



BARRIERE BANDSHELL OPERATING POLICY

MISSION STATEMENT

The Barriere Bandshell has been built as a community facility primarily for use by local performing arts and music organizations and individuals as well as for other special events that will directly benefit the community of Barriere.

It is our objective to operate and maintain this facility cost effectively for the community to use as much as possible for many years to come.

EVENTS/ACTIVITIES PERMITTED

The Barriere Bandshell may be used for events as approved and scheduled by the Chief Administrative Officer (CAO), or designate. General event usage may include, but not necessarily be limited to: theatre performances, music performances, awards ceremonies, picnics, weddings, family reunions, or other special events of a public, community nature.

FEES

There will be no fee charged to Barriere area based (McLure to Chu Chua/ Little Fort) user groups or individuals for not-for-profit events that are free to the general public. However, references, additional supervision or security or other requirements may be imposed to ensure the facility is kept in good condition and those responsible for any damages are held accountable.

Commercial, business or private rental use, that is either profit-based or excludes the general public from any designated area, will be possible by request to the District of Barriere at a rate based on the specific event. Generally, it will follow that the District will be entitled to a negotiated percentage (normally 10%) of the net profit of an event (normally 10%) with 50% of that amount set aside for bandshell maintenance, and the other 50% assigned to a special fund to defray costs of special event guests for District-sponsored community events.

Particularly where fees don't apply, donations (either cash or in-kind) towards the ongoing maintenance of the Bandshell will be gratefully accepted.

APPROVAL OF EVENTS

1. All programs/events held at the bandshell will be approved by the District of Barriere upon review of a completed application.
2. The application will request the following information: name, contact number, type of group, type of music/show to be presented, and possibly a list of music or an

audition tape, as well as references in cases where the performers or users are unknown to the District administration. Proof of event insurance, security and parking volunteers may be a requirement of larger event applications.

3. Performances at the bandshell must have a "General Audience" rating. Performing organizations can be referred by Council members, school representatives, known volunteer organizations or by a taped or live audition. The CAO, or designate, will make the final decision should questions arise. Once approval has been obtained, the group will be placed on an Approved to Perform list for future applications.

4. Once an organization has been placed on the Approved to Perform List, it may schedule usage of the bandshell. The Approved to Perform List will be held at the District office and referred to during the application process.

5. The CAO, or designated event official or, the RCMP may stop a performance and require users to leave the park if a performance becomes "unsavory" or the situation becomes unacceptable.

BARRIERE BANDSHELL RULES

Park Rules: The Parks Regulation Bylaw No. 42 applies to the use of the Bandshell and surrounding premises.

Other Rules that Apply: All local ordinances, fire and safety regulations, provincial laws, and building regulations apply to the use of the Bandshell.

Event Entrance Fees: No fee shall be charged for Bandshell events without prior written authorization during the application process.

Free-will Contributions: On-site collections by organizations sponsoring events are permitted, but restricted to free-will or voluntary contributions within the Bandshell area. Notice of such collections must be stated in the application, and the organization is entitled to the portion of the funds collected as agreed upon in the event application process.

Public Access to Events: Bandshell events may not bar the general public from attending the event. However, a fee may apply within designated areas.

Noise Level: Any exceptions to Noise Bylaw No. 20 and its amendments, must be addressed as provided for in the bylaw in advance of the event.

Bandshell Equipment: The Bandshell has electrical service and general stage lighting, which need to be accessed with a key provided at the District office as a part of the use agreement. Users will need to supply equipment such as: extension cords, power bars, chairs, sound equipment, music stands, and light equipment in excess of that which is fixed in the facility. Some of these items may be available by requesting them through the District office in advance. The Bandshell has a locked storage room that can be used for temporary storage during an event. All items must be removed from the storage area as agreed upon in the use agreement or as otherwise agreed upon with the District. The District is not liable for any items that are stolen or damaged from storage.

Concessions: Groups may operate a concession at events with prior approval at the application stage. Interior Health regulations must be followed and a District business licence may be required. Each group shall provide its own necessary equipment and clean up the area according to park rules. Concessions may be subject to a small fee for participation at an event.

Liability Insurance: Events, as determined at time of application, must procure and show proof of liability insurance for the event.

Personal property: Persons using the bandshell will insure their own property. Users agree to keep their own property, including: any machinery, equipment, paraphernalia, costumes, clothing, scenery, trunks, exhibit materials, musical instruments and cases, and, any other personal property brought and/or used on the premises by the user, or any other person acting under the user's direction, reasonably insured against hazards and casualties including fire. The District shall not be responsible for any loss or damage to the user's property for any cause of whatever nature or kind.

Damage Deposit: Large events and out-of-area users will be subject to a damage deposit of a minimum of \$200. This amount may increase depending on the type of use being proposed.

Weather: In the event that lightning, heavy rains, or severe weather warnings are evident, the event will be cancelled. The CAO, or designate, has the authority to cancel the event on site due to severe weather conditions. Weather conditions, such as heavy rains, can damage equipment or turf permanently. Upon availability, the event may be rescheduled at no additional charge.