flyer. In addition, Ms. Dilley provided a report on the changes that the Barriere Foodbank has seen lately which include an increased trend of use of the Foodbank.

Highlighted in the report include:

- Barriere’s Foodbank is now accredited with Foodbanks Canada.
- Expenses equal roughly \$3,000 a month.
- Hampers are based on household size.
- User base is increasing significantly

It was suggested to Ms. Dilley that the Food Bank consider partnering with other organizations such as Community Futures to help run campaigns.

#### 4. **BYLAWS and POLICIES** – *none scheduled*

- a. DRAFT Zoning Bylaw No. 111, Amendment Bylaw No. 257 – 1<sup>st</sup> reading  
*\*with attached staff report*

**Moved by Councillor Lodge**

**Seconded by Councillor Mosdell**

**That Zoning Bylaw No. 111, Amendment Bylaw No. 257 be formally advertised and brought back to the July 21, 2025 Meeting for consideration.**

**CARRIED**

#### 5. **STAFF REPORTS**

- a. Departmental Updates – Department Heads  
*\*submitted for information*

An overview of the written report was provided to Council with the following additions:

- Fire Chief, Alexis Hovenkamp, has completed the Emergency Scene Management (ESM) Level 1 – NFPA 1021 course which is an exceptional accomplishment.
- Yard Waste Day has been rescheduled to November 8<sup>th</sup>, 2025.
- The District's contractor who constructs the memorial benches on order, is retiring. It was reported that the District is nearing its capacity for installed benches on public property but other memorial options remain available. In addition, the proposed cemetery memorial wall project may provide the public with an additional memorial option going forward.
- In regard to the five, newly acquired commercial dumpsters, it was suggested that they be made available (when not spoken for) to rent by the public.

**Moved by Councillor Lodge**

**Seconded by Councillor McInnis**

**That staff be directed to research the feasibility of developing a temporary rental program for available, commercial dumpsters.**

**CARRIED**

- Council agreed that staff have the authority to adjust the bandshell public washroom opening/closing hours as needed throughout the summer and asked staff to keep Council informed of any changes.

- The CAO provided a PowerPoint presentation titled “***Year in Review – June 2024 – June 2025***’ marking a year that he has been in the position with an overview of the year’s accomplishments.

b. Strategic Priorities Fund – D. Drexler, CAO

An overview of the written report was provided to Council.

**Moved by Councillor McInnis**

**Seconded by Councillor Lodge**

**THAT Council instructs Staff to pursue Capital Option Fire Hall for the Strategic Priorities Fund application and prepare the necessary cost estimates to be funded from operating funds or surplus.**

**AND FURTHER THAT Council instructs Staff to pursue a wastewater and/or water utility infrastructure development plan under the Capacity Building stream.**

**CARRIED**

c. 2024 Annual Water Report – C. Matthews, Public Works Manager

A copy of the full document is available at the District Office and on the District’s website.

**Moved by Councillor Armstrong**

**Seconded by Councillor Lodge**

**THAT Council approve the 2024 Annual Water Report.**

**CARRIED**

## 6. CORRESPONDENCE

a. For Information

b. For Action

i. Yellowhead Pioneer Residence Society – Grant Application

**Moved by Councillor McInnis**

**Seconded by Councillor Kibble**

**That Council approve up to \$500 grant funding, in the form of a combination of funds and material donations to the Yellowhead Pioneer Residence Society.**

**CARRIED**

## 7. COUNCIL REPORTS

a. Councillor Mosdell provided a verbal report on the following:

- Volunteered at the 2025 Block Party

b. Councillor Lodge provided a verbal report on the following:

- Attended the 2025 Grade 12 Graduation Ceremony
- Attended the Fire Department Car Wash & BBQ fundraiser
- Volunteered at the 2025 Block Party and commended District staff and Council for all of the hard work and support provided to assist in making the event as successful as it was.

c. Councillor Kibble provided a verbal report on the following:

- Volunteered at the 2025 Block Party
- Museum Demo Day was a great success and is planning a community kite making day.

d. Councillor Armstrong provided a verbal report on the following:

- Volunteered at the 2025 Block Party
- NTACS is losing their Office Manager, Mary Martin, who is moving to the Lower Mainland.

## 8. **MAYOR'S REPORT**

a. Acting Mayor Kershaw provided a verbal report on the following:

- Volunteered at the 2025 Block Party
- Attended the 2025 "Keeping it Rural" Conference in Kelowna

b. Mayor Kerslake provided a written report in his absence that was read on his behalf by the CAO which will be added to the published agenda for the record.

9. **PUBLIC INQUIRIES** – *none presented.*

10. **NOTICE OF MOTION** – *none presented.*

11. **CONVENE INTO CLOSED SESSION**

**Moved by Councillor Lodge**

**Seconded by Councillor McInnis**

**That pursuant to Sections 90(1)(c)(k)(2)(b) of the Community Charter, that the public interest requires that persons other than Council Members and required staff be excluded from the meeting and that Council continues the meeting in closed session to discuss confidential matters at 7:38p.m.**

**CARRIED**

12. **RECONVENE OPEN MEETING** – *the meeting reconvened into open session at 8:45p.m.*

13. **BUSINESS ARISING FROM CLOSED SESSION** *(if required)*

14. **NEXT MEETING** – *Regular Council Meeting – July 21, 2025 @ 5:30pm*

## 15. **ADJOURNMENT**

Moved by Councillor Lodge that the meeting adjourn at 8:45p.m.

CARRIED

Original signed by, \_\_\_\_\_  
Scott Kershaw, Acting Mayor

Original signed by, \_\_\_\_\_  
Tasha Buchanan, Corporate Officer